

February 28th, 2017

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, February 28th, 2017, with Bob Beck and Tom Broeker present. Jim Cary was absent.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: Sheriff Mike Johnstone reported he talked to Mr. Hanson the owner of several dogs instigating the vicious animal ordinance. Mr. Hanson has moved several of the dogs to animal shelters and kept five dogs. Mr. Hanson told the Sheriff "You'll have no further trouble with my dogs". The Sheriff stated they are heading in the right direction and there should not be any additional trouble from the dogs but suggested to keep working on the ordinance. He also reported a major jury trial was taking place for three defendants at once. And, he reported the Maintenance Department is busy painting the Sheriff's Office. County Engineer Brian Carter reported his crews are blading roads. The Pleasant Grove Road Bridge is closed for repairs. He also reported a contractor's crew member working on culverts in the northwest part of the county, fell from a moving truck resulting in his death. Conservation Director Chris Lee stated the bid opening for the Big Hollow projects is Thursday. In the spring he will be letting bids for the Flint River Trail thru Starr's Cave. This is a two phase process and will connect to Hwy 61. Working with the IDOT, it has taken about three years to get the trail thru Starr's Cave. Public Health Administrator Christa Poggemiller attended an Early Childhood Iowa (ECI) meeting. ECI will see a five percent reduction in funds. At the Board of Health meeting they discuss the defunding of Planned Parenthood and how it will affect the health department and what additional services they will be able to provide. The Health Department currently does STD testing. They may expand to include additional tests. She also stated she reached out to local veterinarians to see who is willing to serve on the animal ordinance board when it is organized. Safety Director Angie Vaughan attended a training session with Law Enforcement "Bridges out of poverty". She spoke highly of the training session. CDS Director Ken Hyndman gave a Case Management update. Hyndman currently has six employees under Case Management and they serve 138 clients. He recently met with Brad Hammack, Provider Network Account Executive with AmeriHealth Caritas. AmeriHealth Caritas is struggling with high cost of serving our area and plan to hire 150 case managers statewide and bring the service in house. This will affect Hyndman's Case Management and also DHS Case Management. AmeriHealth Caritas will send letters to clients between March 1st – June 30th. The letter will require the clients to switch to internal MCO's. Each client will have the right to appeal the MCO decision. He will keep the Board updated on the situation. Several MHDS bills are trying to change the funding formulas for counties.

Correspondence: A packet was received from the Federal Emergency Management Agency. Enclosed was a Conditional Letter of Map Revision (CLOMR) on a proposed project for the Hwy 61 Flint Creek Bridge.

Payroll Claims Reimbursements in the amount of \$135.81 were approved upon motion made by Broeker. Beck seconded.

An Interchange of Employee Agreement between Mediapolis Community School District and Des Moines County was received. This agreement authorizes a Sheriff Deputy to be detailed to the School on a part-time basis for twenty-four (24) months commencing on the 1st day of each school year and terminating on the last day of each school year. This will cover the 2017/2018 through 2018/2019 school years. The School will compensate the County \$15,742.30, to be paid in two equal payments each year the Agreement is in effect. Broeker motioned to approve the agreement. Beck seconded.

Broeker read a Resolution to set the date for a public hearing to approve three general obligation bonds for fiscal year 2018. The hearing will be held on March 21st during the regular Board meeting. A loan in the amount of \$2.61 million will cover health, workers compensation and liability insurance costs. A loan in the amount of \$300,000 will be borrowed for building improvements and acquiring equipment. A loan in the amount of \$90,000 will be borrowed for sheriff and jail vehicles. The money will be borrowed as needed on a short term basis. Broeker motioned to approve the public hearing date. Beck seconded.

