

1. **Call to Order**

LaVon Worley, Chair, called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Des Moines County Conservation Administration Building.

Those Members Present: Jim Garnjobst, LaVon Worley and Angela Vaughan

Those Members Absent: Cathy Ziglar, Jim Steer

Others Present: Director Lee, Administrative Assistant Breuer

2. **Additions and Deletions to Agenda:**

- a. None

3. **Delegations/Public Input:**

- a. None

4. **Approval of Minutes for March 01 & March 15, 2017 :**

- #25 a. Motion by Angela Vaughan, seconded by Jim Garnjobst to approve the minutes of the March 01 & March 15, 2017 Board Meetings. Motion passed unanimously by those members present.

5. **Approval of Claims for March 2017:**

- #26 a. Motion by Jim Garnjobst, seconded by Angela Vaughan to approve the claims for March 2017. Motion passed unanimously by those members present.

6. **Committee Reports:**

- a. Shooting Range: Chris Lee spoke at the committee meeting about expanding the grace period for annual renewals. There will be some work done to increase drainage on the 25yd range this year. There are going to be two days of open range days a month from May through September.
- b. Flint River Trails: No new items.
- c. Observatory: No new items.
- d. REAP/IWILL: IWILL lobby day is Tuesday, April 11. Several members of staff are planning to attend.

8. **Project Updates:**

- a. **Hunt Woods:** RFP's are being released for the timber sale. The plan is to have a contract ready to sign at the May board meeting. The timber sale follows the guidelines set in place in the timber management plan developed with the DNR.
- b. **Flint River Trail:** The Supervisors signed a supplemental agreement with the DOT to move the project forward. RFP's will be released in the next couple of weeks for the portion of the trail going through Starr's Cave.
- c. **Big Hollow:** Director Lee had a pre-construction meeting with Fye Excavating. Equipment should start moving into the field within the next week. With change orders, we were able to save approximately \$46,000.
- d. **FEMA Boat Ramp Project:** Boat ramp work has been concluded. We are working to finalize paperwork to submit to the State of Iowa for reimbursement of their share.
- e. **Parks:** All parks are open. The online reservation system for the cabin and shelter houses is live and the rangers have been equipped with hand-held credit card readers to accept payments in the field.

9. **Old Business:**
a. None
10. **New Business:**
#27 a. **Request for Alcohol for a Private Event at SCNC:**
Motion by Angela Vaughn, seconded by Garnjobst to approve the request.
Motion passed unanimously by those members present.
- #28 b. **Request for use of the Gahn Refuge for PF & HHU Events:**
Motion by Jim Garnjobst, seconded by Angela Vaughn to approve the request.
Motion passed unanimously by those members present.
- #29 c. **Request to Establish Open Shooting Range Days at Big Hollow:**
Motion by Angela Vaughn, seconded by Jim Garnjobst to approve the range be opened to the public two Saturdays a month from mid-May through mid-September with a day user fee of \$10 per person. All other range rules would apply.
Motion passed unanimously by those members present.
- 11 **Informational Items/Correspondence:**
a. **Nesting Box Report:** Due to flooding, there was a delay to cleaning the nesting boxes for 2017. The decision was made to not disrupt the boxes in case there were already birds nesting.
b. **Field Tour:** There is a field tour scheduled with the supervisors for Tuesday, April 25. The tour is set as a work session following the regular supervisors meeting.
c. **ISAC Conference Report:** The board reviewed the conference report from Director Lee.
- 12 **Adjournment: Meeting adjourned at 6:21 p.m.**
Next meeting will be held at the Des Moines County Conservation Administration Office at 13700 Washington Road in West Burlington, IA. Meeting will be held at 5:30 p.m. on Wednesday May 3, 2017. The public is welcome.

LaVon Worley, Chair

Cathy Ziglar, Secretary/Treasurer

