

1. Call to Order

Julie Solinski called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Conservation main office.

Those Members Present: James Garnjobst, Julie Solinski, Matthew Haas, Cathy Ziglar and Bob Hansen

Those Members Absent: None

Others Present: Director Lee, Admin. Asst. Breuer.

2. Additions and Deletions to Agenda:

- a. None

3. Delegations/Public Input:

4. Approval of Minutes for November 02, 2022:

- #50**
- a. Motion by Cathy Ziglar, seconded by James Garnjobst to approve the minutes of the November 02, 2022 Board Meeting. Motion passed unanimously by those members present.

5. Approval of Claims for November 2022:

- #51**
- a. Motion by James Garnjobst, seconded by Matthew Haas to approve the claims for November 2022. Motion passed unanimously by those members present.

6. Acceptance of Donations

- a. Anonymous - \$5,000 for Big Hollow Master Plan


7. Committee Reports:

- a. **Shooting Range:** No Report.
- b. **Observatory:** Held monthly meeting. The Zoom presentation on November 17th with Dr. Alex Mellinger was well received. There is a meeting scheduled on December 15 with a social event. There will be no meetings in January.
- c. **Legislative:** There is some traction in Congress for the Recovering Wildlife Act.
- d. **Water Quality:** Chris talked to the DNR about the job description for the Watershed Coordinator. They are shooting for the first of the year to post the job.

8. Project Updates:

Staff is working on developing emergency protocols. Staff held an all day meeting and among the things discussed were move admin office to Big Hollow, RV campground expansion, transform the Ranger house to a cabin, increased vegetation control at the beach, look at more automated systems for the admin side, utilize My County Parks for events and event sign-ups, outsourcing some marketing and event coordination, looking at EE trips & programs by surveying to see what the public is looking for in programming, develop a plan for Nature Center displays and interpretive displays in parks. The budget amendment was submitted. We will be hiring a Naturalist the first Monday in march and we are looking for a six-month AmeriCorps person. We are still working on the permits for the LWCF grant.

9. **Old Business:**
- a. **None**
10. **New Business:**
- #52 a. **Fish Habitat Grant Resolution:**
Motion by Cathy Ziglar, seconded by Bob Hansen to approve the Fish Habitat Grant Resolution.
Motion passed unanimously by those members present.
- #53 b. **Big Hollow Wastewater System Review & Engineering Proposal:**
Motion by James Garnjobst, seconded by Cathy Ziglar to approve the review and accept the engineering proposal. Motion passed unanimously by those members present.
- #54 c. **Big Hollow Shooting Range SOP Update:**
Motion by Matthew Haas, seconded by Bob Hansen to approve the Shooting Range SOP.
Motion passed unanimously by those members present.
- #55 d. **FY24 Budget Discussion:**
Motion by Matthew Haas, seconded by Cathy Ziglar to approve the budget submission.
Motion passed unanimously by those members present.
11. **Informational Items/Correspondence:**
12. **Adjournment: Meeting adjourned at 7:12 p.m.**
Next regular meeting will be held at the Main Office located at 13700 Washington Road, West Burlington, IA. Meeting will be held at 5:30 p.m. on Wednesday January 04, 2023.
The public is welcome.



Chair

Secretary/Treasurer