

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, October 25, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at [www.dmcountry.com/youtube](http://www.dmcountry.com/youtube). Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcountry.com](mailto:board@dmcountry.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Red Ribbon Week Proclamation
  - B. Personnel Action:
    1. Correctional Center (1)
  - C. Minutes for Regular Meeting on October 18<sup>h</sup>, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work session following meeting:

BOS / City of Danville / Conservation / County Attorney RE: Water's Park

BOS / County Attorney RE: Animal Control Ordinance

## **RED RIBBON WEEK PROCLAMATION**

**WHEREAS, in** October of 1985, Federal Agent Kiki Camarena was murdered by the drug cartel in Mexico in the line of duty, and friends and neighbors wore red to honor his memory, and to show that they would continue his fight against illegal drugs believing that one person can make a difference: and

**WHEREAS,** the problems associated with alcohol, tobacco and the use of illegal drugs have become prevalent in every community regardless of size and location; and

**WHEREAS,** the National Family Partnership has established October 23<sup>rd</sup> through October 31<sup>st</sup> of every year as America's Red Ribbon Week for schools and communities to celebrate a healthy, drug-free lifestyle; and

**WHEREAS,** ADDS in partnership with area businesses and schools, has adopted the mission statement; "To increase the focus of promoting a healthy lifestyle through the collective effort and involvement of all citizens in our community by supporting the non-use of illegal drugs and responsible use of legal substances thus enhancing the quality of life through a safer community."; and

**NOW, THEREFORE,** as 2022 marks the 37<sup>th</sup> year for this nationally recognized substance abuse prevention campaign, we, the Supervisors of Des Moines County, do hereby proclaim October 23<sup>rd</sup> - 31<sup>st</sup> as **RED RIBBON WEEK** in Des Moines County, Iowa, and that all citizens shall be encouraged to wear a red ribbon to symbolize our commitment to establishing drug free communities for our citizens, especially our children, and to participate in events throughout the week that support a healthy, drug free lifestyle.

Signed and sealed this 25<sup>th</sup> day of October 2022

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Jim Cary, Chair

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Shane McCampbell, Vice-Chair

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Tom Broeker, Member

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Grobstich,Elizabeth Employee #: J152  
Title: Correctional Officer-Full Time Department: Correctional Center

## STATUS CHANGES

### TERMINATION

### TRANSFER

- Resignation  
 Discharge  
 Retirement
- Unsatisfactory Probation  
 Death  
 Other, Explain

- Permanent  
 Temporary
- Voluntary  
 Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### LAY OFF

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

### SALARY ADJUSTMENT

- Maternity  
 Medical  
 Other, Explain
- Educational  
 Military

- Reclassification  
 Anniversary  
 Promotion  
 Probationary
- Demotion  
 Reducation  
 Suspension  
 Other, Explain

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

12 months step increase

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Previous Rate \$42,429.10/yr New Rate \$43,501.25/yr  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: October 27, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: October 21, 2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

October 18<sup>th</sup>, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, October 18<sup>th</sup>, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Auditor Terri Johnson gave an election update. Tomorrow, October 19<sup>th</sup> is the first day for in-person absentee voting and the first day the office is allowed to mail the absentee ballots requested to be mailed. As of today, 1,891 absentee requests for mailed ballots have been received. October 24<sup>th</sup> is the last day to pre-register and the last day to request a ballot to be mailed for the November Election. The rural resident cleanup is in progress. The dates and items allowed can be found online. IT Director Colin Gerst reported the office is busy. Maintenance Supervisor Rodney Bliesener reported his department is busy. The jail projects are out for bid. The Joint County Safety business meeting was held last week. Assistant Land Use Administrator Jarred Lassiter stated their office is busy. County Treasurer Janelle Nalley-Londquist reported her office is busy. SEIL CDS Director Ken Hyndman handed out an IPS brochure provided by Hope Haven. IPS will focus on mental health. Assistant County Attorney Trent Henkelvig reported their office is doing well. The West Burlington pool shooting trial will take place this week. County Engineer Brian Carter reported the Hwy 99 Dry Branch Creek bridge project will be down to one lane. There have been a few light change glitches for the side road. The site has changed drastically with culverts installed, etc. He thanked his shop crew for their work. Road pinching is done for the year. They keep moving along as long as the weather is good. They have wrapped up taking motor grader applications. Another project is out for bid. County Recorder Natalie Steffener reported her office is now a Passport Acceptance Agent. Prefer appointments but will take in walk-ins. Safety Director Angie Vaughan reported her office is busy and October is fire prevention training month.

