

July 13<sup>th</sup>, 2021

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 13<sup>th</sup>, 2021 with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Shane McCampbell present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson reported her office is busy and received a resolution from the City of Burlington requesting to have the Local Option Sales Tax (LOSST) question on the November 2<sup>nd</sup>, 2021 ballot. County Attorney Lisa Schaefer stated her office is busy and they are working on back logged trials. They will have four trials in the next two weeks. She is working on the National Night Out event. IT Director Colin Gerst reported his office is busy and he is busy completing questionnaire forms. Sheriff Kevin Glendening reported everything is going well and Civil Service member Duane Worthy has submitted his resignation from the commission. His term expires in August. Chairman Broeker read the resignation letter from an email received. County Recorder Natalie Steffener reported her office is busy. County Engineer Brian Carter stated the Hwy 99 Flint River Bridge is making progress, but it needs to quit raining. Several roads and areas in the county have received damage from weather events over the weekend after receiving several inches of rain. Road crews are fixing erosion problems. The Flint Bottom Road contractor has opened the west segment to traffic and is now working on the east segment and breaking concrete for removal. North Prairie Grove Road is still open to traffic. Conservation Director Chris Lee stated the rain beat up some of their roads and downed some trees on their roads and trails. Lee stated camping registrations were up 50% last fiscal year compared to the previous fiscal year. Camping has become very popular following COVID. Lee presented the newly published Big Hollow Master Plan and he stated it is an aggressive plan. Maintenance Supervisor Rodney Bliesener reported his department was busy. County Treasurer Janelle Nalley-Londquist reported her office is busy and they are working on the month end and year end. Public Health Administrator Christa Poggemiller stated her department is busy and still giving vaccine at the Farmers Market on Thursday nights downtown. They are extending the clinic hours on July 13<sup>th</sup> & 14<sup>th</sup> and July 20<sup>th</sup> & 21<sup>st</sup> for more convenient hours for the public needing vaccines. The county vaccination rate is 38.3%. The 7-day positivity rate is 13% with 6 new Covid cases reported, and the 14-day positivity rate is 6.8%. Test Iowa will be closing July 16<sup>th</sup>. After the test site closes, the Health Department will supply test kits. These are saliva kits, and the kits will be mailed to the State Hygienist Lab for testing. CDS Director Ken Hyndman reported his office is busy. He stated Optima has been meeting with Law Enforcement and Hospitals in the SEIL Region to give out the new crisis assessment number which started 7/1. Optima is also contracted to provide urgent care appointments for those not having a provider. Hyndman will attend the SEIL meeting tomorrow. Jail Administrator Doug Ervine reported the jail population is 70. They are busy but everything is going smooth. Emergency Management Coordinator Gina Hardin stated the Alert Iowa system is available. Alert Iowa will allow citizens to sign up for the types of alerts they would like to receive. Anyone can sign up and create an account through the Smart911 app. Hardin stated the Cert Teams are becoming active again helping at events. There will be Cert Training in November. General Assistance/Veterans Administrator Brooke Marland reported her office is busy. Via Webex: Land Use Administrator Zach James reported everything is going well. He will chart out the timeline for the Zoning and Flood Plain Ordinance update approval. He is still looking at the Wind and Solar Ordinance. James stated a new member needs to be appointed to the Airport Approach Ordinance Commission. Bob Beck was the previous member. Shane McCampbell will replace Beck on the Commission.

Correspondence. Chairman Broeker read the letter received from the City of Burlington regarding the Burlington City Council approving a resolution to have the Local Option Sales Tax (LOSST) question on the November 2, 2021 ballot. The question, if approved, will extend the LOSST from January 1, 2023 through December 31, 2032.

Payroll Reimbursement Claims in the amount of \$453.17 was presented. Cary motioned to approve and seconded by McCampbell.