RESOLUTION

Resolution to fix a date for public hearings on General Obligation County Purpose Loan Agreements in an amount not to exceed \$3,000,000

WHEREAS, Sections 331.402, 331.441 and 331.442 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of paying the cost of various County insurance programs, making repairs and improvements to County buildings, acquiring equipment for County buildings and acquiring vehicles for County departments; and

WHEREAS, the Board of Supervisors (the "Board") of Des Moines County, Iowa (the "County"), proposes to enter into a loan agreement (the "Insurance Loan Agreement") in a principal amount not to exceed \$2,610,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of paying the costs, to that extent, of County health, workers compensation and liability insurance programs; and

WHEREAS, it is necessary to fix a date of meeting of the Board at which it is proposed to take action to enter into the Insurance Loan Agreement and to give notice thereof; and

WHEREAS, the Board also proposes to enter into a loan agreement (the "County Building Improvements Loan Agreement") in a principal amount not to exceed \$300,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of making repairs and improvements to County buildings and acquiring equipment for County buildings; and

WHEREAS, it is necessary to fix a date of meeting of the Board at which it is proposed to take action to enter into the County Building Improvements Loan Agreement and to give notice thereof; and

WHEREAS, the Board also proposes to enter into a loan agreement (the "County Vehicles Loan Agreement") in a principal amount not to exceed \$90,000, pursuant to the provisions of Sections 331.402 and 331.442 of the Code of Iowa, for the purpose of acquiring vehicles for the county sheriff and jail; and

WHEREAS, it is necessary to fix a date of meeting of the Board at which it is proposed to take action to enter into the County Vehicles Loan Agreement and to give notice thereof, including notice of the right to petition for an election under the provisions of Section 331.442 of the Code of Iowa;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. This Board shall meet on the 21st day of March, 2017, at the Courthouse, Burlington, Iowa, at 9 o'clock a.m., at which time and place a hearing will be held on the proposal to enter into the Insurance Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Insurance Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 4 nor more than 20 days before the meeting, in a legal newspaper of general circulation in the County.

Section 3. The Insurance Loan Agreement notice shall be substantially as follows:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,610,000

(GENERAL OBLIGATION INSURANCE)

The Board of Supervisors of Des Moines County, Iowa, will meet on the 21st day of March, 2017, at the County Courthouse, Burlington, Iowa, at 9 o'clock a.m. for the purpose holding a public hearing on a proposal to enter into a loan agreement (the "Insurance Loan Agreement") in a principal amount not to exceed \$2,610,000 for

the purpose of paying costs, to that extent, of County health, workers compensation and liability insurance programs.

The Insurance Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 331.441 of the Code of Iowa and will constitute a general obligation of the County.

At that time and place, oral or written objections or comments may be filed or made to the proposal to enter into the Insurance Loan Agreement. After receiving objections or comments, the Board of Supervisors may determine to enter into the Insurance Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the Board of Supervisors of Des Moines County, Iowa

Terri Johnson, County Auditor

Section 4. The County Auditor is hereby directed to give notice of the proposed action on the County Building Improvements Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 4 nor more than 20 days before the meeting, in a legal newspaper of general circulation in the County.

Section 5. The County Building Improvements Loan Agreement notice shall be substantially as follows:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$300,000

(GENERAL OBLIGATION COUNTY BUILDING IMPROVEMENTS)

The Board of Supervisors of Des Moines County, Iowa, will meet on the 21st day of March, 2017, at the County Courthouse, Burlington, Iowa, at 9 o'clock a.m. for the purpose holding a public hearing on a proposal to enter into a loan agreement (the "County Building Improvements Loan Agreement") in a principal amount not to exceed \$300,000, for the purpose of paying costs, to that extent, of making repairs and improvements to County buildings and acquiring equipment for County buildings.

The County Building Improvements Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 331.441 of the Code of Iowa and will constitute a general obligation of the County.

At that time and place, oral or written objections or comments may be filed or made to the proposal to enter into the County Building Improvements Loan Agreement. After receiving objections or comments, the Board of Supervisors may determine to enter into the County Building Improvements Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the Board of Supervisors of Des Moines County, Iowa.

Terri Johnson, County Auditor

Section 6. The County Auditor is hereby directed to give notice of the proposed action on the County Vehicles Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 10 nor more than 20 days before the meeting, in a legal newspaper of general circulation in the County.

