

January 4th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, January 4, 2022, with Vice-Chair Jim Cary present. Chairman Tom Broeker and Member Shane McCampbell were present through Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Organization of the 2022 Board of Supervisors was conducted. County Auditor Terri Johnson requested nominations for Chair. McCampbell nominated Jim Cary and seconded by Broeker. County Auditor Terri Johnson requested nominations for Vice-Chair. Cary nominated Shane McCampbell and seconded by Broeker. The meeting was then conducted by Chairman Jim Cary.

Meet with Department Heads: Payroll 1st Deputy Sara Doty stated there are some upcoming changes to be discussed on the agenda today. She continues to stay busy in the office. County Auditor Terri Johnson reports she is working on the budget for her office and preparing for all the upcoming budget meetings this week. County Attorney Lisa Schaefer reports there is a jury trial this week, next week, and at the end of the month. The Covid waiver date is 2/1. The new Assistant County Attorney started on 1/3. She is also working on budget for her office. IT Director Colin Gerst reported his office is busy working on budget and preparing for the budget hearings. Sheriff Kevin Glendening reported the jail population is at 64 with none being housed out of county. This week the jail hit a low population of 55. Glendening stated he has a couple new deputies back from the academy and they are working through the changes in their office with promotions and retirements. Assistant Land use Administrator Zach James stated the office is staying busy. He is wanting to get a work session together for the Zoning and the Airport. They are busy preparing budget. The RFQ's that were sent out for the new Public Health Building are due back this Friday. He has an item on the agenda for today. County Budget Director Cheryl McVey stated she has an item for budget amendment on the agenda for today. She wants to remind everyone that budget hearings start today. CDS Director Ken Hyndman reported he is busy working on budget. With the upcoming changes in the office, he is working closely with Cheryl to get the new budget accounts set up. County Treasurer Janelle Nalley-Londquist reports she is working on budget and her office remains busy. County Engineer Brian Carter would like to thank his crew for their hard work and long hours plowing snow this past weekend. They had some issues with one truck but were able to keep everything moving. He is working on budget as well. Conservation Director Chris Lee stated like everyone else he is working on budget. There is a Conservation Board Meeting tomorrow. His Park Ranger started academy today and will continue that for the next 16 weeks. County Recorder Natalie Steffener reports she is keeping busy and has an agenda item today. County Emergency Management Coordinator Gina Hardin stated that with the weather there were quite a few weather reports sent out during the storm. If you are not on her email list, let her know and she will add you to it. She is working on budget. Her commission meets the end of the month. Safety Director Angela Vaughan is working on budget as well and remains busy. Maintenance Supervisor Rodney Bliesener would also like to thank his staff for their hard work at keeping the parking lots and sidewalks clear. He is also preparing his budget. Public Health Administrator Christa Poggemiller reported they are still busy with Covid vaccines. The current 7-day COVID positivity rate is 11% with 70 positive cases. Public Health is a Test Iowa site. They ask that you do not enter the office, however you can call, and they will bring one out to you. You may return it to the Public Health office or UPS to get sent in.

Public Hearing for FY22 Budget Amendment. Broeker motioned to open the public hearing and seconded by McCampbell. Budget Director Cheryl McVey presented and explained the budget amendment request. Chairman Cary asked Auditor Johnson if any comments had been received. None received. Broeker motioned to close the public hearing and seconded by McCampbell. McCampbell motioned to approve the FY22 Budget Amendment and seconded by Broeker.

**RESOLUTION AMENDING FY22 APPROPRIATIONS
2022-001**

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2021.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures

during the fiscal year 2021-2022, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on January 4th, 2022, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	144,395	0
02	Auditor & Elections	639,095	0
03	Treasurer	836,167	0
04	Attorney	1,339,626	0
05	Sheriff	3,129,726	0
06	Clerk of Court	365,760	0
07	Recorder	359,264	0
08	Pioneer Cemetery	29,500	0
11	Solid Waste	145,379	2400
12	Road Clearing	32,000	0
13	Drug Seizure	1,500	0
14	Land Use Development	57,000	0
20	Secondary Roads	6,906,215	0
21	Veterans Affairs	101,934	0
22	Conservation Board	1,015,351	0
23	Local Health	1,090,121	0
25	Human Services/Social Services	258,745	0
28	Medical Examiner	142,050	0
29	Jail	3,063,008	0
33	G.I.S.	233,652	0
50	E911	226,060	0
51	Maintenance	960,991	13,700
52	Information Technology	808,848	0
60	MH/DS	1,826,796	0
63	Fairgrounds	65,000	0
69	County Assessor	517,118	0
70	Emergency Management	2,610,541	0
71	DesCom	1,116,478	0
90	SEIL	6,810,204	0
99	Non-Departmental	9,873,780	2,215,944
TOTALS		44,706,304	2,232,044

Dated and approved this 4th day of January, 2022, at Burlington, Des Moines County, Iowa.

