

June 6, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, June 6, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller reported the mosquito surveillance program has begun for the summer. Her office remains busy. Maintenance Director Rodney Bliesener reported his department is busy. MHASI CDS Director Ken Hyndman stated he has two items on the agenda. Assistant County Attorney Trent Henkelvig reported the office is busy. Assistant Land Use Administrator Jarred Lassiter is present for an agenda item. Conservation Director Chris Lee reported the Youth Jamboree that was held last week was successful. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported the jail population is at 89. The Correctional Officer that was injured in an altercation at the jail last week is recovering. Sergeant Dave Murguia was recently deputized as a Special Deputy US Marshall with the Violent Fugitive Task Force. Auditor Sara Doty reported the Rural County Clean-Up ends this coming Saturday June 10th. Her office remains busy. County Engineer Brian Carter reminds everyone the DOT Commission is in town next Tuesday for a meeting. A pre-construction meeting will be held tomorrow for the Highway 99 Bridge project. His crew is working on a bridge rehab on 190th Ave. just north of 140th Ave.

Email Correspondence was received from Jim Friend regarding the audio and camera angle for the board meetings. Email Correspondence was also received from a rural citizen wanting private dust control and regarding the senior homestead credit.

Approval of Mental Health Agency of Southeast Iowa 28E Agreement was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Resolution #2023-026 Approving Mental Health Agency of Southeast Iowa 28E Agreement was presented. Broeker made a motion to approve and was seconded by Cary.

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF DES MOINES
COUNTY APPROVING
MENTAL HEALTH AGENCY OF SOUTHEAST IOWA
REGION 28E
RESOLUTION #2026.026**

WHEREAS, Iowa Code 331 expresses the intent of the legislature that Mental Health and Disability Services shall be provided by counties operating together as Regions; and

WHEREAS, the Des Moines County Board of Supervisors has participated in the Southeast Iowa Link (SEIL) 28E Agreement as a member county; and

WHEREAS, the Des Moines County Board of Supervisors has been engaged in the development of the merged Mental Health Agency of Southeast Iowa Region 28E documents; and

WHEREAS, the Governing Board represented Counties of Appanoose, Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Mahaska, Monroe, Van Buren, Wapello, and Washington have approved the Mental Health Agency of Southeast Iowa 288 by way of roll call vote at their respective Mental Health and Disability Services Regions Governing Board meetings, and

BE IT RESOLVED that Des Moines County approves the Mental Health Agency of Southeast Iowa 28E.

PASSED AND ADOPTED this 6th day of June 2023.

Shane McCampbell

Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Des Moines County, Iowa, at a regular meeting held on June 6th, 2023, by the following vote

AYES: McCampbell, Cary, Broeker

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

Sara Doty

Clerk to the Board

28E Agreement effective FY24

Approval of Resolution #2023-028 for Secondary Roads Inter-Fund Transfer for FY2023/2024 was presented. Cary made a motion to approve and was seconded by Broeker.

RESOLUTION #2023-028
Inter-Fund Transfer
2023 / 2024

WHEREAS: IT IS DESIRED TO AUTHORIZE the County Auditor to periodically transfer sums from the General Basic Fund and Rural Services Fund to the Secondary Road Fund during the 2023 / 2024 fiscal year, and;

WHEREAS: SAID TRANSFERS must be in accordance with Section 331.429, 2017 Code of Iowa. Now, therefore be it resolved by the Des Moines County Board of Supervisors as follows:

SECTION 1. THE TOTAL MAXIMUM TRANSFER from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2023, shall not exceed \$320,568. And the total maximum transfer from the Rural Services Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2023, shall not exceed \$2,177,764.

SECTION 2. WITHIN FIVE (5) WORKING DAYS of being notified of the apportionment of current property taxes to the General Basic and Rural Services Funds, the County Auditor shall order a transfer from said funds to the Secondary Road Fund.

SECTION 3. NOTWITHSTANDING THE PROVISIONS of Section 2 of this resolution, total transfers to the Secondary Road Fund SHALL NOT EXCEED the amounts in Section 1.

SECTION 4. NOTWITHSTANDING THE PROVISIONS of Section 2, the amount of any transfer SHALL NOT EXCEED AVAILABLE FUND BALANCES in the transferring fund.

SECTION 5. THE COUNTY AUDITOR is directed to correct her books when said operating transfers are made and to notify the Treasurer and the County Engineer of the amounts transferred.

The above and foregoing resolution is submitted to the Board of Supervisors by the County Auditor in accordance with Section 331.429, 2017 Code of Iowa on the 6th day of June 2023, the vote thereon being as follows:

Cary moved for approval. Seconded by Broeker .

AYES:
McC Campbell
Cary
Broeker

NAYS:

ATTEST: Sara Doty
County Auditor

Approval of Resolution #2023-029 for Conservation Inter-Fund Transfer FY2023/2024 was presented. Broeker made a motion to approve and was seconded by Cary.

RESOLUTION #2023-029
Inter-Fund Transfer
2023 / 2024

WHEREAS: IT IS DESIRED TO AUTHORIZE the County Auditor to periodically transfer sums from the General Basic Fund to the Conservation Reserve Fund during the 2023 / 2024 fiscal year, and;

WHEREAS: Therefore be it resolved by the Des Moines County Board of Supervisors as follows:

SECTION 1. THE TOTAL MAXIMUM TRANSFER from the General Basic Fund to the Conservation Reserve Fund for the fiscal year beginning July 1, 2023, shall not exceed \$481,234. The total maximum expenses from General Supplemental will not exceed \$196,662.

SECTION 2. WITHIN FIVE (5) WORKING DAYS of being notified of the apportionment of current property taxes to the General Basic Fund, the County Auditor shall order a transfer from said funds to the Conservation Reserve Fund.

SECTION 3. NOTWITHSTANDING THE PROVISIONS of Section 2, the amount of any transfer SHALL NOT EXCEED AVAILABLE FUND BALANCES in the transferring fund.

SECTION 4. THE COUNTY AUDITOR is directed to correct her books when said operating transfers are made and to notify the Treasurer and the Conservation Director of the amounts transferred.

The above and foregoing resolution is submitted to the Board of Supervisors by the County Auditor on the 6th day of June 2023, the vote thereon being as follows:

Broeker moved for approval. Seconded by Cary.

AYES:
McC Campbell
Cary
Broeker

NAYS:

ATTEST: Sara Doty
County Auditor

Approval of Resolution #2023-030 and Final Plat for Pinch Point Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this. Cary made a motion to approve and was seconded by Broeker.

DES MOINES COUNTY
BOARD OF SUPERVISORS

RESOLUTION #2023-030

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Pinch Point Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval, and,

WHEREAS the Board of Supervisors approved the Final Plat on August 30, 2022, but it was not recorded within 6 months of its approval, as required by the Des Moines County Subdivision Ordinance,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Pinch Point Subdivision**, with the following conditions:

A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to the installation of any bathroom plumbing facilities on Lot 1, and a code compliant system shall be installed prior to the discharge of any sewage.

Portions of Lots 1 and 2 are currently enrolled in the Conservation Reserve Program (CRP) through the USDA Farm Service Agency. If the ground in this area is disturbed prior to the expiration of the CRP easement, Des Moines County shall not be held responsible for any penalties associated with violating the CRP agreement.

Approved and adopted this 6th day of June, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair
Tom L. Broeker, Vice Chair
Jim Cary, Member

ATTEST: Sara Doty, County Auditor

Approval of Departmental Appointment Letters for FY2023/2024 was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of the Employment Contract for the County Engineer was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Class C Liquor License for the Panther Wedding at Myers Wedding Barn was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of a Fireworks Permit for Gletty Family Reunion on 7/15/23 was presented. Broeker made a motion to approve and was seconded by Cary.

Personnel Actions – Sheriff – Blake Cheesman, Patrol Deputy, 18-Month Step Increase, new rate of \$58,648.33 yearly effective 6/28/23. Broeker made a motion to approve and was seconded by Cary. Correctional Center: Joanne Schwarm, new hire, kitchen-cook, \$13.56 hourly effective 5/14/23; Patrick Ogorzalek, Full Time Correctional Officer, 12-Month Step Increase, new rate of \$43,501.25 effective 6/8/23; Courtney Casady, Full Time Correctional Officer, 12-Month Step Increase, new rate of \$43,501.25 effective 6/29/23. Cary made a motion to approve and was seconded by Broeker.

Reports received and filed in the Auditor's Office:

Recorder's Monthly Report of Fees Collected, May 2023
Sheriff's Monthly Report of Fees Collected, May 2023
General Assistance Monthly Report of Fees Collected, May 2023

Cary motioned to approve the May 30, 2023, regular meeting minutes and seconded by Broeker.

McC Campbell attended an Iowa Workforce Development meeting. Broeker attended a Mental Health Region of Southeast Iowa meeting.

McC Campbell stated the Board would be going into closed session in accordance with Iowa Code 21.5(k) in order to discuss information protected under Iowa Code Section 22.7(50). Cary made a motion to go into closed session and was seconded by Broeker. Following completion of the meeting, Broeker made a motion to go out of closed session and was seconded by Cary. McC Campbell stated they discussed Secondary Roads IT.

The meeting was adjourned at 11:00 AM.

Following the meeting a work session was held with the Sheriff and Jail Administrator regarding the Lexipol Policy.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved June 13th, 2023
Shane McC Campbell, Chair
Attest: Sara Doty, Auditor