

Des Moines County Pioneer Cemetery Commission Meeting
5:30 p.m., 19 Nov 2015, Meeting Room A, Burlington Public Library

Present: Herb Price, Mike Allen, Allen Mohr, Stacy Bliesener, Wendell Biggs, Kenton Klenk, Paul French, Steve Stoller

Public Input: None

Agenda: approved after amending “11 May 2016” in Item D to “11 May 2015”, adding trees down at Millersburg and cleanup needed at Wykert to Item H.

Minutes of previous meetings: minutes of the 11 May 2015 meeting were amended to clarify that the minutes approved at that meeting were the minutes of the 23 Mar 2015 meeting. A motion was made to approve minutes of the 11 May 2015 meeting as amended was made by Kenton Klenk, seconded by Alan Mohr. Approved.

Minutes of the 6 Jul 2015 meeting were amended to include the price for the 40 fencing panels for Hazel Grove of \$1,500 plus \$400 for labor under Old Business. Under New Business the minutes were amended to show that Chairman Herb Price was authorized to negotiate a price of between \$2,000 and \$3,000 for removal of fallen trees and branches at Chandler Cemetery. The work was subsequently completed for \$2,000. A motion was made to approve minutes of the 6 Jul 2015 meeting as amended was made by Wendell Biggs, seconded by Stacy Bliesener. Approved.

Budget Request: Chairman Herb Price discussed mowing contracts that have been returned. So far, several contractors have requested modest increases for next year (so far a \$340 increase), but we’re still waiting to hear from 3 contractors. We’ve also had expenses for tree removal that have indefinitely delayed work to have new bases poured for a number of grave markers in our cemeteries. We also have a number of cemeteries with trees likely to cause problems in future years. In light of the increases in mowing costs and expenses for tree removal, Chairman Price proposed a budget request with a total increase of \$1,000 over our current budget of \$24,000.

Office Supplies	\$200
Petty Cash	\$50
Grave Restoration	\$4,000
Grave Maintenance (Mowing)	\$20,500
Mileage & Subsistence	\$250
Total	\$25,000

A motion was made to approve the budget request by Paul French, seconded by Stacy Bliesener. Approved.

Annual Report. A preliminary report has been prepared by Paul French. It needs to be fleshed out with a recap of expenditures for the year.

Report on projects

- a. We have a bill for \$138.34 bill to complete payments for the fencing panels and installation at Hazel Grove. The bill represents the cost of installation offset by credit for return of unused panels. A motion was made to approve payment by MikeAllen, seconded by Kenton Klenk. Approved.
- b. Herb and Paul visited Old Danville to view the planting that was done this summer. Based on that, it appears we need to communicate with our mower about growth in CRP planting area. The length of growth should be between 8 and 12 inches, no more than 15 inches. Herb will communicate with the mower verbally followed by a written follow-up.
- c. Herb reported that the fallen trees and branches at Chandler were removed for \$2,000. Wendell, Steve, and Paul conducted a follow-up work session at Chandler to deal with smaller issues and agreed that the contractor had done a nice job at a very fair price.

Discussion of work needed

- a. Dravis - Tree removal
- b. Old Middletown - Limb fell on fence, portion of top rail needs to be replaced. Stacy also reports that gate doesn't close correctly.
- c. Driskill - Poison ivy needs to be sprayed by members who don't have a sensitivity.
- d. Gallaher - Inspect road. Mower reports difficulty getting equipment to cemetery.
- e. Millersburg - Two trees down. Our mowing contractor will remove for \$200 (4hours). Herb will evaluate and return recommendation to commission. A motion was made to authorize Herb to spend up to \$200 for removal if he feels it appropriate after evaluation. Motion by Steve Stoller, seconded by Kenton Klenk. Approved.
- f. Mohnike - Dead pine tree
- g. Mathis - Install sign
- g. Old Danville - Meet with mower to confirm requirements for prairie
- h. Wykert - Inspect for downed tree branches. Mower would clear it for a fee or will help commission if we choose to do the work. We will discuss at the next meeting after inspection.

A motion was made to adjourn by Alan Mohr, seconded by Kenton Klenk. Approved.