

****AMENDED** OFFICIAL NOTICE**

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, January 2nd, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountv.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Organization of Board for 2024
3. Changes to Tentative Agenda
4. Meet with Department Heads / Elected Officials
5. Correspondence
6. Discussion / Vote:
 - A. Public Hearing for FY24 Budget Amendment
 - B. Resolution #2024-001 Budget Amendment for FY24
 - C. Resolution #2024-002 to Cancel Outstanding Checks Over One-Year Old
 - D. Resolution #2024-003 and Final Plat for Frank Timber Subdivision
 - E. Accounts Payable Claims
 - F. Payroll Reimbursement Claims
 - G. 2024 Board Committee Assignments
 - H. 2024 Condemnation Commissioners
 - I. Personnel Actions:
 1. Treasurer (1)
 2. County Attorney (1)
 3. *Secondary Roads (1)
 - J. Minutes for Regular Meeting on December 19th, 2023
7. Other Business
8. Future Agenda Items
9. Committee Reports
10. Public Input
11. Adjournment

FY 2024/2025 BUDGET MEETINGS

Tuesday, Jan. 2nd

- 9:00 AM** **Board Meeting**
- 11:00 AM** **Pioneer Cemetery Comm.**
Rochelle Swanner – rochelle@lunningfuneralchapel.com
- 11:30 AM** **Fair Board - Cassandra Pfeiff, Sec/Treas**
desmoinescountyfair@gmail.com

Wednesday, Jan. 3rd

- 9:00 AM** **Veterans Affairs – Brooke Marland**
- 9:30 AM** **Domestic Violence – Gina Crabtree (753-6734 ext. 115)**
- 10:00 AM** **DHS – Nicole Uthoff via Webex**
- 10:30 AM** **County Recorder – Natalie Steffener**
- 11:00 AM** **Public Health – Christa Poggemiller**

Thursday, Jan. 4th

- 9:00AM** **County Conservation – Chris Lee**
- 10:30 AM** **Information Technology Dept – Colin Gerst**

FY 2024/2025 BUDGET MEETINGS

Friday, Jan. 5th

9:00 AM	Sheriff – Kevin Glendening
10:30 AM	Correctional Center – Doug Ervine / Colter Levinson
NOON	Lunch
1:00 PM	County Attorney – Lisa Schaefer

Monday, Jan. 8th

Noon	Lunch
1:00 PM	

Tuesday, Jan. 9th

9:00 AM	Board Meeting
10:30 AM	Treasurer – Janelle Nalley-Londquist
11:00 AM	Southeast Iowa Regional Airport – Sara Sandburg
11:30 AM	Greater Burlington Partnership – Della Schmidt
Noon	Lunch

FY 2024/2025 BUDGET MEETINGS

Wednesday, Jan. 10th

**9:30 AM Secondary Roads Dept. –
 Brian Carter / Becky Purchase**

NOON Lunch

Thursday, Jan. 11th

9:00 AM Maintenance – Rodney Bliesener / Jack Brissey

10:00 AM SEIRPC – Mike Norris / Zach James

**10:30 AM Auditor - Non-Departmental & Supervisors –
 Board/Budget Director**

RESOLUTION AMENDING FY24 APPROPRIATIONS

2024-001

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2023.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2023-2024, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on January 2nd, 2024, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	152,752	0
02	Auditor & Elections	630,243	14,960
03	Treasurer	889,325	0
04	Attorney	1,713,538	0
05	Sheriff	3,430,440	0
06	Clerk of Court	526,257	0
07	Recorder	351,430	0
08	Pioneer Cemetery	36,050	0
11	Solid Waste	166,000	0
12	Road Clearing	35,000	0
13	Drug Seizure	0	0
14	Land Use Development	59,667	2,667
20	Secondary Roads	7,570,910	0
21	Veterans Affairs	110,921	0
22	Conservation Board	1,510,074	95,309
23	Local Health	1,137,113	0
25	Human Services/Social Services	312,796	0
28	Medical Examiner	242,600	0
29	Jail	3,012,052	56,000
33	G.I.S.	283,524	0
50	E911	133,060	0
51	Maintenance	1,639,843	0
52	Information Technology	926,863	0
60	MH/DS	370,744	0
63	Fairgrounds	80,000	0
69	County Assessor	653,707	0
70	Emergency Management	4,182,768	0
71	DesCom	1,137,861	0
90	SEIL	11,091,042	0
99	Non-Departmental	11,125,289	0
TOTALS		53,511,869	168,936

Dated and approved this 2nd day of January, 2024, at Burlington, Des Moines County, Iowa.