Section 7. The County Vehicles Loan Agreement notice shall be substantially as follows:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$90,000

(GENERAL OBLIGATION COUNTY VEHICLES)

The Board of Supervisors of Des Moines County, Iowa, will meet on the 21st day of March, 2017, at the County Courthouse, Burlington, Iowa, at 9 o'clock a.m. for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "County Vehicles Loan Agreement") in a principal amount not to exceed \$90,000, for the purpose of acquiring vehicles for the county sheriff and jail.

The County Vehicles Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 331.442 of the Code of Iowa and will constitute a general obligation of the County.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the County Vehicles Loan Agreement. After receiving objections, the Board of Supervisors may determine to enter into the County Vehicles Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

At any time before the date fixed for taking action to enter into the County Vehicles Loan Agreement, a petition may be filed with the County Auditor asking that the question of entering into the County Vehicles Loan Agreement be submitted to the registered voters of the County, pursuant to the provisions of Section 331.442 of the Code of Iowa.

By order of the Board of Supervisors of Des Moines County, Iowa.

Terri Johnson, County Auditor

Section 8. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved February 28, 2017.

Robert W. Beck, Chairperson, Board of Supervisors

Attest: Terri Johnson, County Auditor

The following personnel actions were approved:

Assessor: Barbara J. Kelley, Board of Review. New hire at \$120 per diem. Broeker motioned to approve. Beck seconded.

Community Services: Jennifer Hanks, Case Manager, completed her six-month probation. Her new rate is \$38,250.70. Effective 3/1.

County Attorney office: Jeremiah Geffe, Assistant County Attorney was hired at the rate of \$55,000 yr. with a six month probationary period, effective 2/27. Broeker motioned to approve. Beck seconded.

Correctional Center: Dakota Day, PT-Correctional Officer received an 18-month step increase. New rate is \$14.25 hr. effective 3/8. Travis Oliver, FT Correctional Officer received a 24-month step increase. New rate is \$38,250.70 yr. effective 3/10. Broeker motioned to approve both actions. Beck seconded.

Conservation: Jessica Faye Johnson, PT Day Hire. New hire at \$11 hr. as needed. Broeker motioned to approve. Beck seconded.

The following report was received and filed in the Auditor's Office:
Veteran's Affairs Report, February 2017

Broeker motioned to approve the minutes for the Board meeting held on February 21st, 2017. Beck seconded.

Other business: Beck reported the light at the intersection of US Hwy 34 and Danville Rd was working intermittently. The County Engineer thinks the light is owned by the State.

Committee Reports: Beck attended a Board of Health meeting.

Meeting adjourned at 10:05 AM.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website www.dmccounty.com

Approved March 7, 2017

Bob Beck, Chairman

Attest: Terri Johnson, Auditor

A work session followed the meeting with the Board of Supervisors and IT Director. Insurance Agent Tom Vance was also present. The IT Director had received an email from ICAP Representative Amanda Davros regarding IT related equipment. She initially wanted a complete list of IT equipment. The IT Director was concerned because the list ICAP gave her for review was an old list and a majority of the items were no longer in the County's inventory list. Discussion was held regarding inventory and if it would be better to have an "Unscheduled" coverage amount of insurance to cover replacement of equipment in each office or a detailed list. The IT equipment is continually changing and would be difficult to give ICAP a detailed list. If an event happened that destroyed all the equipment in one office, the County would purchase only the necessary equipment needed to get the office back into business. IT will create two lists for ICAP. One for the equipment IT purchases for each department and a list from each department for equipment they do not purchase thru IT. Rates will be compared and most likely will have a \$1000 single incident deductible.

Another work session followed the meeting with the Board of Supervisors and County Engineer. The Engineer discussed an Iowa Department of Transportation Cooperative Agreement for a Primary Road Project. The DOT is proposing to make improvements to US 61 and includes a proposed bypass west of Mediapolis. As part of the proposal 210th St (Gypsum Road) access will be closed to Hwy 61. The Engineer has plans to grade and pave a new connector from 210th St. north to Mediapolis Road (H38). The Engineer discussed the project, State funding, grading and paving standards for the new connector.