

March 28, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 28<sup>th</sup>, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Sheriff Kevin Glendening reported there are currently three Deputies in CIT Training this week. The jail population is 87. IT Director Colin Gerst stated his office is busy. Land Use Administrator Zach James reported he attended a Zoning Commission meeting last week to discuss a Subdivision that is in the works. They have a few Special Use Permits that are going to be reviewed by the Board of Adjustment next week. Assessor Matt Warner reported the 2023 assessments will be mailed out by the end of this week for taxes payable fall 2024 and spring 2025. This is not a tax bill; it is an assessment notice. Please reach out to the Assessor's Office with any questions you may have regarding this notice. County Recorder Natalie Steffener reported her office is busy. She wants to remind those who plan to travel this summer, to get in and get their passport done early. The State Department is requiring roughly 10-13 weeks for passports at this time. Conservation Director Chris Lee reported the water at the campgrounds will be turned on this week. There will be an open house held at Big Hollow Thursday at 5:00 p.m. County Treasurer Janelle Nalley-Londquist reported property taxes are due in the office by 4:30 p.m. Friday, March 31<sup>st</sup>. You may also pay online until 11:59 p.m. on Friday, March 31<sup>st</sup> as well. As of April 1, there is 1.5% interest added. Maintenance Director Rodney Bliesener reported the contractor started the Courthouse parking lot project today. The back door of the Courthouse is open to foot traffic for those that have to park behind the Courthouse. Budget Director Cheryl McVey is present for an agenda item. County Auditor Sara Doty said her office remains busy. County Engineer Brian Carter stated his crews have been blading on the dry days. The contractor is ready to pour the bridge deck on the Hwy 99 project when the weather allows. Bridgeport Road is making good headway.

No correspondence was received.

A Public Hearing and Adoption of Resolution #2023-014 Approving FY23 Budget Amendment was held. Broeker made a motion to open the public hearing and seconded by Cary. McCampbell read the Resolution. Budget Director Cheryl McVey spoke on the Resolution. Broeker asked Auditor Doty if any public comments had been received. None received. Broeker made a motion to close the public hearing and was seconded by Cary. Broeker made a motion to approve Resolution #2023-014 and seconded by Cary.

#### **RESOLUTION AMENDING FY23 APPROPRIATIONS 2023-014**

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2022.

**BE IT RESOLVED:** by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2022-2023, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on March 28<sup>th</sup>, 2023, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	155,015	0
02	Auditor & Elections	684,891	0
03	Treasurer	891,569	0
04	Attorney	1,408,417	0
05	Sheriff	3,327,146	61,350
06	Clerk of Court	548,575	200,000
07	Recorder	333,752	0
08	Pioneer Cemetery	30,000	0
11	Solid Waste	150,000	0
12	Road Clearing	32,000	0
13	Drug Seizure	0	0
14	Land Use Development	59,667	0
20	Secondary Roads	9,107,089	0
21	Veterans Affairs	120,692	0
22	Conservation Board	1,309,544	0
23	Local Health	1,290,864	123,764
25	Human Services/Social Services	366,619	0
28	Medical Examiner	242,600	0
29	Jail	3,091,169	-54,350
33	G.I.S.	241,424	0
50	E911	271,060	0
51	Maintenance	1,719,222	0
52	Information Technology	989,774	0
60	MH/DS	374,895	0
63	Fairgrounds	75,000	0
69	County Assessor	517,118	0
70	Emergency Management	2,682,091	48,394
71	DesCom	1,133,404	0
90	SEIL	8,722,117	0
99	Non-Departmental	12,068,779	0
	TOTALS	51,944,493	379,158

Dated and approved this 28th day of March, 2023, at Burlington, Des Moines County, Iowa.

**BOARD OF SUPERVISORS**

Shane McCampbell, Chairman  
Tom Broeker, Vice-Chairman  
Jim Cary, Member

ATTEST: Sara Doty, Auditor

A Public Hearing and Adoption of Resolution #2023-015 Approving FY24 Maximum Property Tax Dollars was held. Cary made a motion to open the public hearing and seconded by Broeker. Budget Director Cheryl McVey spoke on the Resolution. Broeker asked Auditor Doty if any public comments had been received. None received. Cary made a motion to close the public hearing and was seconded by Broeker. Broeker made a motion to approve Resolution #2023-015 and seconded by Cary.

**RESOLUTION APPROVING FY24 MAXIMUM PROPERTY TAX DOLLARS  
RESOLUTION #2023-015**

WHEREAS, the Des Moines County Board of Supervisors have considered the proposed FY24 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site,

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on March 28th, 2023.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Des Moines County that the maximum property tax dollars for General County Services and Rural County Services for FY24 shall not exceed the following:

General County Services: 10,030,209

Rural County Services: 2,617,304

The Maximum Property Tax dollars requested in General County Services for FY24 does represent an increase of 16.07% from the Maximum Property Tax dollars requested for FY23.

The Maximum Property Tax dollars requested in Rural Services for FY24 represents an increase of 1.35% from the Maximum Property Tax dollars requested for FY23.

APPROVED this 28th day of March, 2023.

Shane McCampbell, Chairman  
Tom Broeker, Vice-Chairman  
Jim Cary, Member

ATTEST: Sara Doty, Auditor

Approval of Contracts – DMC Highway 99 T-17 PCC Pavement FM-CO29(92)—55-29 was presented. County Engineer Brian Carter spoke regarding the contract. Broeker made a motion to approve and seconded by Cary.

A Letter of Support proposing a Broadband Intervention Zone to be established in Des Moines County was presented. Broeker spoke on this and made a motion to approve seconded by Cary.

Approval of the Child Abuse Prevention Month Proclamation was presented. Staff with Community Partnerships for Protecting Children were in attendance to speak on this. Broeker made a motion to approve and seconded by Cary.

A Fireworks Permit for 34 Raceway was presented. Cary made a motion to approve and seconded by Broeker.

A Janitorial Agreement with Porter Cleaning was presented. This is for services at Conservation, Secondary Roads, and the Correctional Center. Broeker made a motion to approve and seconded by Cary.

Personnel Actions – Correctional Center – Brittani Whalen, Resignation effective 3/30/23. Ceaira Barker, Full Time Correctional Officer, New Hire, starting Rate of \$41,362.40 yrly, effective 3/31/23; Rita Forquer, New Hire, Kitchen-Asst. Cook, Starting Rate \$9.36 hr beginning 3/29/23; and Zachary Walker, Full Time Correctional Officer, New Hire effective 3/29/23 at \$41,362.40 yrly. Cary made a motion to approve all four personnel actions and seconded by Broeker.

Broeker motioned to approve the March 21<sup>st</sup>, 2023, regular meeting minutes and seconded by Cary.

Cary attended a DHLW Early Childhood Area Board and South Iowa Area Juvenile Detention Agency

Meeting. McCampbell attended a Community Action Neighborhood Center CAP Council Meeting.

Meeting was adjourned at 10:08 AM.

A work session was held following the meeting with County Engineer Brian Carter regarding a tour of the 5-year construction program projects.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved April 4<sup>th</sup>, 2023  
Shane McCampbell, Chair  
Attest: Sara Doty, Auditor