BOARD OF SUPERVISORS

Tom Broeker, Chairman

RESOLUTION

#2024-002

According to Chapter 331.554 of the 2023 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

<u>CHECK #</u>	<u>DATE ISSUED</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
General Basic:			
316374	11/18/2022	Justin T. Prier	\$ 23.09
581037	06/28/2022	Joanne Schwarm	182.50
581372	07/19/2022	Rebekah Moore	153.00
581516	08/02/2022	Tracy Farnsworth	500.00
582129	10/04/2022	Joanne Mohr	<u>140.00</u>
		Sub-total	\$998.59
Rural Services Basic:			
316219	03/25/2022	David L. Strabala	32.38
County Conservation Reserve:			
580589	06/07/2022	Amanda Van Valkenburgh	50.00
581729	09/06/2022	Anna Short	25.00
581748	09/06/2022	City of West Burlington	<u>300.00</u>
		Sub-total	375.00
Mental Health Agency of Southeast Iowa:			
580548	05/17/2022	William R. Monroe	<u>36.00</u>
		Total	\$1,441.97

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 2nd day of January, 2024.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Tom Broeker, Chairman

Attest: _____
Sara Doty, Auditor

Jim Cary, Vice-Chairman

Shane McCampbell, Member

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2024-003**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Frank Timber Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Frank Timber Subdivision**, with the following condition:

- A large portion of Lot 1 is located within a Special Flood Hazard Area (100-Year Floodplain), and any future development within that area shall comply with the requirements of the Des Moines County Floodplain Development Ordinance.

Approved and adopted this 19th day of December, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Tom L. Broeker, Vice Chair

Jim Cary, Member

ATTEST: _____

Sara Doty, County Auditor

Location: parcel of land in the E₁/₂ SE₁/₄ Section 23
and W₁/₂ SW₁/₄ Section 24, T-72N, R-2W,
Des Moines County, Iowa
Surveyor: Brian J. Carter, P.L.S. #16733
12bcarter@gmail.com, 319-209-0426
Return To: Carter Engineering, LLC
180th Avenue, Morning Sun, Iowa 52640
Requestor: Dale Frank
Proprietor: Norman L. Frank By-Pass Trust
Survey Completed: 25 November 2023

Carter Engineering, LLC. 22980 180th Ave., Morning Sun, IA 52640 Phone (319) 394-9403

Final Plat of Frank Timber Subdivision

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	318.27 ft	1145.99 ft	15°54'44"	S26°14'26"E	317.24 ft
C2	282.78 ft	1195.99 ft	13°32'49"	S27°25'24"E	282.12 ft

Line Table		
Line #	Length	Direction
L1	80.75ft	S34°11'32"E
L2	86.33ft	S62°49'13"W
L3	207.01ft	S62°56'30"W
L4	70.15ft	S75°53'15"W
L5	161.68ft	S29°47'07"E
L6	230.29ft	S34°11'32"E
L7(W)	364.57ft	S56°21'51"W
L7(R)	364.58ft	S67°24'15"W
L8	290.04ft	N17°05'45"W

