

January 25<sup>th</sup>, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, January 25<sup>th</sup>, 2022, with Chair Jim Cary and Member Tom Broeker present. Vice-Chair Shane McCampbell was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Payroll Deputy Sara Doty stated she continues to stay busy with payroll and the end of the year reports. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported things at the Sheriff's department are going well. The jail currently has a population of 70 with two juveniles out of county. Assistant Land Use Administrators Zach James and Jarred Lassiter were present for an agenda item. They also have a work session discussing the Airport Zoning Ordinance following the meeting. County Treasurer Janelle Nalley-Londquist reported her office is busy. CDS Director Ken Hyndman reported his office remains busy working with the region changes coming. County Recorder Natalie Steffener stated her office is busy. They have sent out all the microfilm to be digitized. Boat renewals are now available. County Engineer Brian Carter reported his crew will be clearing trees in Beaverdale and Skunk River Road and remain busy. Maintenance Supervisor Rodney Bliesener stated his department is busy. Bliesener stated the bidding is open for the front steps project until February 2<sup>nd</sup>, 2022. Public Health Administrator Christa Poggemiller reported they are busy. COVID has increased in all of southeast Iowa. The County has a positivity rate of 25% with 298 new cases. They continue to provide vaccines. Conservation Director Chris Lee stated his staff is attending training in Coralville this week.

No Correspondence received.

Compensation Board Salary Recommendations for FY22/23 were presented by Compensation Board Chair Dan Cahill and were tabled until a future meeting.

Approval of Payroll Claims Reimbursements for 1/14/2022 in the amount of \$400.00 & Non-Cash Taxable in the amount of \$60.61 and Payroll Reimbursement claims for 1/28/2022 in the amount of \$405.05 were presented. McCampbell motioned to approve and seconded by Broeker.

Approval of Resolution 2022-004 Approving Allocation of ARPA Funds were presented. Broeker made a motion to approve and seconded by McCampbell.

#### **RESOLUTION NO. 2022-004**

#### **A RESOLUTION TO APPROVE ALLOCATION OF FUNDS FOR THE AMERICAN RESCUE PLAN ACT (ARPA)**

**WHEREAS**, on March 11, 2021, President Biden signed the \$109 trillion-dollar American Rescue Plan Act and,

**WHEREAS** Des Moines County applied for and will receive \$7,568,844 total in two tranches. The first tranche of funds for the American Rescue Plan Act totaling \$3,784,422 has been received and the second half will be received in 2022,

**WHEREAS**, the Des Moines County Board of Supervisors has reviewed county projects and requests and determined the funds will be used entirely on county projects with one exception,

**WHEREAS**, based on the distribution guidelines from the US Department of Treasury, the following projects have been approved for the use of said funds:

Digitization of Books and Documents in the Auditor and Recorder's Office to Electronic Images (Transfer Books, Supervisors Minutes, Surveyor Notes, Deed Books, Mortgage Books, Microfilm Deeds, Grantor/Grantee Books and Plat Books)

Health Department Building including purchase of property and construction

Phone System for County Offices  
Sheriff - RMS/CAD System  
Danville Telecom to expand broadband into unserved areas of Des Moines County - \$355,000

**BE IT RESOLVED** that the Des Moines County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.

PASSED AND ADOPTED this 25<sup>th</sup> day of January 2022

DES MOINES COUNTY, IOWA

Jim Cary, Chairman  
Shane McCampbell, Vice-Chairman  
Tom Broeker, Member

ATTEST: Terri Johnson, Auditor

Memorandum of Understanding with Danville Telecom regarding ARPA Funds was tabled until next week.

Approval of Contract with SEIRPC (22-606) for RFQ Process Assistance for Construction Management and Architectural/Engineering Services was presented. Broeker made a motion to approve and seconded by McCampbell.

Final Plat and Resolution 2022-005 for Sunset Ridge Subdivision was presented. It is a three-lot subdivision containing 114.65 acres in Pt N ½ Section 34 Union Twp. Located north of Hwy 61. Owner/Subdivider is Danny A. Lange, 14464 Skunk River Road Burlington. McCampbell made a motion to approve and seconded by Broeker.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2022-005**

**WHEREAS** Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

**WHEREAS** the Final Plat for Sunset Ridge Subdivision has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

**NOW THEREFORE, BE IT RESOLVED:** That the Board of Supervisors hereby approves the Final Plat of Sunset Ridge Subdivision, with the following conditions:

A portion of Lot 2 is currently enrolled in the Conservation Reserve Program (CRP) through the USDA Farm Service Agency. If the ground in this area is disturbed prior to the expiration of the CRP easement, Des Moines County shall not be held responsible for any penalties associated with violating the CRP agreement. A permit for an Onsite Wastewater Treatment System shall be obtained from the Des Moines County Health Department prior to construction of a new residence, and a code compliant system shall be installed prior to its habitation.

Approved and adopted this 25th day of January 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair  
Shane McCampbell, Vice Chair  
Tom Broeker, Member

ATTEST: Terri Johnson, County Auditor

Approval of two Quit Claim Deeds for portion of vacated Sullivan Slough Road in Section 29 Concordia Township was presented. Broeker made a motion to approve and seconded by McCampbell.

Approval of Mediapolis Law Enforcement Agreement Fy22/23 was presented. Broeker made a motion to approve and seconded by McCampbell.

Approval of AFSCME Local 2205- Health Department Tentative Agreement was presented. McCampbell made a motion to approve and seconded by Broeker.

Approval of AFSCME Local 2205-Secondary Roads Tentative Agreement was presented. Broeker made a motion to approve and seconded by McCampbell.

Personnel Action: Auditor – Sara Doty, Payroll 1<sup>st</sup> Deputy, 12-month step increase. New Rate \$53,470.27 yr., effective 2/4. Broeker motioned to approve and seconded by McCampbell. Sheriff's Office – Eric Michael Kramer and Lynette Marie VanScoy, Reserve Deputies. Rate \$1 a year, effective 1/25. Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office: Jail Stats, December 2021 and Sheriff's Monthly Report, December 2021

Broeker motioned to approve the January 18<sup>th</sup>, 2022, regular meeting minutes and seconded by Cary.

Canvass Results of Two Rivers Levee & Drainage District Election were presented. Broeker made a motion to approve and seconded by McCampbell.

Canvass Results of Burlington North Bottoms Levee & Drainage District Election were presented. Broeker made a motion to approve and seconded by McCampbell.

Shane McCampbell attended an Iowa Workforce and Community Action meeting.

Meeting was adjourned at 9:57 a.m.

Following the board meeting a work session was held with Zach James and Jarred Lassiter/SEIRPC. Also present was the County Engineer. All present reviewed proposed changes to the county two-mile zoning ordinance originally adopted in March 1998 with several amendments over the years. Changes to the zoning maps and major changes to the zoning ordinance were presented.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved February 1<sup>st</sup>, 2022  
Jim Cary, Chairman  
Attest: Sara Doty, Deputy Auditor