

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 27<sup>th</sup>, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Payroll Reimbursement Claims
  - B. Confirmation of Election of Commissioners to Represent the State of Iowa on the Mid-America Port Commission
  - C. Class C Liquor License – Travelin’ Sips Mobile Bar – 9/28/24
  - D. Annual Renewal of Liquor License for Yarmouth Filling Station Grille
  - E. Personnel Actions:
    1. Correctional Center (1)
  - F. Minutes for Regular Meeting on August 20<sup>th</sup>, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

# **Payroll**

## **8/23/24 Reimbursement Claims**

**8/20/24 Board Meeting**

**Reimbursements: \$55.02**

**Non-Cash Taxable: \$0.00**

August 1, 2024

Greetings:

The Mid-America Port Commission is governed by nine commissioners: three from each of the states of Iowa, Illinois, and Missouri. Each state's governor appoints one commissioner with the remaining commissioners selected by various means by county boards or commissions.

In Iowa, the two MAPC Commissioners shall be elected by the Chairpersons of the County Commissions of Des Moines, Henry, Jefferson, Lee, Van Buren, and Wapello counties collectively.

Mike Norris, Executive Director, Southeast Iowa Regional Planning Commission is the Iowa Governor appointee. The two Iowa county appointments are currently vacant. One of those was held by Denise Boyer who resigned for personal reasons and the other, Shelley Oltmans, resigned to take a job out of the region.

Please find attached a **Confirmation of Election of Commissioners** to elect two new commissioners to the Mid-America Port Commission. The two nominees are **Emily Benjamin**, Vice President, Lee County Economic Development Group and **Rachel Lindeen**, Executive Vice President, Mount Pleasant Area Chamber Alliance/Mount Pleasant Area Development Commission.

We ask that you confirm these nominees during August so that we can seat the two commissioners at our September 9, 2024, meeting. The completed confirmation document can be returned to me at [info@midamericaport.com](mailto:info@midamericaport.com) or by mail to Mid-America Port Commission, 301 Oak Street, Quincy, IL 62301.

Thank you and if you have any questions, feel free to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Roderick', enclosed within a large, loopy circular scribble.

Blake E. Roderick, Chairman  
Mid-America Port Commission  
217-473-1600  
[BlakeERoderick@gmail.com](mailto:BlakeERoderick@gmail.com)

**Confirmation of Election of Commissioners  
to represent the State of Iowa on the  
Mid-America Port Commission**

**Whereas:** The Mid-America Port Commission was created by a compact between the State of Iowa and the states of Illinois and Missouri, and

**Whereas:** the port commission district includes the Iowa counties of Des Moines, Henry, Jefferson, Lee, Van Buren, and Wapello, and

**Whereas:** the compact creating the Mid-America Port Commission directs that one Commissioner from the State of Iowa shall be appointed by the governor, and

**Whereas:** the compact further directs that two additional Commissioners shall be elected by the Chairpersons of the County Commissions of these counties collectively.

We therefore certify that the following individuals have been duly elected to fill any unfilled portion of the respective term or one full 6-year term as MAPC Commissioners for the State of Iowa.

Emily Benjamin is duly elected to fill a full term of 6 years formerly held by Denise Boyer (term ending June 30, 2030).

Rachel Lindeen is duly elected to fill the unexpired 5 years of the term formerly held by Shelley Oltmans (term ending June 30, 2029).

Dated this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Chairperson, Des Moines County

\_\_\_\_\_  
Chairperson, Henry County

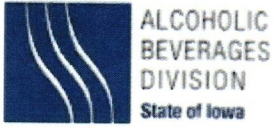
\_\_\_\_\_  
Chairperson, Lee County

\_\_\_\_\_  
Chairperson, Jefferson County

\_\_\_\_\_  
Chairperson, Van Buren County

\_\_\_\_\_  
Chairperson, Wapello County





## Applicant

App-207017

NAME OF LEGAL ENTITY

NAME OF BUSINESS(DBA)