Owner:
Norman L. Frank By-Pass Trust
6074 Mediapolis Road
Oakville, IA 52646

SUBDIVIDER:
Dale Frank
6074 Mediapolis Rd.
Oakville, IA 52646

NE $\frac{1}{4}$ SE $\frac{1}{4}$
Section 23
T-72N, R-2W

1.08 acres
0.48 acres ROW
0.60 acres

NW $\frac{1}{4}$ SW $\frac{1}{4}$
Section 24
T-72N, R-2W

0.17 acres
0.15 acres ROW
0.02 acres

SE $\frac{1}{4}$ SE $\frac{1}{4}$
Section 23
T-72N, R-2W
2.43 acres

Lot 1
6.42 acres
1.14 acres ROW
5.28 acres

Norman L. Frank By-Pass Trust
Doc. # 2020-004633

SW $\frac{1}{4}$ SW $\frac{1}{4}$
Section 24
T-72N, R-2W

2.74 acres
0.51 acres ROW
2.23 acres

Norman L. Frank By-Pass Trust
Doc. # 2020-004633

SW Corner
Section 24, T-72N, R-2W
Found 5" Iron Rebar
0.5' Deep
Doc. # 95-001900

LEGEND

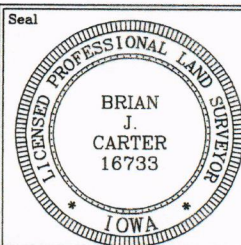
- Found Iron Rebar
- Fnd. Base of MAG Nail
- Set 1/2"x30" Iron Rebar w/cap #16733 Pink
- Found Stone/Iron Section Corner as noted
- ⊗ Fnd. Cut "X" in PCC
- ⊗ Placed Cut "X" in PCC
- × Position Calculated not set

250	0	125	250
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Scale 1" = 250 ft

BASIS OF BEARINGS: Iowa Regional Coordinate System, Zone 12



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Brian J. Carter, P.E. & P.L.S. License No. 16733

My license renewal date is December 31, 2024.

Pages or sheets covered by this seal: 2

Date 11/22/23	Drawn By bjc	No. 23-18
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Location: parcel of land in the E $\frac{1}{2}$ SE $\frac{1}{4}$ Section 23
and W $\frac{1}{2}$ SW $\frac{1}{4}$ Section 24, T-72N, R-2W,
Des Moines County, Iowa
Surveyor: Brian J. Carter, P.L.S. #16733
12bcarter@gmail.com, 319-209-0426
Return To: Carter Engineering, LLC
180th Avenue, Morning Sun, Iowa 52640
Requestor: Dale Frank
Proprietor: Norman L. Frank By-Pass Trust
Survey Completed: 25 November 2023

Carter Engineering, LLC. 22980 180th Ave., Morning Sun, IA 52640 Phone (319) 394-9403

DESCRIPTION:

A parcel of land in the E $\frac{1}{2}$ SE $\frac{1}{4}$ of Section 23 and W $\frac{1}{2}$ SW $\frac{1}{4}$ of Section 24, T-72N, R-2W of the 5th P.M., Des Moines County, Iowa, more particularly described as follows:
Commencing at the iron pipe at the E $\frac{1}{4}$ Corner of said Section 23, Thence S00°40'34"E 1138.34 feet along the east line of said Section 23 to the centerline of Mediapolis Road, Thence N72°28'13"E 4.44 feet along the centerline of Mediapolis Road to the centerline of DMC Hwy. 99 and the Point of Beginning, Thence 318.27 feet along a non-tangential curve and the centerline of DMC Hwy. 99, being concave northeasterly with a radius of 1145.99 feet, having a central angle of 15°54'44", with a chord bearing S26°14'26"E and a length of 317.24 feet, Thence S34°11'32"E 80.75 feet along the centerline of DMC Hwy. 99 to the north line of Two Rivers Levee and Drainage District property, Thence S62°49'13"W 86.33 feet along the north line of said Two Rivers property, Thence S62°56'30"W 207.01 feet along the north line of said Two Rivers property, Thence S75°53'15"W 70.15 feet to the northwest corner of said Two Rivers property, Thence S29°47'07"E 161.68 feet to the southwest corner of said Two Rivers property, Thence N64°34'52"E 373.77 feet along the south line of said Two Rivers property to the centerline of DMC Hwy. 99, Thence S34°11'32"E 230.29 feet along the centerline of DMC Hwy. 99 to the northeast corner of Parcel "A", Thence S56°21'51"W 346.57 feet to the northwest corner of Parcel "A", Thence N41°54'12"W 624.59 feet, Thence N17°05'45"W 290.04 feet to the centerline of Mediapolis Road, Thence N72°28'13"E 406.00 feet to the centerline of DMC Hwy. 99 and the Point Of Beginning. Containing 6.42 acres, more or less, including 1.14 acres of right-of-way easement.

