

July 9, 2013

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 A.M. on Tuesday, July 9, 2013 with Tom Broeker, Bob Beck and Jim Cary present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Engineer Brian Carter stated 155th St has been closed to start a bridge project. They closed the road to start grading the area for the bridge. CPC Director Ken Hyndman reminded the Board a Case Management Advisory meeting for July 10 at 9AM. Jefferson County is pursuing a standalone MHDD region for their county. Jefferson County, as an option if the state does not approve their standalone region, would be interested in joining our MHDD region as a backup plan. Our region informed Jefferson County to send a letter to the Board of Supervisors of each county if they chose to join the region. Governor Branstad has vetoed several items in HF648. The items vetoed would have helped Mental Health Advocates financially. Assistant Jail Administrator Doug Ervine stated the state inspection of the jail was a good report. A couple of minor maintenance issues will be taken care of. The report will be sent to the Board soon.

Correspondence items: Habitat for Humanity will hold an Open House on July 28th at 216 S Adams St. The Board received a letter from the Iowa Department of Revenue. The letter informed County Assessor Matt Warner he has successfully completed the course of study prescribed as a condition of his provisional appointment as Des Moines County Assessor. As of June 30, he was granted regular certification pursuant to Iowa Code 441.5. The Board of Supervisors congratulated Mr. Warner on his certification.

Broeker spoke about the possibility of outsourcing Janitorial services within the county. Bids for services were requested. Three companies inquired, only two submitted bids. Rodney Bliesener, Maintenance Supervisor, will review the bids and call the contractors for more specifics. Beck noted the rest of the members on the Board were aware of possible outsourcing. Cary mentioned they were aware of the possibility in March but did not see any bids until last week. Beck noted the State continues to cut the County's funding so they need to continue looking for cost savings. The Board will discuss the issue again within the next couple of weeks.

The Higgins & Associates contract renewal was reviewed. Ken Hyndman spoke in favor of renewing the contract for one year. He said it was the same as last years' except the number of sessions increased from twelve to fifteen. Beck moved to approve the contract renewal. Cary seconded.

Three personnel actions were reviewed by the Board: Community Services: Lori Taeger, Part-time Receptionist, discharge due to MHDD redesign, effective June 26. Connie Lunning, Case Manager, anniversary step increase. Her new rate of \$34,235.04 is effective July 14. Conservation Office: Kent Rector, EE/PR Manager completed his six-month probation. His new rate of \$32,640 is effective July 7. Beck moved to approve the three personnel actions. Cary seconded.

Beck moved to approve FY2012/2013 Cash on Hand letters from the Assessor, Attorney, Auditor, Conservation, GIS, Public Health, Secondary Roads, Sheriff and Treasurer Departments. Cary seconded.

Cary moved to approve the quarterly report as submitted by Farmers & Merchants Bank & Trust as Trustee of the Dewey Byar Trust. Beck seconded.

The following reports were received and filed:

Auditor's Report of Fees Collected Qtr ending June 2013

Veterans Affairs, June 2013

Recorder's Report of Fees Collected Qtr ending 6/30/2013

Recorder's Report of Monies Collected for F/Y 2013

Cary moved to approve minutes for the Board meeting held on July 2, 2013. Beck seconded.

Public Input Session #2. Rodney Bliesener, Maintenance Supervisor wanted to acknowledge his employees, Tom Nelson and Aaron Sherwood. He was proud of their efforts and for their assistance with the car accident on Main St yesterday. Beck discussed budget cuts, the Governor, and the State regarding their continuation of cutting funds to counties and cutting property taxes. He wants the department heads to continue looking for ways to save money.

Beck motioned to adjourn. Cary seconded. The meeting adjourned at 9:38 A.M.

This Board meeting is recorded and the tape is kept on file for two years. The minutes are posted on the county's website www.dmcounty.com.

Approved July 16, 2013

Tom Broeker, Chairman

Attest: Terri Johnson, Deputy Auditor