BOARD OF SUPERVISORS

Tom Broeker

Jim Cary

Shane McCampbell

ATTEST: Terri Johnson, Auditor

Public Hearing for Ordinance No. 61 – An Ordinance Establishing Voting Precincts as a result of the

population changes reflected by the 2020 Census for Des Moines County, Iowa. Broeker motioned to open the public hearing and seconded by McCampbell. Auditor Terri Johnson presented and explained the Ordinance. No comments were received. McCampbell made a motion to close the public hearing seconded by Broeker. Broeker made a motion to approve the 1st Hearing seconded by McCampbell.

Account Payable Claims were presented in the amount of \$248,960.83. Broeker made a motion to approve and seconded by McCampbell.

Payroll Claims Reimbursements were presented in the amount of \$44.94. McCampbell made a motion to approve and seconded by Broeker.

Approval of 2022 Board Committee Assignments were presented. Cary made a motion to table and seconded by Broeker.

Approval of 2022 Condemnation Commissioners were presented. Broeker made a motion to approve and seconded by McCampbell.

City of Danville / Des Moines County Law Enforcement Agreement FY 2022/2023 was presented for approval. McCampbell made a motion to approve and seconded by Broeker.

Approval of Digitization Proposal for the County Recorder was presented. Broeker made a motion to approve and seconded by McCampbell.

Request for proposals for relocation of Department of Human Services Office was presented. McCampbell made a motion to approve and seconded by Broeker.

Resignation of Dr. Craig Huston, Medical Examiner was presented. Broeker made a motion to approve and seconded by McCampbell.

Approval of Medial Examiner Investigator Contract – Cale Heitmeier was presented. Broeker made a motion to approve and seconded by McCampbell.

Des Moines County Covid-19 Vaccine/Testing Policy was presented. Broeker made a motion to approve and seconded by McCampbell. Broeker and Cary voted yes and McCampbell voted no. Motion passed.

Personnel Actions: Correctional Center – Holly Carpenter, FT Correctional Officer, 18-month step increase, new rate of \$42,856.48 effective 1/15. Dakota Day, FT Correctional Officer, 12-month step increase, new rate of \$42,856.48 effective 1/18. Hillary May, FT Correctional Officer, 36-month step increase, new rate of \$44,559.59 effective 1/3. Cody Reynolds, FT Correctional Officer, 12-month step increase, \$41,928.92 effective 1/19. Wayne Smith, FT Correctional Officer, Retirement as of 1/3. Zoe Eland, PT Correctional Officer, 6-month step increase, \$15.99 Hourly effective 1/7. Tucker Hulse, PT Correctional Officer, Resignation as of 1/3. Kendra Whalen, Asst. Cook, Corrected Personnel Action for 3- & 6-month step increases, new rate of \$10.25 effective 11/25/21. Broeker made a motion to approve all 8 personnel actions and seconded by McCampbell. Descom – Caili Rodeffer, Communications Operator 1, Resuming Full Time at previous rate of \$52,416.00 effective 12/27/21. Zach Wayne, Telecommunication Operator 1, Resignation as of 12/10/21. Brett Grimshaw, Custodial, Retirement as of 12/31/21. Martha Grimshaw, PT Custodial, new rate of \$15.00, effective 1/1/22. McCampbell made a motion to approve all 4 personnel actions and seconded by Broeker. Emergency Management – Cynthia Bowen, step increase, new rate of \$18.25 effective 1/9. Broeker made a motion to approve and seconded by McCampbell.

Broeker made a motion to approve the December 21st, 2021, meeting minutes and seconded by McCampbell.

Future Agenda Items: Assistant Land Use Administrator Zach James requested a Work Session to discuss Zoning Ordinances and the Airport Zoning Ordinance.

Meeting was adjourned at 10:29 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcourty.com

Approved January 11th, 2022
Jim Cary, Chairman
Attest: Sara Doty, Deputy Auditor