

1. Call to Order

Stacey Rector, Chairman, called the regular meeting of the Des Moines County Conservation Board to order at 5:33 p.m. at the Starr's Cave Nature Center

Those Members Present: Stacey Rector, Cathy Ziglar, James Steer, Jim Garnjobst and LaVon Worley

Those Members Absent: None

Others Present: Al Nielsen, Dan Hockett, Frank Boyer, Kent Rector, Katherine Brakeville, Pat Rogge, J.B. Graham, Chris Lee and Joel Behne

2. Additions and Deletions to Agenda:

a. None.

3. Delegations/Public Input:

a. None

4. a. Approval of Minutes:

#21. Motion by Jim Garnjobst, seconded by Jim Steer, to approve the minutes of the February 06, 2013 Board Meeting. Motion passed unanimously by all members present.

b. Approval of Minutes Work Session:

#22. Motion by Cathy Ziglar, seconded by Jim Garnjobst, to approve the minutes of the February 13, 2013 Board Work Session. Motion passed unanimously by all members present.

5. Approval of Report of Activities for February 2013:

#23. a. Motion by LaVon Worley, seconded by Jim Steer, to approve the Director's report of activity for February 2013. Motion passed unanimously by all members present.

6. Approval of Claims for February 2013:

#24. a. Motion by Jim Garnjobst, seconded by LaVon Worley, to approve the claims for February 2013. Motion passed unanimously by all members present.

7. Acceptance of Donations:

a. Mark & Cheryl Lieurance. Twenty-two (22) dump truck loads of black dirt valued by donor at \$100.00 per load.

8. Committee Reports:

a. **Shooting Range:** Jim Steer. No report. FYI: Advisory Committee normally meets quarterly. SRAC meets more often when needed or required.

b. **Flint River Trails:** Jim Garnjobst reported that there will be a meeting of the entire trails committee on March 11th. Jim will be attending the trails meeting.

c. **Observatory:** Cathy Ziglar reported that the SIAC held their annual meeting at the SCNC. No major issues. The annual agreement was reviewed. Members requested that as BH progresses they would like to be included in the conversation; especially as it applies to light pollution. Members had lots of questions regarding the agreement. Further discussion will be held under New Business a. Cooperative Agreement.

d. **REAP:** Stacey Rector. No report. Director had planned on going to the Capital in Des Moines for REAP but it was cancelled due to the snow storm.

9. Project Updates:

Operations Supervisor/Director Lee reported:

- The winter picnic table project has been completed and that the tables are ready for use. Staff and volunteers did a great job on the revitalization of tables.
- Regular maintenance on equipment and vehicles is now a priority.
- Parks will be opened on April 1st.
- Director Lee will be attending the ISAC Spring Conference in Des Moines on March 14 and 15th.
- Chris had been in Des Moines today for the grant review. He just now received word that Des Moines County was unsuccessful in the bid for the two Shooting Range grants from the IDNR. Grants will be pursued again for the next opportunity.
- Interviews for the position of Operations Supervisor will be conducted starting March 07th. Director would like the position filled prior to April 1st if possible. Safety Director Angela Vaughan will be assisting with the candidate interviews.

10. Old Business:

- a. **Safety Plan Draft.** Board members discussed the safety plan as written in this draft. Several changes were noted and will be changed prior to the next Board meeting.

#25. Motion by Jim Steer, seconded by Cathy Ziglar, to table the Safety Plan until the next Board Meeting. Motion passed unanimously by all members present.

- b. **By-Laws:** After review of the By-Laws as amended and presented to the board it was requested that on Article VII 7.5 the word reviewed be changed to review.

#26. Motion by Jim Steer, seconded by Cathy Ziglar, to accept the change of the word reviewed to review and to bring the By-Laws back under Old Business at the April meeting for approval. Motion passed unanimously by all members present.

11. New Business:

- a. **Cooperative Agreement: Witte Observatory.** Following the discussion from the Observatory report it was determined that Cathy Ziglar would assist the Director with further research on the original agreement and bring an updated agreement to the board for their review and approval in April.

#27. a. Motion by LaVon Worley, seconded by Cathy Ziglar to table the Cooperative Agreement until the April Board Meeting. Motion passed unanimously by all members present.

- b. **Budget Update.** Director Lee updated the board regarding the current budget process. The budget for FY13/14 has been set for adoption by the Board of Supervisors on March 12. The budget as presented by the director to the DCCB will be the working numbers for the upcoming FY. No raises have been included with these totals; therefore, if the board determines staff should receive raises it will need to come out of the bottom line. Painting of the Nature Center has been pared down and the replacement of the roof for the Starr's Cave House has been taken out of this year's budget. A new vehicle will be paid for with the bond the Supervisors are going to take out for Capital Improvements.

12. Informational Items/Correspondence/Board Comments:

a. None

13. Adjournment:

#28. a. A motion by LaVon Worley, seconded by Jim Garnjobst, to adjourn the March 06, 2013 board meeting. Motion passed unanimously by all members present. Meeting adjourned at 6.30 p.m.


Stacey Rector, Chair


Jim Steer, Secretary/Treasurer