

Des Moines County Local Emergency Planning Committee (LEPC)

November 5, 2018, 1:30 PM

Des Moines County Emergency Management Agency
512 N. Main Street, Burlington

I. Opening Protocol

A. *Welcome and Call to Order*

Welcome and Call to order at 1:30 PM.

B. *Introductions*

New member added to the committee was Wayne Thomson of the Burlington PD.
Comments made by Gina on members that didn't respond to her emails.

C. *Approval of the Agenda*

Motion made for approval of the agenda by Tammy, and seconded by Jim Spence.
Motion passed.

II. Approval of previous meeting minutes – June 11, 2018

Motion made for approval of the minutes of last meeting by Christa, and seconded by Tammy. Motion passed.

Introductions were made and roster signed.

III. Old Business

A. *Hazardous Materials Emergency Preparedness (HMEP) Grants*

1) 2018 Grant – Award (\$3,394.96)

i. Comments by Gina on training courses held – 3 Anhydrous Ammonia.

Comments by Ken on he and Jim Whitaker presenting the courses and limited attendance. Comments by Ken on CPS providing the ammonia and Water Plant providing a facility for the training area. Jim Whitaker made comments the propane course was presented at no cost so funding wasn't used for this course. Comment made by Ken about limited attendance at the propane course.

ii. Additional funding available (spend by 6/30/2019)

Comments made by Gina on the additional available funding that must be spent by 6/30/2019. Gina also made comments about stipulations on how the funding can be used. Gina asked for suggestions on training requests. No suggestions were given.

2) 2019 Grant – Award (\$3,908.55)

i. Send 3 individuals to 2019 International Hazardous Materials Conference

Comments made by Gina on attendees comments on the conference and how the training was used.

3) 2020 Grant – Grant requests needed

Comments made by Gina on the grant requirements and asked for suggestion on how the grant can be used. No suggestions were given.

IV. New Business

A. *Election of Officers for 2019*

Gina entertained motions for nominations. Comments were given by attendees that officers remain the same. Motion passed by unanimous vote that officers remain the same. Results of election of officers were Gina Chair, Ken as Vice Chair, and Ray Wilson as Secretary.

B. Reports Submitted - Review

1) None

C. Exercises

1) Exercise Schedule

i. BNSF / Hazmat

Comments made by Gina that it was time to have a County Wide Hazardous Materials Exercise, and she had been asking for suggestions at the County Fire Department Association meetings in the next year. Chair of the Association works for BNSF, and helped Gina make contact with BNSF. Gina discussed the planned exercise with BNSF in the spring timeframe. Also discussed the training resources BNSF can provide for the exercise. Tammy will be the hospital liaison for GRMC. Jim Whitaker, Ken, and Ray will help with the exercise planning committee and scenario development, and will take it to the other county emergency response departments.

ii. Suggestions Needed

D. 2018 Iowa Hazmat Symposium Report/Comments

Comments made by Ken, Jim Whitaker, and Ray on the courses attended at the symposium. Comments made by Ken regarding updated information calibrations of the county radiological meters. Comments by Jim on drone use licensing by emergency responding. Comments made by Ray regarding the chemical facilities regulatory compliance antiterrorism standards planning requirements. Comments made by Gina on the use and number of drones needed by county emergency response agencies. Gina also made comments on a meeting she has setup with Des Moines County Sheriff's Office on the drone issue. The meeting is scheduled to cover "who is doing what, when, and how." Gina advised agencies interested should contact her to let her know of their intentions. Comments made by Ken on the types of drone licensing and how they relate to emergency response agencies. Gina advised she thinks the county departments should work together on the drone issue and sharing drone use and licensing information. Comments made by Ray that drones can't be shot down. Comments made by Ken on the future of combining the Hazmat symposium with the Homeland Security Conference. Comments included not information has been given as of yet.

E. Other

Presenters arrived at the meeting, and introductions were held to introduce meeting attendees to the presenters.

V. Presentation: Mr. Rodney Lockett, Chief of Regulatory Compliance & Mr. Brian Ballard, Regulatory Analyst from the US Department of Homeland Security, Chemical Facility Antiterrorism Standards (CFATS), Region 7

Presentation was given by Dahlia Lewis a Senior Chemical Security Inspector with the US Department of Homeland Security Region 7 on the CFATS standards. (Mr. Lockett was unable to attend) Mr. Ballard was also present to answer questions of the attendees.

VI. Adjournment Protocol

A. *Future Meetings* (minimum requirement of two meetings per federal fiscal year)

1) May, 2019

Comments made by Gina on next required meeting in May around the time of the BNSF exercise. Gina also commented on the Tier II reports due March 1st.

Comments made by Ken on sending out an email to the Tier II reporters with a link to the CFATS sites. Comments made by Gina on CFATS link information sent out with current LEPC meeting invitation. Comments and questions made by Gina and Ken to Homeland Security personnel about CFATS reporting requirements for common chemicals stored in our area. Comments made by Homeland Security personnel on reportable quantities of chemicals asked about and how to find the information. Group discussion included Homeland Security personnel and meeting attendees regarding CFATS reporting experience.

2) November, 2019

3) Motion made by Ken for adjournment, seconded by Ray. Motion passed at 2:45 PM.