

October 16th, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, October 16th, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson reported 3,466 absentee ballot requests have been received. Monday was a busy day with 117 voted at the counter and 424 ballots mailed. Johnson reminded everyone the straight party voting option is not on the ballot, the legislatures removed this option. More questions have been asked about Judge's party affiliation. These positions are non-partisan and not required to designate a party affiliation. Johnson asked the Board about setting a date for the General Election Canvass. November 12th is a holiday and mail will not be delivered, the deadline to receive absentee ballots will be noon on November 13th. The Election Canvass cannot be held until after the deadline. The Board needs to decide whether to hold the canvass later in the day or move the meeting and canvass to November 14th. Sheriff Mike Johnstone was present. Jail Administrator Doug Ervine stated the jail population is 95. They have been busy with transports. Public Health Administrator Christa Poggemiller stated her department has been busy with Flu Shot Clinics. County Engineer Brian Carter reported the asphalt projects are moving along and the contractor is currently working on Mediapolis Road. Conservation Director Chris Lee stated the trail thru Starrs Cave is almost done. Lee will give the Conservation Board and Board of Supervisors a field tour of the trail at 4:00 PM on October 23rd and a ribbon cutting at 5:00 PM to officially open the trail. Lee reported current Conservation Board member Jim Steer's term will expire at the end of the year. The Conservation Board will request applications thru November 16th and have the Board of Supervisors appoint on November 27th. Lee reported Big Hollow had 42 campers last weekend and sold out for next weekend. The new playground is hugely popular, and the Mediapolis Cross Country team ran a meet their last weekend, using the trails in the park. County Attorney Amy Beavers reported her office is busy and has a jury trial today. More jury trials will be held next week. Assistant Land Use Administrator Jarred Lassiter reminded everyone about the FEMA/DNR meeting on 10/23 at SEIRPC office. Safety Director Angie Vaughan stated she had a good report for September. There was not a single incident within any of the entities last month. County Recorder Lisa Schreiner stated her office is busy. She reported all ATV & Boat records have been scanned and indexed into Eagle Recorder. Now all of their records are in one location. IT Director Colin Gerst stated his office is extra busy with the server upgrades. County Treasurer Janelle Nalley-Londquist reported her office is busy.

Public Hearing for Vacation of a Portion of 187th Avenue in the Unincorporated Town of Pleasant Grove. Broeker motioned to open the public hearing and seconded by Beck. County Engineer Brian Carter briefly addressed the request to vacate this portion of the road. In 2005 there was a request to vacate this portion and another adjoining street but was removed because of unknown concerns regarding access to the adjoining Church's Cemetery. The original request never received an official vote. Robert Russell an adjoining owner to the street requested the current road vacation. From aerials it is obvious there is no road and the area is currently mowed. No other comments were received. Beck motioned to close the public hearing and seconded by Broeker.

Cary read Resolution #2018-061 to Vacate a Portion of 187th Avenue in the Unincorporated Town of Pleasant Grove. Beck motioned to approve and seconded by Broeker.

BEFORE THE BOARD OF SUPERVISORS OF DES MOINES COUNTY, IOWA
RESOLUTION WITH REFERENCE TO ACTION OF VACATING ROAD
#2018-061

BE IT RESOLVED:

That in accordance with the provisions of Chapter 306 of the 2017 Code of Iowa, as amended, the Board of Supervisors of Des Moines County, Iowa, meeting this 16th day of October, 2018, take action in the matter of vacating and closing a certain Des Moines County road on which hearing was held October 16, 2018 as follows:

That the following described road be vacated and closed and the easement relinquished:

Approximately 250 lineal feet of 187th Avenue extended from the North right of way line of 197th Street to the South right of way line of 198th Street extended in the Town of Pleasant Grove, Section 11, T71N, R4W, 5th P.M., Des Moines County, Iowa.