Surveyors Notes:

DMC Hwy. 99 centerline information obtained from Des Moines County Engineers Office
Mediapolis Road centerline information obtained from Des Moines County Engineers Office
Two Rivers Levee and Drainage District information obtained from Quit Claim Deed in Bk. 270, Pg. 425 in Des Moines County Records Office, field evidence, levee plan view sheets and field survey data (toe of existing levee) were all utilized to identify proper orientation of original legal description. This was required because the section line used in legal description did not match current day section line between the E $\frac{1}{4}$ Corner of Sec. 23 and the calculated location of Center of Sec. 24 as referenced on Plat Doc. # 2020-001556.

NOTES REQUIRED BY DES MOINES COUNTY

1. MINIMUM BUILDING SETBACK FOR ANY STRUCTURE:
FRONT YARD = 30'
SIDE YARD = 15'
2. ROAD WAIVER: IN ADDITION TO THE CLAIMS EXEMPTED PURSUANT TO SECTION 670.4(7) OF THE IOWA CODE DEALING WITH PUBLIC ROADS, DES MOINES COUNTY IS NOT INVOLVED IN THE MAINTENANCE OF THIS PRIVATE RIGHT-OF-WAY AND IS FURTHER HELD HARMLESS FOR ANY COSTS IN MAINTAINING SAID ROAD SYSTEM OR RIGHT-OF-WAY OR FOR ANY OTHER DAMAGES SUSTAINED PERTAINING TO THE USE OF SAID ROAD SYSTEM OR RIGHT-OF-WAY.
3. UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED STREETS OR ROADS, AND A 7.5 FOOT WIDE STRIP ALONG EACH SIDE OF ALL INTERIOR LOT LINES, AND A 25 FOOT WIDE STRIP ALONG AND ADJACENT TO ALL PLATTED STREETS AND ROADS, AND A 15 FOOT WIDE STRIP OF LAND ON ALL LOTS, 7.5 FOOT EITHER SIDE OF THE UTILITY SERVICE AS BUILT, FROM THE POINT OF ORIGIN TO THE POINT OF SERVICE ENTRANCE.

Date	Drawn By	No.
11/22/23	bjc	23-18

Payroll

12/29/2023 Reimbursement Claims

1/2/24 Board Meeting

Reimbursements: \$335.99

Non-Cash Taxable: \$0.00

COMMITTEE ASSIGNMENTS FOR 2024

Jim Cary - caryj@dmcounty.com

- Q College County Fair Service Agency*
Community Foundation Board
- M DHLW Early Childhood Area Board
- Q Highway 61 Coalition
- M Local Health Board/Ex-Officio
- M Rural Utility Service Systems (RUSS)*
- M Southeast Iowa Regional Planning Commission
- M South Iowa Area Juvenile Detention Agency
- M South Iowa Crime Commission

Shane McCampbell - mccampbells@dmcounty.com

- M Des Moines County Conservation Board/Liaison*
- M Community Action Neighborhood Center CAP Council
- Q Department of Corrections-8th Judicial District
. DESCOM - Alternate
- M Des Moines County Solid Waste Commission
- Q GIS (Geographic Information System) Commission*
Iowa-Illinois Freight Corridor
Quad County De-Categorization Board
- M Mississippi Family Region 16 Workforce Development/CEO Board
- M Southeast Iowa Community Action Board of Directors
- M Southeast Iowa Regional Trails Committee/Commission*

Tom Broeker - broekert@dmcounty.com

- Q City/County Health Insurance Board
. DESCOM
- M Des Moines County Emergency Management Commission*
- M Des Moines County Joint Safety Committee*
Des Moines County Safety Committee
- M Des Moines County Solid Waste Commission - alternate
- M Disaster Recovery Organization
Flood Plain Advisory Board, Ex-Officio
- M Grow Greater Burlington, Inc./Chamber of Commerce-Ex-officio*
. REAP Committee
- M Rural Utility Service Systems (RUSS) - alternate
- M SEIL Mental Health Region Board
Southeast Iowa Regional Riverboat Commission

Sara Doty - dotys@dmcounty.com

- Q City/County Health Insurance Board - Alternate

- | | | |
|---|--------------------|--------------------------------|
| M | monthly meetings | • less than quarterly meetings |
| Q | quarterly meetings | ★ county funds |