BUSINESS

TRAVELIN' SIPS MOBILE BAR,  
LLC

Travelin' Sips Mobile Bar

(319) 750-3019

ADDRESS OF PREMISES

PREMISES SUITE/APT NUMBER

CITY

COUNTY

ZIP

14572 North Prairie Grove Road

Burlington

Des Moines

52601

MAILING ADDRESS

CITY

STATE

ZIP

14572 North Prairie Grove Road

Burlington

Iowa

52601

## Contact Person

NAME

PHONE

EMAIL

Doug Beckman

(319) 750-3019

info@beckmanfarm.com

## License Information

LICENSE NUMBER

LICENSE/PERMIT TYPE

TERM

STATUS

Class C Retail Alcohol License

5 Day

Submitted  
to Local  
Authority

TENTATIVE EFFECTIVE DATE

TENTATIVE EXPIRATION DATE

LAST DAY OF BUSINESS

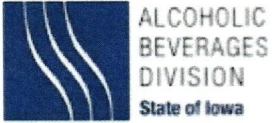
Sep 28, 2024

Oct 2, 2024

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Kim Dayton	Muscatine	Iowa	52761	Owner	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Berkshire Hathaway Direct  
Insurance Company

POLICY EFFECTIVE DATE

Mar 1, 2024

POLICY EXPIRATION DATE

Mar 1, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Holly Carpenter Employee #: 00850  
Title: Correctional Officer Department: Correctional Center

## STATUS CHANGES

### TERMINATION

- Resignation       Unsatisfactory Probation  
 Discharge       Death  
 Retirement       Other, Explain

### TRANSFER

- Permanent       Voluntary  
 Temporary       Involuntary

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

- Maternity       Educational  
 Medical       Military  
 Other, Explain  
**Unpaid Time Off: 17.07 hrs**


### SALARY ADJUSTMENT

- New Hire       Probationary  
 77.11Hours       Demotion  
 80 Hours       Reduction  
 Anniversary       Suspension  
 Promotion       Other, Explain

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by:  Department: Correctional Center Date: 08-16-24  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: August 17, 2024 Payroll Date: August 23, 2024



August 20, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, August 20, 2024, with Chair Tom Broeker, Vice Chair Jim Cary, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported the Absentee voting for the Burlington Community School District Special Election will begin tomorrow, August 21<sup>st</sup>. Absentee voting will be available in the office until Monday, September 9<sup>th</sup>. September 10<sup>th</sup>, voting will be available at the polls. IT Director Colin Gerst stated his office is busy. Sheriff Kevin Glendening reported his office is busy. The jail population is at 97. County Attorney Lisa Schaefer introduced her new law clerk, Cassandra Kilby. Her office is busy. Assistant Land Use Administrator Jarred Lassiter reported he has an agenda item. Their office remains busy. Public Health Director Christa Poggemiller gave an update on the new Public Health building. Her office has been busy with back-to-school vaccinations. MHASEI CDS Director Ken Hyndman gave an update on the Mental Health region. Emergency Management Director Shannon Prado wants to remind the public that school is starting back in session and to be cautious when driving. Safety Director Angela Vaughan reported her office is busy. County Recorder Natalie Steffener stated her office remains busy. County Engineer Brian Carter stated his crews are working on patching Highway 34 in Middletown. The culvert repair on Pleasant Grove Rd was completed last week. Conservation Director Chris Lee stated the Nature Center is growing and tagging Monarch butterflies. All Department Heads and Elected Officials will be attending ISAC this week.

No correspondence was received.

Approval of Accounts Payable Claims in the amount of \$2,117,864.85 were presented. Cary made a motion to approve and was seconded by McCampbell.

Approval of a Class C Liquor License for the Tippy Traveler's was presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of the First United Church of Christ 180<sup>th</sup> Year Celebration Proclamation was presented. Rodney Bliesener spoke on this. Cary made a motion to approve and was seconded by McCampbell.

Approval of Resolution #2024-043 and Final Plat for Belknap Hesselberg Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this. McCampbell motioned to approve and was seconded by Cary.

Approval of Personnel Actions were presented. County Attorney, Cassandra Kilby, Law Clerk, New Hire, \$28 hourly beginning on 8/19. Cary made a motion to approve and was seconded by McCampbell. Maintenance – Alex Schnedler, Lead Maintenance, 36 mo. Step Increase, \$42,336.72 yearly effective 8/23. McCampbell made a motion to approve and was seconded by Cary. Correctional Center – Angela Coey, Correctional Officer, 14.75 unpaid hours for 8/23 pay period; Kenyetta Rooks, Correctional Officer, 67.30 unpaid hours for 8/23 pay period. McCampbell made a motion to approve and was seconded by Cary.

Cary motioned to approve the August 13<sup>th</sup>, 2024, regular meeting minutes and was seconded by McCampbell.

Cary attended a Public Health and Des Moines County Fair Board meeting. Broeker attended a Grow Greater Burlington meeting.

The meeting was adjourned at 9:37 AM.

Following the meeting a work session was held regarding the reuse of the current Public Health building.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Tom Broeker, Chair  
Attest: Sara Doty, County Auditor