

August 4, 2015

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, Aug. 4th, 2015, with Jim Cary, Tom Broeker and Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Changes to tentative agenda: remove item 6 D.

Meet with Department Heads: the County Auditor reported that the slate of candidates for the School Election on September 8th has been set. Ballots were ordered yesterday. County Engineer Brian Carter reported that crews are hauling the winter's supply of salt from a barge. Conservation Director Chris Lee stated that summer camps are over and employees are trying to find a better way for participants to register. Jail Administrator Doug Ervine reported that maintenance staff is replacing security cameras. The jail currently has 63 prisoners. County Attorney Amy Beavers reported that she has the keys to her additional office space. She stated that Maintenance Supervisor Rodney Bliesener has been very helpful with making some repairs in the new space. Maintenance staff will be moving furniture on Friday that is currently being stored. CPC Ken Hyndman reported that Kirsten Cramer is conducting a meeting at Lee County on Wednesday. Cramer is applying for a grant to enable the jail to dispense meds to discharged prisoners for three months instead of the usual one month. Hyndman is researching how to format an RFP for the MH region. County Recorder Lisa Schreiner reported that her part-time clerk is digitizing military records and repairing pages in index books. Zach James, Regional Planning, is working with Emergency Management on updating the Multi-Jurisdictional Hazard Mitigation Plan. There will be a public meeting on August 19th regarding these changes.

Beck moved to approve accounts payable claims in the amount of \$148,216.45. Seconded by Broeker.

Zach James presented an engineering contract for Flint River Trail Phases II and III. This project will use leftover State Recreational Trails Funds. Motion to approve was made by Beck and seconded by Broeker.

Brian Carter presented contract documents for Mill Dam Road HMA Paving Project L-P195HMA—73-29. Two bids were received, with Shipley Construction Inc. submitting the low bid of \$314,181.09. Broeker moved to approve Shipley's bid. Seconded by Beck. This is a joint project with the City of Burlington and will begin in the fall of 2015.

A list of Notices of Appeal and Petition to Property Assessment Appeal Board (PAAB) was received and filed.

Realty Income Corporation	10-36-377-005
Walgreen Co	16-05-179-009
Spirit SPE Portfolio dba Shopko Stores	10-36-476-020

Broeker moved to approve the appointment of Cynthia J. Bowen to serve as Medical Examiner Investigator. Seconded by Beck.

At the County Attorney's office, administrative assistant Julie Parker resigned effective July 28th, 2015. Motion to approve was made by Broeker and seconded by Beck.

The following reports were received and filed:

Correctional Facility, June 2015
Veterans Affairs, July 2015

The minutes for the Board meeting held on July 28th, 2015 were approved with a minor change requested by Beck. Motion to approve was made by Broeker. Seconded by Beck.

Future agenda items: Next week: the annual report for County Conservation and an appointment to the

Civil Service Commission. Brian Carter reported that the County's Disaster Declaration has been signed by the President and bids will be coming before the Board in the next few weeks. Beck stated that he will be at a DOT meeting next Tuesday and would like to have the Board meet on Monday, August 10th so all the Board members can attend. It was agreed to change the meeting date.

During committee reports, Broeker attended a hearing on Burlington's Urban Renewal Plan. Cary had attended an Iowa Workforce meeting.

Meeting was adjourned at 9:27 AM.

A work session was held at 1 PM so department heads could receive information about HIPAA compliance.

This Board meeting is recorded and the tape is kept on file for two years. The minutes are also posted on the county's website www.dmcountry.com

Approved August 10, 2015
Jim Cary, Chairman
Attest: Carol S. Copeland, County Auditor