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jennifer Phillips Employee # : _____
Title: Clerk II – MV Department Department: Treasurer

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☒ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate \$29,315.39/yr
Previous Job Title: (if changed) _____
Effective Date: January 2, 2024

Authorized by: Janelle Kelley-Lindquist Department: Treasurer Date: 12/19/23
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 01/05/2024 Payroll Date: 01/12/2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Roberta Ford Employee # : 0581
Title: Collections Clerk Department: County Attorney

STATUS CHANGES

TERMINATION

☒ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days 0 to _____
Add Sick Days 0 to _____
Add Other Days 0 to _____
Last Day Paid _____
Unpaid Days _____ Personal hrs _____

Final Termination Date _____

Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate hourly New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain

Resignation of employee

0001-04-1100-000-10050 – Effective 01/05/24

Previous Rate _____ New Rate _____
Previous Job Title: (if changed)
Effective Date: _____

Authorized by: _____ Department: Lisa K. Schaefer Date: 12/28/23
Authorized by: _____ Department: County Attorney Date: _____

Pay Period Ending: _____ Payroll Date: _____

December 19, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, December 19, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Item 5A was removed from the agenda. Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller reported her office is busy. Safety Director Angela Vaughan was present. Emergency Management Coordinator Shannon Prado reported their office is working on budget. County Recorder Natalie Steffener stated her office is busy. County Attorney Lisa Schaefer reported her office remains busy. Conservation Director Chris Lee stated he has been cleaning out storage at the Nature Center and finding a lot of Historic documents. Assistant Land Use Director Jarred Lassiter stated he will have a subdivision for the agenda next week. IT Director Colin Gerst reported his staff is busy. Sheriff Kevin Glendening stated his staff remains busy. The jail population is 96. County Auditor Sara Doty stated with the Holiday next week and our offices being closed both Monday and Tuesday, please get payroll entered on Friday so we can get it started. There will be no Board of Supervisors meeting the week of 12/26. The next meeting will take place on January 2nd. County Engineer Brian Carter stated his office is working on budget and his crews are keeping busy.

No Correspondence was received.

Approval of Accounts Payable Claims in the amount of \$973,377.25 were presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Payroll Reimbursement Claims in the amount of \$655.33 were presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Judy Brueck's resignation from the Civil Service Commission was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Laura Blanchard's appointment to the Civil Service Commission was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of appointment to the County Conservation Board was presented. There were three qualified applicants. Broeker made a motion to approve Dan Hockett and was seconded by Cary.

Approval of Resolution #2023-049 Local Match for the Hazard Mitigation Grant Program was presented. Shannon Prado with Emergency Management spoke on this. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2023-049

Personnel Actions – Auditor's Office, Chandra Bliesener, Election Coordinator, reorganization of job duties to Real Estate Clerk I, with a new salary of \$41,093.46 yearly. Cary made a motion to approve and was seconded by Broeker. Correctional Center – Jarrard Tate, Correctional Officer, Resignation. Tate was hired to start on 12/10 but left a voicemail on 12/9 that he had accepted a different position and would not be accepting the position as a Correctional Officer. Broeker made a motion to approve and was seconded by Cary. Assessor – Mitch Taeger, Chief Deputy, Retirement effective 12/29/23. Brandi Martin, Deputy, Promotion to Chief Deputy with a salary of \$65,873 yearly. Cary made a motion to approve and Broeker seconded.

Broeker motioned to approve the December 12th, 2023, regular meeting minutes and was seconded by Cary.

Broeker attended a Mental Health Agency of Southeast Iowa and CIT Meeting. McCampbell attended an 8th Judicial Meeting, and Cary attended a RUSS meeting.

No public input was received.

McCampbell stated the Board of Supervisors would be going into Closed Session with IT and the Sheriff's Department to discuss connectivity options for the squad cars. Broeker made a motion to go into closed session and Cary seconded. Following the closed session Cary made a motion to go out of closed session and was seconded by Broeker.

The meeting was adjourned at 10:31 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Shane McCampbell, Chair
Attest: Sara Doty, County Auditor