Adopted this 16th day of October 2018.
DES MOINES COUNTY BOARD OF SUPERVISORS
Jim Cary, Chair
Tom Broeker, Vice-Chair
Robert W. Beck, Member
ATTEST: Teresa K. Johnson, County Auditor

Accounts Payable Claims in the amount of \$1,459,850.37 was presented. Broeker motioned to approve and seconded by Beck.

Abatement of Taxes Request for Linder Recreation Area owned by Des Moines County Conservation. Taxes to be abated are in the amount of \$889.00. Broeker motioned to approve and seconded by Beck.

The Des Moines County Treasurer requested cancellation of Outstanding Treasurer's Checks over 1-year as of June 30th in the amount of \$667.00. The amount will be deposited into General Basic. Beck motioned to approve and seconded by Broeker.

Personnel Actions: Correctional Center – Austin Dunham, Correctional Officer Full-Time. 6-month step increase, new rate \$37,425.19 yr., effective 9/26. Alexzander Elliott, Kitchen Cook. 12-month step increase, new rate \$12.56 hr., effective 10/17. Michael Hayes, Correctional Officer Full-Time. 6-month step increase, new rate \$37,425.19 yr., effective 10/23. Gunnar Hoffer, Correctional Officer Part-Time. 6-month step increase, new rate \$15.07 hr., effective 10/17. Tamara Hulett, Correctional Officer Full-Time. 24-month step increase, new rate \$39,991.35 yr., effective 10/18. Bradley Koenig, Correctional Officer Full-Time. 6-month step increase, new rate \$37,425.19 yr., effective 10/27. Broeker motioned to approve all six actions and seconded by Beck.

Reports received and filed in Auditor's Office: General Assistance, September 2018 and Veterans Affairs, September 2018

Beck motioned to approve minutes for the Board meeting held on October 9th, 2018. Seconded by Broeker.

Committee reports. Broeker attended the Joint Safety Commission meeting. He stated Public Health and the Library will be include in the monthly trainings. He attended a Mental Health Stakeholder meeting and discussed the Mobile Crisis response, they will offer training to law enforcement. The Governance Board approved claims and reports. They received a presentation on C3DS training. The Joint Safety Commission discussed adding this training to departments to help departments deescalate an agitated customer. Cary attended the NAACP dinner. Beck attended a Hwy 61 Coalition meeting. The Coalition discussed the bypass around Wapello.

Meeting was adjourned at 9:37 AM.

Three work sessions were held following the meeting.

The first work session was between the Board of Supervisors and County Treasurer. The Treasurer asked for a percentage increase for two second deputies – one from 68% to 70% and another one from 67% to 70% of the Treasurer's salary. She stated last month the Tax Department completed 22,500 transactions from approximately 3,800 customers. Motor Vehicle completed 3,400 registrations and 1,200 titles. She previously had a part-time clerk to assist during vacations etc. The clerk has moved out of the area and it is difficult to train someone part-time to learn all the requirements. Broeker stated the rollback from the state was received. The Treasurer will provide three personnel actions for the next meeting.

The second work session was between the Board of Supervisors, County Auditor, 2nd Deputy and Budget Director. The County Engineer also attended. The current Policy regarding Financial Reporting was reviewed. Currently a fixed asset inventory list is maintained for assets with an initial cost of \$500 or more but less than \$5,000. This list is for internal management control and not reflected in financial statements. Secondary Roads initial cost is \$1,000 or more but less than \$5,000. It was discussed to equal the minimum asset for all entities by raising the initial cost to \$2,500 or more but less than \$5,000. The Budget Director checked with the County's audit firm and they have no issues with changing the minimum cost for the inventory list. The Capital asset threshold for

financial reporting purposes is \$5,000 for fixed assets, land and buildings and \$50,000 for Infrastructure. An amended policy will be drafted for review.

The last work session the Board of Supervisors and County Engineer took a project tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved October 23, 2018

Jim Cary, Chairman

Attest: Terri Johnson, Auditor