

DES MOINES COUNTY
EMERGENCY MANAGEMENT COMMISSION
Meeting Minutes Final, Meeting Number #21-01
Thursday, January 21, 2021

Roll call:

X	Mayor Hans Trousil (Chair)	West Burlington
	Police Chief, Jesse Logan	West Burlington- Alternate
X	Sheriff Kevin Glendening (Vice Chair)	Sheriff
	Chief Deputy Brett Grimshaw	Sheriff - Alternate
X	Mayor Jon Billups	Burlington
	Mayor Pro Tem Lynda Graham-Murray	Burlington - Alternate
X	Mayor Jerry Strause	Danville
	Council Member Stefanee Heater	Danville – Alternate
X	Council Member Troy Garrison	Mediapolis
X	Firefighter Ray Wilson	Mediapolis – Alternate
	Mayor Eric Gerst	Middletown
X	Council Member Orrin Asmus	Middletown – Alternate
X	BOS Chair Tom Broeker	Board of Supervisors

Guest: Shanna Krogmeier, DESCOM Administrator

I. Opening Protocol

- A. *Call to Order.* Chair Mayor Trousil called the meeting to order at 5:15 PM.
- B. *Election of 2021 Officers.* Supervisor Broeker moved that the officers remain the same (Chair – Mayor Trousil, Vice Chair – Sheriff Glendening). The motion was seconded by Mayor Strause and the motion carried unanimously.
- C. *Approval of Agenda.* Motion was made by Mayor Strause to approve the agenda. The motion was seconded by Councilman Asmus and the motion carried unanimously.
- D. *Consideration of Minutes from February 13, 2020, Meeting #20-02.* Mayor Billups moved to approve the minutes. The motion was seconded by Mayor Strause and the motion carried unanimously.

II. Old Business. None.

III. New Business

- A. *2020-2021 Proposed Budget Amendment.* Coordinator Hardin reported there was a need for a budget amendment due to two grants received. One was from the Emergency Management Performance Grant – Supplemental (EMPG-S) for virtual meeting equipment for the Emergency Operations Center (EOC). The second grant was the Hazardous Materials Emergency Preparedness Grant (HMEP) for two grants received to offer courses to the Burlington Fire Department.

- B. *2021-2022 Proposed Budget.* Coordinator Hardin reviewed the proposed budget which was distributed via email/U.S. mail. Mayor Strause moved to approve the draft budget. Mayor Billups seconded the motion and the motion carried unanimously (Firefighter Wilson abstained).

It was noted that the Commission should designate an official newspaper. This will be placed on the agenda for next month.

Mayor Strause moved to set the public hearing for Thursday, February 11, 2021 at 5:00 PM for the proposed 2021-2022 budget. The motion was seconded by Councilman Asmus and the motion carried unanimously.

Supervisor Broeker moved to set the public hearing for Thursday, February 11, 2021 at 5:00 PM for the proposed 2020-2021 budget amendment. The motion was seconded by Mayor Billups and the motion carried unanimously.

Mayor Strause asked about the status of the DESCOM 28E agreement as he had not received an updated version. Supervisors Broeker noted that the attorneys were reviewing the final draft. Administrator Krogmeier indicated she was meeting with the attorney tomorrow to finalize and should have it to each city for their adoption soon.

IV. Adjournment Procedures

- A. *Items for next meeting agenda*
- a. Public Hearing and Consideration of Proposed 2020-2021 Budget Amendment
 - b. Public Hearing and Consideration of Proposed 2021-2022 Budget
 - c. Resolution designating an official newspaper.
- B. *Next meeting date* – February 11, 2021, 5:00 PM
- C. *Adjourn.* Councilman Asmus moved to adjourn the meeting. Mayor Strause seconded the motion and meeting was adjourned at 5:36 PM.

Respectfully submitted,
Gina M. Hardin, Coordinator