

September 13<sup>th</sup>, 2016

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, Sept. 13<sup>th</sup>, 2016, with Tom Broeker, Bob Beck and Jim Cary present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Engineer Brian Carter reported that heavy rains have delayed some work. The Madison Avenue culvert was poured last week and the culvert under Glen Mark Drive is being replaced. Local Health Administrator Christa Poggemiller reported that her department will be giving pneumonia and flu shots at the 60+ Expo at Westland Mall on Wednesday. City/County Safety Director Angie Vaughan also sits on the Conservation Board and reported that the ops manager position won't be filled. Conservation Director Chris Lee will be hiring a technician instead. CDS Ken Hyndman reported that he will be attending SEIL meetings in Mt. Pleasant tomorrow.

Jeff Hanan presented the Resolution and Final Plat for Roy Vaughan Subdivision. Hanan stated that this is a one lot minor subdivision located at 6264 Summer Street with the house being divided from farm ground. Hanan recommended approval. Cary moved to approve. Seconded by Beck.

### RESOLUTION

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Roy Vaughan Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Roy Vaughan Subdivision**.

Approved and adopted this 13th day of September, 2016.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Robert W. Beck, Vice Chair  
Jim Cary, Member  
ATTEST: Carol S. Copeland, County Auditor

County Assessor Matt Warner spoke to the Board about the county-wide reappraisal project beginning on Oct. 1<sup>st</sup>. Vanguard Company will begin inspecting Commercial, Industrial and Multi-residential properties in the county. This project will take several years to complete. The last appraisal was done in 1998.

A letter of understanding with Bridgeway, Inc. for janitorial services for the Sheriff's office and Public Health building was presented by Maintenance Director Rodney Bliesener. Bliesener stated that the terms are the same as the previous year's agreement. Beck moved to approve. Cary seconded.

County Treasurer Janelle Nalley-Londquist submitted a letter requesting that checks that were outstanding for more than one year be cancelled. Cary moved to approve. Seconded by Beck.

<u>CHECK #</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
72560	Scott W. Lipper	\$1.00
72939	Harrison Fadale	\$1.00

72963	Marc Cratton	\$28.00
73010	James Dochterman	<u>\$4.00</u>
	<b>Total</b>	<b>\$34.00</b>

The following reports were received and filed:

Veterans Affairs, August 2016  
 General Assistance Monthly Report, August 2016  
 Case Management Monthly Report, August 2016

Beck moved to approve minutes for the Board meeting held on September 6<sup>th</sup>, 2016. Seconded by Cary.

Committee reports: Cary attended a Conservation Board meeting. Broeker attended a Joint Safety Committee meeting.

Meeting was adjourned at 9:23 AM.

This Board meeting is recorded and the tape is kept on file for two years. The minutes are also posted on the county's website [www.dmcourty.com](http://www.dmcourty.com)

Following the meeting, a work session was held with department heads. IT Director Gina Erickson explained the use of electronic timesheets for employees. Deputy Auditor and HR Officer Stephanie Lathrop reported on FLSA updates on overtime reporting and classifying employees as exempt or non-exempt.

Following the work session, the Supervisors and County Engineer took a tour of road projects.

Approved September 20, 2016  
 Tom Broeker, Chairman  
 Attest: Carol S. Copeland, County Auditor