

1. **Call to Order**
Matthew Haas called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Des Moines County Conservation Administration Building.

Those Members Present: Cathy Ziglar, James Garnjobst, Julie Solinski, Matthew Haas and Ron Helling.

Those Members Absent: None.

Others Present: Director Lee, Admin Asst. Breuer, BoS McCampbell, Kenny Oleson.

2. **Additions and Deletions to Agenda:**
 - a. None

3. **Delegations/Public Input:**

4. **Approval of Minutes for November 01, 2023:**
 - #46 a. Motion by Julie Solinski, seconded by Ron Helling to approve the minutes of the November 01, 2023, Board Meeting. Motion passed unanimously by those members present.

5. **Approval of Claims for November 2023:**
 - #47 a. Motion by James Garnjobst, seconded by Cathy Ziglar to approve the claims for November 2023. Motion passed unanimously by those members present.

6. **Acceptance of Donations:**
 - a. Dennis and Beverly Wilson - \$10,000 for Big Hollow Master Plan.
 - b. Optimist of Burlington / West Burlington - \$89 for Friends of Des Moines County Conservation.

7. **Committee Reports:**
 - a. **Foundation:** The Foundation banquet will be held April 4, 2024.
 - b. **Observatory:** No report.
 - c. **Legislative:** No report.
 - e. **Water Quality:** No report.

8. **Project Updates:** The Foundation banquet will be held April 4, 2024. They are contracting with an event coordinator. The DNR says we should have LWCF final approval by end of year. The open Board Member seat has been posted and there has been some interest.

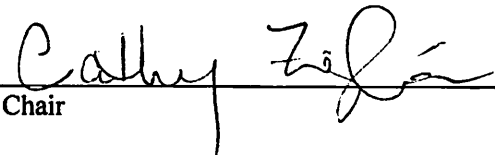
9. **Old Business:**
 - a. **Camping Policy Change and Possible Expansion at Welter:**
The board has decided that no changes will be made to the existing rules at this time, although, it may be reconsidered at a later date.

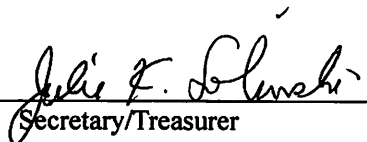
- #48 b. **Decide on Ranger House logistics:**
Motion by Julie Solinski, seconded by Ron Helling to allow staff to market and rent the house as a cabin for short-term stays.
Motion passed with James Garnjobst abstaining.

- 10. New Business:**
- #49 a. Allow DMCC Van Travel out of County for Field Trip to Lock & Dam 18:**
Motion by Julie Solinski, seconded by James Garnjobst to approve van travel.
Motion was passed unanimously by all members present.
- #50 b. Discussion to Authorize Relocating Admin Office to Starr's Cave Nature Center:**
Motion by James Garnjobst, seconded by Cathy Ziglar to move the Admin office.
Motion was passed unanimously by all members present.
- #51 c. Approve New Department Pay Structure:**
Motion by Cathy Ziglar, seconded by Ron Helling to approve the new pay structure.
Motion was passed unanimously by all members present.
- #52 d. Approve FY25 Budget Request:**
Motion by Ron Helling, seconded by Julie Solinski to approve the budget request.
Motion passed with James Garnjobst voting no.

11. Informational Items/Correspondence:

- 12. Adjournment: Meeting adjourned at 7:13 p.m.**
Next meeting will be held at the Des Moines County Administration Office at 13700 Washington Road in West Burlington, IA. Meeting will be held at 5:30 p.m. on Wednesday January 03, 2024.
The public is welcome.


Chair


Secretary/Treasurer