Accounts Payable Claims in the amount of \$1,634,878.17 was presented. McCampbell motioned to approve and seconded by Broeker.

Payroll Reimbursement Claims in the amount of \$719.42 was presented. McCampbell motioned to approve and seconded by Broeker.

Approval of County Compensation Board - Auditor's Representative Sherry Kaestner was presented. Broeker motioned to approve and seconded by Broeker.

Approval of County Compensation Board – Board of Supervisors Representative Dan Cahill was presented. McCampbell motioned to approve and seconded by Broeker.

Approval of a Letter of Support from the Board of Supervisors for Hope Haven Area Development Center was presented. This letter is to Iowa Finance Authority for a forgivable loan in their endeavor to move persons with disabilities out of larger ICF settings and into smaller more integrated settings in the Burlington community. Broeker motioned to approve the letter and seconded by McCampbell.

Resolution 2022-070 and approval of Final Plat for Fritzville Subdivision was presented. This is a one-lot subdivision containing 2.85 acres located in the NE1/4 of Section 23 in Union Twp. Owner/Subdivider: Barbara Fritz Revocable Trust, 5959 Hunt Rd., Burlington, IA. Assist Land Use Administrator Lassiter presented the subdivision and report. It lies within the two-mile area of Burlington and has been approved by the City. Broeker motioned to approve and seconded by McCampbell.

(Insert Resolution 2022-070)

Approval of Contract – 165<sup>th</sup> Street Bridge PG-20 L-CO29(PG-20)—73-29 was presented by the County Engineer. This contract is with Cole Construction CO. Inc. of Keosauqua, Iowa. The contract total is \$60,270.20 and the late start date is 1/30/2023 for riprap to secure a site. Broeker motioned to approve and seconded by McCampbell.

Personnel Actions: County Attorney – Hayley Hamelton, Clerk I. 42-month step increase. New rate \$39,799.96 yr. effective 10/15. McCampbell motioned to approve and seconded by Broeker. Sheriff's Office – Lynetter Van Scoy, Deputy. 6-month step increase. New rate \$52,131.89 yr., effective 10/25. McCampbell motioned

to approve and seconded by Broeker.

Reports received and filed in the Auditor's Office:  
County Auditor's Report of Fees Collected, Qtr. Ending 9/30/2022  
Dewey Byar Trust U/W, Qtr. Ending 9/30/2022  
Sheriff's Monthly Report of Fees Collected, September 2022

McC Campbell motioned to approve the October 11<sup>th</sup>, 2022, meeting minutes and seconded by Broeker.

Future agenda item – work session with City of Danville and Conservation regarding Waters Park near Danville set for October 25<sup>th</sup>.

Committee Reports – Broeker attended a SEIL Governance Board meeting and discussed HRSCH home, a CIT Training meeting and Joint Safety meeting for yearly review of Safety Director. Cary attended a RUSS meeting and a Juvenile Detention meeting in Montrose. He stated next year DHS will no longer fund detention. A New agency DHHS will fund the facility.

Public Input – McC Campbell reminded the public about the Candlelight Ceremony for Domestic Violence Vigil will be held Thursday night at 6:30 pm.

Meeting was adjourned at 9:40 AM.

Following the meeting was a project tour with the County Engineer.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Jim Cary, Chair  
Attest: Terri Johnson, Auditor