

July 25th, 2017

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, July 25th, 2017, Bob Beck, Jim Cary and Tom Broeker present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson mentioned an article in the Hawkeye regarding school elections. She stated Des Moines County School election poll hours are Noon to 8PM and the signature requirements for nomination petitions differs for every school. County Engineer Brian Carter reported work is proceeding on Madison Ave. The beams under the Pleasant Grove Rd bridge are being painted this week. The bridge may be opened by the end of next week. Conservation Director Chris Lee reported work is progressing at Big Hollow. The water hydrants and septic lines should be hooked up soon. Dozer work was donated and a lake access close to the campground is being completed. IT Director Gina Erickson reported the county logo was agreed upon by the committee and will be individualized for each department. The committee will start working on the new website design. Land Use Administrator Jeff Hanan discussed a proposed subdivision south of town. Community Services Director Ken Hyndman discussed the new State CSN 3.0 software system. He is working with providers to assist them with the new system and entering data verification for providers. He mentioned a new 72 bed mental health hospital will be built in Davenport. This should help in finding beds for those in need. Jail Administrator Doug Ervine reported the jail population is in the low 80's.

Jeff Hanan, Land Use Administrator presented the resolution and final plat for Inghram Subdivision. This is a four-lot subdivision containing 6.3 acres located at 11030 Memorial Park Road in Flint River Twp. New addresses will be given to each lot and the subdivision will be reviewed and approved by the City of Burlington. Cary motioned to approve the subdivision. Broeker seconded.

RESOLUTION

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Inghram Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Zoning Commission

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Inghram Subdivision**

Approved and adopted this 25th day of July, 2017.

DES MOINES COUNTY BOARD OF SUPERVISORS

Robert W. Beck, Chair

Jim Cary, Vice Chair

Tom L. Broeker, Member

ATTEST: Terri Johnson, County Auditor

Roger Shindell, Carosh Compliance Solutions presented the Des Moines County HIPAA Policies and Procedures Manual. HIPAA works on keeping confidential information safe and secure. He thanked IT Director Gina Erickson and Deputy Auditor Stephanie Lathrop for their assistance in reviewing the manual. They have been working on the manual for approximately one year. Broeker motioned to approve the HIPAA Policies and Procedures Manual. Cary seconded.

A Contract Agreement for the Provision of Inmate Health Services with Advanced Correctional Healthcare, Inc. was reviewed. Jail Administrator Doug Ervine spoke in regards to the agreement. He stated the agreement was based on a jail population of fifty-five. They charge extra for over fifty-five and does not include those confined at other facilities. Broeker motioned to approve the contract. Cary seconded.

County Engineer Brian Carter presented a Memorandum of Understanding between Des Moines County, Des Moines County Secondary Roads and City of West Burlington for Beaverdale Road Project STP-S-CO29(83)—5E-29. He stated this project is scheduled for the Summer 2018, to reconstruct a segment of Beaverdale Road (X40) near the Hwy 34 interchange with concrete paving. Approximately 611 feet is entirely within the West Burlington City limits and the remaining portion being entirely outside of West Burlington corporate limits. West Burlington will pay for the portion in their city limits and Des Moines County will cover their portion and the inspections. Cary motioned to approve. Broeker seconded.

Broeker motioned to approve the Fireworks permit for the Anderson Family Reunion. Cary seconded.

The following Personnel Action was approved: Correctional Center – Cassandra Rose, Part Time Cook received a 12-month step increase. New rate is \$12.29 hr., effective 8/3. Broeker motioned to approve. Cary seconded.

The following reports were received and filed in the Auditor's Office:

Jail Stats, May 2017

Treasurer's Cash on Hand letter, June 30, 2017

Treasurer's Semi-Annual Report, June, 2017

Cary motioned to approve the minutes for the Board meeting held on July 18th, 2017. Broeker seconded.

Committee Reports: Broeker attended a Mental Health & Disabilities Service Commission meeting and approved the commissions cost increase recommendation by DHS. They reviewed the annual DHS administrative rules process. Cary attended an Iowa Workforce Meeting and the Iowa Dept. of Aging provided a presentation to discuss the unemployment of those 55 or older. The unemployment rate went up to 4.4% nationally. Beck attended a Land Fill Meeting.

Meeting adjourned at 9:51 AM.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website www.dmccounty.com

Approved August 1, 2017

Bob Beck, Chairman

Attest: Terri Johnson, Auditor

A work session followed the above meeting between the Board, Sheriff, IT Director and DESCOM Director. The DESCOM Dispatch Center will be moving to a new location at Great River Medical Center around February 1st. At their current location at the Burlington Police Department, the Burlington IT Department handles any IT issues. However, the software used by the dispatch center is maintained by Des Moines County's IT Department. Discussion was held regarding DMCo IT taking over DESCOM maintenance after the move and DMCo IT planning and implementing the move to the new center. The move will be the biggest time consumer.

Following this work session the County Engineer and Board went on a road tour of current construction projects.