Department Letters of Cash on Hand as of June 30, 2021 were received from the Auditor, County Attorney, Sheriff, Recorder, Secondary Roads, Conservation, Public Health, GIS and Assessor. Cary motioned to approve the letters and seconded by McCampbell.

The Treasurer's List of Depositories for FY22 was submitted in accordance with Chapter 12C.2 of the Iowa Code. McCampbell motioned to approve and seconded by Cary.

| <b><u>BANK</u></b>                                   | <b><u>LIMIT AMOUNT</u></b> |
|--|----------------------------|
| Farmers & Merchants Bank & Trust; Burlington         | \$22,000,000.00            |
| Two Rivers Bank & Trust; Burlington                  | \$15,000,000.00            |
| Danville State Savings Bank; New London & Danville   | \$6,000,000.00             |
| Mediapolis Savings Bank; Mediapolis                  | \$12,000,000.00            |
| Iowa Public Agency Investment Trust; West Des Moines | \$12,000,000.00            |
| Great Western Bank; Sioux Falls, SD & Burlington, IA | \$5,000,000.00             |
| Farmers Savings Bank; Wever & Burlington             | \$8,000,000.00             |
| MidWestOne Bank; Burlington                          | \$8,000,000.00             |

Approval of the Employment Contract for Des Moines County Information Technology Manager Colin Gerst was presented. McCampbell motioned to approve and seconded by Cary.

Approval of the Employment Contract for Director of Community Services Ken Hyndman was presented. Cary motioned to approve and seconded by McCampbell.

The Road Petition from landowner Kay Wirt, 23575 90<sup>th</sup> Ave., Mediapolis was received by the Board. The petition requests Level B grading and granular surfacing of 235<sup>th</sup> Street in the E1/2 Section 20 in Yellow Spring Twp. beginning at 92<sup>nd</sup> Ave and running westerly for 750 +/- feet. County Engineer Carter spoke about the petition and requirements of the landowner requesting the road upgrade. Carter will send letters to adjoining owners. Cary motioned to schedule the public hearing regarding the road improvements for July 27<sup>th</sup> at 9 AM., seconded by McCampbell.

Personnel Actions. Auditor – Sara Doty, Payroll 1<sup>st</sup> Deputy. 7.5 hrs. unpaid on 7/9, 37.5 hrs. unpaid on 7/19-23 and 7.5 hrs. unpaid on 7/26. Angie Paytes, Clerk II. 24-month step increase. New rate \$34,396.03 yr., effective 7/31. Cary motioned to approve both actions and seconded by McCampbell. Correctional Center – Dakota Day, Correctional Officer FT. 6-month step increase at 12-month rate. New rate \$41,928.92 yr., effective 7/18. Cody Reynolds, Correctional Officer FT. 6-month step increase. New rate \$40,895.52 yr., effective 7/19. McCampbell motioned to approve both actions and seconded by Cary. Emergency Management – Janet Charbonneau, Asst. Coordinator. Resignation effective 7/9. Cynthia Bowen, Asst./Volunteer Coordinator. Combining Asst. and Volunteer Coordinator positions. New rate \$17.75 hr., effective 7/9. McCampbell motioned to approve both actions and seconded by Cary.

Reports received and filed in the Auditor's Office: Auditor's Report of Fees Collected, Qtr. ending 6/30/2021, Recorder's Report of Fees Collected, June 2021 and Recorder's Report of Fees Collected, FY2020/2021

Cary motioned to approve the July 6<sup>th</sup>, 2021 meeting minutes and seconded by McCampbell.

Committee Reports: McCampbell reported a job fair will be held at Heartland Harley Davidson on Thursday (7/15) from 2pm to 6pm. Broeker attended the IAAP Change of Command Ceremony.

Meeting was adjourned at 9:52 a.m.

A work session was held after the meeting with Elected Officials and Department Heads to discuss the County Employee Handbook.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Approved July 20<sup>th</sup>, 2021  
Tom Broeker, Chairman  
Attest: Terri Johnson, County Auditor