

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, September 10<sup>th</sup>, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Resolution #2024-045 and Final Plat for Albert Vaughan Subdivision
  - B. Set Dates for County Rural Resident Fall Cleanup
  - C. Conservation Annual Report
  - D. Mississippi Valley Development Board Presentation
  - E. Reports –
    1. Sheriff's Report of Fees Collected, August 2024
    2. Recorder's Report of Fees Collected, August 2024
  - F. Personnel Actions:
    1. Local Health (1)
    2. Treasurer (1)
    3. Correctional Center (1)
  - G. Minutes for Regular Meeting on September 3<sup>rd</sup>, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions Following the Meeting:

BOS / County Engineer

RE: Project Tour

DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2024-045

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Albert Vaughan Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Albert Vaughan Subdivision**.

Approved and adopted this 10th day of September, 2024.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair

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Jim Cary, Vice Chair

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Shane McCampbell, Member

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ATTEST: \_\_\_\_\_

Sara Doty, County Auditor

# FINAL PLAT

## INDEX LEGEND

Property Location: Albert Vaughan Subdivision in part E1/2 Section 18  
 Township 69 North, Range 2 West, City of Burlington,  
 Des Moines County, Iowa

Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com

Return Document to: Lance Surveying Services (319) 986-6779  
 1505 North Broadway Street, Mt. Pleasant, IA 52641

Survey Requested by: Cindy Neff

Proprietor: Susan Morales, Valerie Canby, Nancy Vaughan, David Vaughan

Survey Completed: 30 July 2024

Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | Neff, Cindy.dwg

# Albert Vaughan Subdivision

## Legend:

- set 1/2"x30" rebar/orange cap #21980
- found 1/2" rebar
- ⊗ found 3/4" pipe
- found concrete monument
- - - Alexander Hilleary Estate Lot lines
- - - county road R.O.W. line
- property line
- fence line
- (#) dimension from previous record

## Notes required by Des Moines County or by utility company:

1. Minimum building setback for any structure:  
 Front yard = 30'  
 Side yard = 15'
2. Road waiver: in addition to the claims exempted pursuant to section 670.4(7) of the Iowa code dealing with public roads, Des Moines County is not involved in the maintenance of this private right-of-way and is further held harmless for any costs in maintaining said road system or right-of-way or for any other damages sustained pertaining to the use of said road system or right-of-way.
3. Utility easements shall consist of all platted streets or roads, and a 7.5 foot wide strip along each side of all interior lot lines, and a 25 foot wide strip along and adjacent to all platted streets and roads, and a 15 foot wide strip of land on all lots, 7.5 foot either side of the utility service as built, from the point of origin to the point of service entrance.

## Albert Vaughan Subdivision Perimeter Description

In part of Lot 4 Lot 5 and Lot 6, Survey of the Partition of the Estate of Alexander Hilleary in the E1/2 of Section 18, Township 69 North, Range 2 West of the 5th P.M., partially in the Corporate limits of Burlington, Des Moines County, Iowa, described as follows:

Commencing at the E1/4 corner of Section 18, thence South 89°07'27" West, 1,108.79 feet to a point on the west line of Hartman Road, said point being also the **POINT OF BEGINNING**; thence along said line, South 02°01'30" East, 557.23 feet; thence South 89°07'27" West, 354.13 feet; thence North 00°50'19" West, 1,542.29 feet to a point on the south line of Hilleary Hills Subdivision; thence, along said line, North 84°15'52" East, 25.09 feet to the SE corner thereof; thence North 00°51'44" West, 482.72 feet to the NE corner thereof on the centerline of Hillary Road; thence, along said centerline, North 88°58'17" East, 287.33 feet; thence South 02°01'30" East, along the aforementioned west line of Hartman Road, 1,471.08 feet to the **POINT OF BEGINNING**, containing 15.23 acres, of which, 0.29 acre is public road right-of-way.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description

south Corporate limits  
 City of Burlington  
 (Susan Morales  
 Valerie Canby  
 Nancy Vaughan  
 David Vaughan)

Center  
 Section 18-69-2

**Lot 1**  
 10.77 acres  
 including  
 0.29 acre R.O.W.

(S.E. Iowa  
 Regional Airport)

**Owner**  
 Susan Morales, Valerie Canby  
 Nancy Vaughan, David Vaughan  
 C/O Susan Morales & Valerie Canby  
 8759 Kaitlin Ct  
 Mechanicsville, VA 23116

**Subdivider:**  
 Cindy Neff  
 2405 Hillary Road  
 Burlington, IA 52601

P.O.B.

E1/4 corner  
 Section 18-69-2

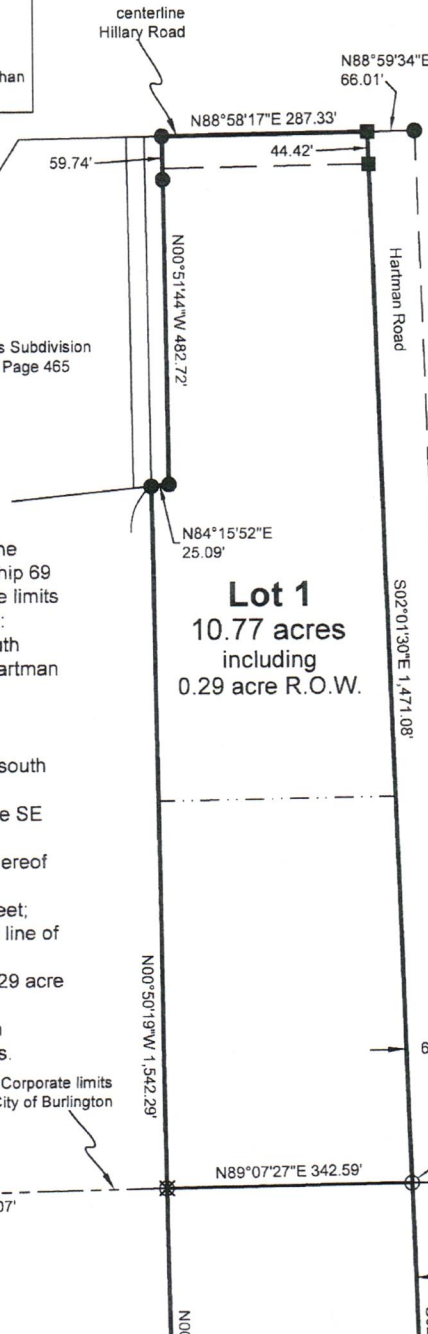
S88°55'12"W 1,207'

N89°07'27"E 342.59'

S89°07'27"W 1,108.79'

west Corporate limits  
 City of Burlington

(S.E. Iowa





## RURAL RESIDENT CLEAN-UP

The Des Moines County Board of Supervisors is sponsoring a county-wide rural clean-up, beginning **Monday, October 7<sup>th</sup> through Saturday, December 14<sup>th</sup>, 2024** (or until the county credits are depleted). You must furnish proof of residency.

The Des Moines County Landfill/Recycling Center will accept at no charge to **RURAL** Des Moines County residents, the following items:

<b>Metal Items</b> (Examples)	<b>Household Items</b> (Examples)
Lawn Mowers	Sofas/Chairs
Bicycles	Mattresses
Tin Roofing	Clothing not Suitable for Donation
Metal Cabinets	Rugs & Carpets
Bed Springs & Rails	Tables
Swing Sets	Toys
Metal Fencing	
Other Metal Items	

**NOTE: No tires of any size and no electronic items (computer monitors and televisions, for example) will be accepted during this clean-up**

Landfill hours are 8AM to 4PM – Monday through Friday  
8AM to Noon – Saturday

**RECYCLING CENTER** – Appliances Included for this clean up only (examples below)

Refrigerators*	Washers	Air Conditioners
Freezers*	Dryers	Stoves

\*All refrigerators & freezers must be empty of food

Recycling Center – 1818 West Burlington Ave., Burlington

**Call the day before to setup an appointment to drop off any appliance.**

**Materials not included for free:**

Tires of any size	Auto Parts	Garbage
Demolition Material	Televisions/ Computer	
Lumber/Wood	Monitors	

If you have any questions regarding what is free and what is not, please call the Landfill Office at 753-8722. Any other questions, please call the Des Moines County Regional Solid Waste Commission at 753-8126.



KEVIN GLENDENING, SHERIFF

512 N. Main Street  
Burlington, IA 52601  
Phone: 319-753-8289 (Civil)  
Fax: 319-754-6910



**SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS**

08/01/2024 thru 08/30/2024

SHERIFF FEES	6,821.87
MILEAGE	851.12
R & B	2,139.16
INTEREST	4.85
TOTAL	<u>\$9,817.00</u>

7672.99

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

*Kevin Glendening*

\_\_\_\_\_  
KEVIN GLENDENING, SHERIFF



**MISCELLANEOUS RECEIPTS TO TREASURER**

**DATE: September 3, 2024** \_\_\_\_\_

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>		<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$1,105.00	8/31/2024
"	Public - Contracts	CT	0001-1-07-8110-400015	\$195.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,915.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$480.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$355.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$8,600.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$50.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$115.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$20.00	"
"	Public - Fin. Stmt's - Fixture Filings	FSF	0001-1-07-8110-400055	\$95.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$120.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$10.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$266.00	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$8.50	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$5,520.69	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$915.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,492.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$870.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$480.40	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$582.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$0.90	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$20.00	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$100.00	"

**TOTAL      \$23,315.49**

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY \_\_\_\_\_  
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: \_\_\_\_\_

## DES MOINES CO TREASURER

DATE : 9/3/2024 2:17 PM

OPER : 3-Julie

TKBY : Julie Howe

TERM : 3

REC# : R00467322

400 Miscellaneous Receipt	23315.49
DMC RECORDER	23315.49
AFFIDAVITS & ARTICLES	1105.00
0001-1-07-8110-400010	-1105.00
CONTRACTS	195.00
0001-1-07-8110-400015	-195.00
DEEDS	1915.00
0001-1-07-8110-400020	-1915.00
EASEMENTS	480.00
0001-1-07-8110-400025	-480.00
MISCELLANEOUS	355.00
0001-1-07-8110-400030	-355.00
MORTGAGES	8600.00
0001-1-07-8110-400035	-8600.00
PLATS	50.00
0001-1-07-8110-400040	-50.00
TAX LIENS- ST OF IOWA	115.00
0001-1-07-8110-400045	-115.00
TRADE NAMES	20.00
0001-1-07-8110-400050	-20.00
FIN STMTS FIXTURE FILING	95.00
0001-1-07-8110-400055	-95.00
SNOWMOBILE TITLE & LIENS	120.00
0001-1-07-8110-401000	-120.00
BOAT LIEN	10.00
0001-1-07-8110-402000	-10.00
BOAT/SNOW WRITING FEES	266.00
0001-1-07-8110-403000	-266.00
HUNT/FISH WRITING FEES	8.50
0001-1-07-8110-403001	-8.50
REVENUE STAMPS	5520.69
0001-1-07-8110-404000	-5520.69
TRANSFER FEES - AUDITOR	915.00
0001-1-07-8110-410000	-915.00
VITAL RECORDS	1492.00
0001-1-07-8110-413000	-1492.00
PASSPORTS	870.00
0001-1-07-8110-415000	-870.00
OTHER MISC FEES & COPIES	480.40
0001-1-07-8110-550000	-480.40
RECORDER'S REC MGT FEE	582.00
0024-1-07-8110-414000	-582.00
TRB - INT ON CK'G	0.90
0001-1-07-8110-600000	-0.90
REC'S NON-REF OVER PYMT	20.00
0001-4-99-9030-822000	-20.00
DNR - BOAT TITLE FEE	100.00
0027-1-22-6110-412000	-100.00

Paid By:DMC RECORDER

2-Check 23315.49 REF:5040

APPLIED	23315.49
TENDERED	23315.49

CHANGE	0.00
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**MISCELLANEOUS RECEIPTS TO TREASURER**

DATE: September 3, 2024

PLEASE ATTACH TAPE OF TOTAL AND ENTER AMOUNT HERE \_\_\_\_\_

DOC NO.	PAID BY/DESCRIPTION	ACCOUNT NO.	AMOUNT	ACCRUE DATE
	Dmc Rec-Public			
	Electronic Transfer Fee	RET/5300-1-07-8110-416000	\$582.00	8/31/2024

THE REVENUE LISTED ABOVE WAS RECEIVED FROM \_\_\_\_\_

BY \_\_\_\_\_

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION \_\_\_\_\_



DES MOINES CO TREASURER

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DATE : 9/3/2024 2:16 PM  
OPER : 3-Julie  
TKBY : Julie Howe  
TERM : 3  
REC# : R00467321

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400 Miscellaneous Receipt	582.00
DMC RECORDER OFFICE	582.00
ELECTRONIC TRANSFER FEE	582.00
5300-1-07-8110-416000	-582.00

Paid By:DMC RECORDER OFFICE  
2-Check 582.00 REF:5039

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APPLIED	582.00
TENDERED	582.00

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CHANGE	0.00
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# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jennifer Hartman Employee #: \_\_\_\_\_  
Title: Secretary Department: Local Health

## STATUS CHANGES

### TERMINATION

Resignation       Unsatisfactory Probation  
 Discharge       Death  
 Retirement       Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity       Educational  
 Medical       Military  
 Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

### TRANSFER

Permanent       Voluntary  
 Temporary       Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

Reclassification       Demotion  
 Anniversary       Reduction  
 Promotion       Suspension  
 Probationary       Other, Explain

3.79 hours unpaid on August 29, 2024

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by: Christa Poggemiller Department: Local Health Date: 8/30/2024  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jillian Allen Employee #: \_\_\_\_\_  
Title: Clerk II – MV Department Department: Treasurer

## STATUS CHANGES

### TERMINATION

Resignation  
 Discharge  
 Retirement  
 Unsatisfactory Probation  
 Death  
 Other, Explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_

Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity  
 Medical  
 Other, Explain \_\_\_\_\_  
 Educational  
 Military

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

### TRANSFER

Permanent  
 Temporary  
 Voluntary  
 Involuntary  
Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

New Hire  
 Anniversary  
 Promotion  
 Probationary  
 Demotion  
 Reduction  
 Suspension  
 Other, Explain \_\_\_\_\_  
**18-month step increase**

Previous Rate \$34,764.90/yr New Rate \$37,158.58/yr

Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: 08/13/2024

Authorized by: *Janelle Valley Lundquist* Department: Treasurer's Office Date: 08/30/2024  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: 09/14/2024 Payroll Date: 09/20/2024



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kenyetta Rooks Employee #: 00906  
Title: Correctional Officer Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation     Unsatisfactory Probation  
 Discharge     Death  
 Retirement     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Paternity     Educational  
 Medical     Military  
 Other, Explain  
FMLA Unpaid hours: 73.30

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

### TRANSFER

Permanent     Voluntary  
 Temporary     Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF


Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

New Hire     Probationary  
 77.11 Hours     Demotion  
 80 Hours     Reduction  
 Anniversary     Suspension  
 Promotion     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by:  Department: Correctional Center Date: September 5, 2024  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: September 14, 2024 Payroll Date: September 20, 2024

September 3, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, September 3, 2024, with Chair Tom Broeker, Vice Chair Jim Cary, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported the Absentee voting for the Burlington Community School District Special Election is currently available in the Auditor's Office. Absentee Ballot Request forms are now available for the General Election. IT Director Colin Gerst reported the connectivity at the new Public Health building is almost complete. County Sheriff Kevin Glendening stated his department is busy. The jail population is at 102. Maintenance Director Rodney Bliesener reported his crew is busy. Assistant Land Use Administrator Jarred Lassiter stated his office has a subdivision up for review next week. Emergency Management Director Shannon Prado stated the Governor declared a Disaster Declaration from the storms last week. There are grant opportunities for individuals who qualify. County Recorder Natalie Steffener reported OHB, and snowmobiles are now available for renewal. You can renew either online, or in person at the Recorder's office. Public Health Director Christa Poggemiller reported her office is busy. County Engineer Brian Carter stated the bridge projects are moving along. Crews are hoping to pour the 1<sup>st</sup> bridge deck on Highway 99 next week. Opening for Highway 99 is looking at mid-October and Flint Bottom is looking closer to late October. Road closure notice for Pegtown Road went out. It will be closed this week for a culvert repair, and they are hoping to have it completed by Friday.

No correspondence was received.

Approval of Payroll Reimbursement Claims in the amount of \$545.58 and Non-Cash Taxable of \$16.51 were presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of Accounts Payable Claims in the amount of \$819,493.16 were presented. Cary made a motion to approve and was seconded by McCampbell.

Approval of a Resolution #2024-044 and Final Plat for Fox Hollow Valley Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. McCampbell made a motion to approve and was seconded by Cary.

#### **INSERT RESOLUTION #2024-044**

Approval of Personnel Actions were presented. Local Health – Jennifer Hartman, Secretary, 3.39 hours unpaid time from August 29<sup>th</sup>. Cary made a motion to approve and was seconded by McCampbell. Correctional Center – Dominick Foster, Correctional Officer, Unpaid hours of 1.19; Ceaira Kelley, Correctional Officer, 18-month step increase, new rate of \$52,259.27 yearly effective 10/1; Kenyetta Rooks, Correctional Officer, Unpaid hours of 73.30; Angela Coey, Correctional Officer, 24-month step increase, new rate of \$53,287.41 yearly effective 9/5. McCampbell made the motion to approve all four personnel actions for the Correctional Center and was seconded by Cary. Conservation – Grant Swanson, Conservation Intern, end of seasonal work as of 8/23; Aron Kehoe, Community Outdoor Recreation and Education Specialist. Moving from full time seasonal, to permanent part time. \$20 hourly effective 8/26; Angela Berndt, Conservation Intern, End of Internship effective 8/16; Trenton Gebhardt, Conservation Intern, end of Internship as of 8/23. Cary made a motion to approve all four Conservation personnel actions and was seconded by McCampbell. Auditor – Sue Poling, Payroll 1<sup>st</sup> Deputy, 18-month step increase. New rate of \$62,897.87 effective 8/13. McCampbell made a motion to approve and was seconded by Cary.

Cary motioned to approve the August 27<sup>th</sup>, 2024, regular meeting minutes and was seconded by McCampbell.

McCampbell attended a Workforce Development meeting and Broeker attended a Construction meeting for the Public Health Building.

The meeting was adjourned at 9:32 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Tom Broeker, Chair  
Attest: Sara Doty, County Auditor