

May 8th, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, May 8th, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson stated absentee voting has started for the Primary Election with a good turnout on the first day. Still working on filling poll worker positions for the precincts, especially precinct chairs. Maintenance Supervisor Rodney Bliesener reported the contractor is repainting the female general population area of the jail, they should be done by the end of the week. The annual contracts for the Residential Care Facility and Crisis Center will expire on June 30th. He has spoken with Bob Bartles/Hope Haven and they intend to renew the contracts. County Attorney Amy Beavers stated her office is busy and the Assessor's Board of Review will meet during the month of May. Jail Administrator Doug Ervine reported a jail population of 94. Several are being held in Lee County and a few in Louisa County. IT Director Colin Gerst reported his office will be short staffed for a couple of days due to two employees attending software training on Wednesday and Thursday. Conservation Director Chris Lee reported they had a great weekend for the Dragon Boat Races at Big Hollow. The weather was great and the park was packed and parking was a bit of a nightmare. They plan to add more staff next year to help with parking. Cary attended the races and praised the Conservation staff. On Saturday, May 12th they will hold a Youth Jamboree from 9AM to 2PM. It will include anything outdoor at the park – fishing, boating, canoeing and shooting. County Engineer Brian Carter reported gravel roads west of Hwy 61 will be used as haul routes for the Hwy 61 construction. A contractor will apply dust control soon on this route. Other road intersections soon to be closed due to Hwy 61 construction are the Iowa City Road for approximately three weeks and Stony Hollow Road for a box culvert construction. County projects include an asphalt project out for bid on Sperry Road and a contractor treated 3 miles of Danville Road with a surface sealant. New markings should be down in the next couple of weeks. Land Use Administrator Zach James stated his office is busy with several subdivisions and other inquiries. CDS Director Ken Hyndman stating his office is busy and they are preparing for the opening of a Recovery Center in the CPC Building. The Center should open on July 1st.

Payroll Reimbursement claims in the amount of \$1,724.46 were approved upon motion made by Beck and seconded by Broeker.

Craig Fenton, Founder of Transitions DMC gave a presentation on the Not for Profit Organization. They felt there was a need for housing for the homeless and want to help fill in the gaps. They are developing a location at 515 S. Main St., Burlington. The building will provide at least 16 beds, a Chapel that doubles as a meeting room, TV room, laundry, kitchen, etc. They will not provide noon meals as the Salvation Army provides those. They will provide some evening meals. They also provide clean mattresses, furniture, clothing, etc. There are approximately 36 known homeless individuals living in Burlington. Classes like Bridges Out of Poverty is helping some individuals significantly. The State of Iowa has federal grants for homeless housing and they are currently working with SEIRPC to help write grants. They are asking Cities and the County for assistance of possibly \$1 per citizen. Fenton stated the agency does not intend to be an annual appropriation. Broeker stated it is not mandated and if they are asking for money it is a budget item and they are welcome to send a letter to request a budget hearing in January. Beck recommended he work with the CDS Director to discuss services. Fenton wanted the Board to be aware of the service they are providing. The Board thanked him for the information and his service.

Resolution and Final Plat for Gillette Farms Subdivision was presented by Land Use Administrator Zach James. This is a three-lot subdivision consisting of 4.13 acres lying south of Hunt Road and east of Hwy 61. He stated this subdivision lies mostly within the limits of the City of Burlington with a small portion lying within Union Twp. There are two homes within the subdivision but record of only one septic system. There is an agreement between the subdivider and contract purchaser to have the septic system inspected and any issues must be fixed. Burlington has reviewed and approved the subdivision. The owner/subdivider is Mary J. Gillette. The Land Use Administrator recommends approval. Broeker motioned to approve and seconded by Beck.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2018-040**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Gillette Farm Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning

Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Gillette Farm Subdivision**

Approved and adopted this 8th day of May, 2018.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Tom L. Broeker, Vice Chair
Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Resolution and Final Plat for Huron Bluff Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a one-lot subdivision consisting of 11.25 acres in Huron Twp. The subdivision is located in the northwest corner of the intersection of Hwy 99 & 220th St. It is farmland and will continue to be farmed but long term it is an option for a future building site. The owner is Kenneth & Judith Klenk and the subdivider is Steve Stoller. The Assistant Land Use Administrator recommends approval. Beck motioned to approve and seconded by Broeker.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2018-041**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Huron Bluff Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Huron Bluff Subdivision**

Approved and adopted this 8th day of May, 2018.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Tom L. Broeker, Vice Chair
Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Resolution and Final Plat for Julia's Corner was presented by Land Use Administrator Zach James. This is a one-lot subdivision consisting of 3.41 acres in Flint River Twp and within the City of West Burlington's review. The subdivision consists of wooded land and this parcel will be attached to a neighboring property with an existing home. No fence waiver is required. West Burlington has reviewed and approved the subdivision. The Owner / Subdivider is Brueck Construction Company. The Land Use Administrator recommends approval. Beck motioned to approve and seconded by Broeker.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2018-042**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Julia's Corner** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Julia's Corner**

Approved and adopted this 8th day of May, 2018.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Tom L. Broeker, Vice Chair
Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Request for suspension of taxes pursuant to Iowa Code Section 427.9. Broeker motioned to approve and seconded by Beck.

Farm Lease Agreement between Tenant and Conservation. Conservation Director Chris Lee presented a Farm Lease agreement with Tom Rappenecker, who had a lease agreement with the Linder Family prior to the purchase of the land by Conservation. This is a continuation of that contract. Beck motioned to approve and seconded by Broeker.

Personnel Actions. Correctional Center: Angela Schertz, Correctional Officer Full-time received a 6-month step increase, new rate \$36,601.65 yr., effective 5/12/18. Alexis Abney, Correctional Officer received a promotion to Full-time, new rate \$35,681.46 yr., effective 5/26/18. Hillary May, Correctional Officer Part-time received a 36-month step increase, new rate \$17.54 hr., effective 5/26/18. Broeker motioned to approve all three actions and seconded by Beck. Conservation: Brandon Nelson, Summer Intern Naturalist, new hire and new rate \$10.00 hr., effective 5/14/18. Katherine Williams, Day Hire Naturalist Assistant, new hire and new rate \$11.00 hr., effective 5/14/18. Beck motioned to approve both actions and seconded by Broeker. Emergency Management: Thomas Colthurst, Part-time Assistant, resignation effective 5/4/18. Beck motioned to approve and seconded by Broeker.

Reports received and filed in the Auditor's Office: Recorder's Reports, April 2018

Broeker motioned to approve minutes for the Board meeting held on May 1st, 2018. Seconded by Beck.

Other Business: Broeker stated the Iowa Legislature finalized their sessions and did not cut the backfill for FY19. He stated this money was not added to the FY19 budget due to the uncertainty of the Legislatures. Over \$110,000 will be coming to Debt Service which will help to replace a much-needed Control Panel at the County Jail. Bond counsel stated the County will be able to do a bond for the project. Beck stated there is a Hwy 61 Coalition meeting on May 17th and Commissioner Rose and Director Lowe will be there, he hopes they will bring good news on the continuation of Hwy 61 north through Louisa County.

Future Agenda item: Need to set a date for a work session to review UTV ordinances. Possibly in two weeks, need to check with Sheriff and County Attorney.

Committee Reports: Broeker stated he is still working on state committees for the administrative rules for new core services the legislature gave to Mental Health & Disabilities Services. Beck stated all the board members took a Conservation Tour last week. The tour included the new Linder property and Hwy 61 mitigation areas along Flint Creek that Conservation will receive after the Hwy 61 construction project is complete. Possibly more public hunting areas. All board members thanked the Conservation Director for the tour.

Meeting was adjourned at 10:02 AM.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Approved May 11, 2018
Jim Cary, Chairman

Attest: Terri Johnson, Auditor