

July 7<sup>th</sup>, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 7<sup>th</sup>, 2020, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson stated her office is working on the General Election and reported a news release regarding the new outdoor drop box was added to the county and election websites. IT Director Colin Gerst reported his office is busy and will be sending a security assessment to all departments. Safety Director Angie Vaughan was present. County Engineer Brian Carter reported the contractor has finished the mainline concrete pour on Gear Ave., and there are still small projects to complete. Upper Flint Bottom Road is closed, and some pavement has been removed. The Mediapolis Road bridges are moving along, the contractor will pour the first bridge deck tomorrow. CDS Director Ken Hyndman reported the SEIL Region meeting will take place tomorrow. Lieutenant Clint Williams was present. County Treasurer Janelle Nalley-Londquist reported her office continues to be busy, especially in the motor vehicle department. She stated the latest Governor's Proclamation suspended penalties thru July 25<sup>th</sup> and the tax sale is suspended until July 25<sup>th</sup>. Assistant Land Use Administrator Jarred Lassiter reported he is busy with ordinance updates. He commented on the governor signing the legislation amendment regarding Zoning Commission members. He was able to keep two of the current members on the board. Local Health Administrator Christa Poggemiller reported her office is busy and provided a COVID-19 update. Ninety-one cases have been confirmed with 80 recovered. They are following up with contact tracing. Serology testing is being provided for essential personnel. They have tested all health department personnel and came back negative. Via Webex: Maintenance Supervisor Rodney Bliesener reported his department is busy. Conservation Director Chris Lee reported they had a very busy July 4<sup>th</sup> weekend. The new Park Ranger will start next week and discussed a canoe capsize at Big Hollow over the weekend. Summer camps are going on. The 4<sup>th</sup> Pumping Station will be closing at least until September. The campground will be open with no access to the lake. Lee gave a FEMA project update. Clerk of Court Jackie Myers reported the courts are busy and getting back to normal. County Attorney Lisa Schaefer reported her office is status quo. They are getting ready for jury trials starting September 14<sup>th</sup> and bench trials will start this month. Discussed new law changes according to SF457 which changed the fine structure for simple misdemeanors. Schaefer will review any county ordinance addressing simple misdemeanor that may need updated. County Recorder Lisa Hazell reported her part-time clerk has started and they are keeping busy. Land Use Administrator Zach James was present. During additional COVID-19 update discussion was held on the mask issue and Poggemiller stated no one has entered the courthouse with a fever or been turned away. The continuation of screenings will be determined weekly. The County Attorney asked when courts begin jury trials, most likely, someone will be needed to screen anyone entering for trial. Broeker will talk to the Chief Judge to discuss screenings.

Correspondence. Chairman Broeker reported a letter was received from American Ordnance regarding a Class 1 Permit Modification regarding Personnel Training. The letter is on file in the Auditor's Office.

Accounts Payable Claims in the amount of \$514,092.85 was presented. Cary motioned to approve and seconded by Beck.

Resolution 2020-034 Approving the Final Plat for the Eighth Addition to Wildlife Lakes Subdivision was presented and discussed by Assistant Land Use Administrator Jarred Lassiter. This is a residential five-lot subdivision containing 7.3 acres. The subdivision was reviewed and approved by the City of West Burlington on July 1<sup>st</sup>. The lots are located north of Washington Road in Flint River Twp., Sections 21 & 22. The Owner/Subdivider is Daryl Henry Bohlen, 13852 Washington Rd, West Burlington. Beck motioned to approve and seconded by Cary.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2020-034**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for Eighth Addition to Wildlife Lakes Subdivision has been reviewed for conformance to applicable County standards by the Des Moines County Zoning Commission,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of Eighth Addition to Wildlife Lakes Subdivision, with the following conditions:

- The minimum width requirement for a road right-of-way in the Subdivision Regulation Ordinance (Article V, Section 2.2) shall be waved to allow for a 50-foot right-of-way for Wood Duck Cove Drive.
- The minimum width requirement for a road surface in the Subdivision Regulation Ordinance (Article V, Section 2.7) shall be waived to allow for an 18-foot paved concrete surface for Wildlife Lakes Drive and Wood Duck Cove Drive.
- Lot 29 shall use Elk Run Drive/Wildlife Lakes Drive for driveway access, as the Des Moines County Secondary Roads Department will not permit access from 113th Street.

Approved and adopted this 7th day of July 2020.

#### DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Jim Cary, Vice Chair  
Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Cash on Hand Letters were presented for the following departments: Assessor, Attorney, Auditor, Conservation, GIS, Public Health, Recorder, Secondary Roads and Sheriff. Cary motioned approve and seconded by Beck.

Personnel Actions: Correctional Center – Holly Carpenter, Correctional Officer-Full Time. New hire, new rate \$38,706.18 yr., effective 7/15. Hillary May, Correctional Officer-Full Time. 18-month step increase. New rate \$41,608.23 yr., effective 7/3. Beck motioned to approve both actions and seconded by Cary. Conservation – Ryan Roth, Park Ranger. New hire, new rate \$40,929.66 yr., effective 7/13. Beck motioned to approve and seconded by Cary. County Attorney – Tammy Anderson, Collections Clerk. Return to full-time from COVID-19 furlough. Effective 7/6. Roberta Ford, Collections Clerk. Return to full-time from COVID-19 furlough. Effective 7/6. Cary motioned to approve both actions and seconded by Beck.

Reports received and filed in the Auditor's Office:

Auditor's Report of Fees Collected, Qtr. ending 6/30/2020  
General Assistance Monthly Report, June 2020  
Jail Stats, May 2020  
Recorder's Reports of Fees Collected, June 2020

Beck motioned to approve the June 30<sup>th</sup>, 2020 meeting minutes and seconded by Cary.

Committee Reports – Beck attended a Conservation meeting. Cary attended a Regional Workforce meeting. Broeker attended a meeting with a delegation from SEIL Mental Health & Disabilities Services who met with a delegation from Great River Medical Center. SEIL is curious about GRMC starting to provide a core service – 23hr observation and holding. This could replace the BeHat team which the region pays 100%. If changed to 23hr observation and holding, this could be split with Medicaid.

Meeting was adjourned at 9:58 AM.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved July 14<sup>th</sup>, 2020  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor