

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, September 17th, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Payroll Reimbursement Claims
 - C. Resolution #2024-046 Great River Housing Trust Fund Local Match
 - D. Abatement of Property Taxes for City of West Burlington
 - E. Resignation from the Des Moines County Conservation Board
 - F. Appointment to Concordia Township Trustee
 - G. IDOT Federal-aid Agreement for BHOS-CO29(94)—5N-29, for bridge FR-14
 - H. IDOT Federal-aid Agreement for BHOS-CO29(96)—63-29, for bridge PG-27
 - I. Canvass of 2024 Burlington Community School District Special Election
 - J. Personnel Actions:
 1. Conservation (1)
 - K. Minutes for Regular Meeting on September 10th, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions Following the Meeting:

BOS / County Engineer

RE: Project Tour

RESOLUTION NO. 2024-046

A RESOLUTION AUTHORIZING DES MOINES COUNTY TO FINANCIALLY SUPPORT THE GREAT RIVER HOUSING TRUST FUND FOR FISCAL YEAR 2026

WHEREAS, that said Des Moines County is a duly recognized governing body acting under the laws of the State of Iowa; and,

WHEREAS, that said Des Moines County in assisting this regional development activity will sustain a viable housing program for the entire region; and,

WHEREAS, Des Moines County is a member of the Great River Housing Trust Fund, a regional housing nonprofit corporation that assists low- and moderate-income households in the region; and,

WHEREAS, Des Moines County residents and businesses have benefitted economically through sustained taxes and supply purchasing through the Great River Housing Trust Fund's programs;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE DES MOINES COUNTY BOARD OF SUPERVISORS THAT:

Des Moines County will contribute \$12,500 cash match to the Great River Housing Trust Fund in Fiscal Year 2026 thus benefiting low to moderate income households in the county and the region.

PASSED and APPROVED this ____ day of September 2024.

Tom Broeker, Chair

Shane McCampbell, Supervisor

Jim Cary, Supervisor



September 4, 2024

Des Moines County Supervisors
PO Box 784
Burlington, IA 52601

RE: Abatement of Property Taxes

On July 25, 2023, the City of West Burlington acquired parcels #10-35-251-001 (Lot B) and #10-35-202-006 (Lot F), at closing the city received prorated taxes in the amount of \$267.22. Enclosed is a tax charge information sheet from the Des Moines Co Treasurer's Office showing payment of the prorated taxes received for these parcels in the amount of \$267.22.

Also, on September 14, 2023, the City of West Burlington acquired parcel #10-35-252-014 (Lot M) from Westland Mall Realty Holding LLC, at closing the city didn't receive any prorated taxes as this was a donated Right of Way parcel.

The City is requesting an abatement of all property taxes against these parcels due for 2023.

These lots are used for the Gear Avenue Trail, and the city is not generating any income from them.

Please contact me if you have any questions regarding this matter.

Sincerely,

Angela K. Moore

Angela K. Moore
Finance Manager

Enclosures:

- Tax Charge Information Sheet
- Settlement Statement
- Offer to Donate Agreement

1.) 10-35-251-001
2023 RE base taxes \$ 116.00

2.) 10-35-202-006
2023 RE base taxes \$ 118.78

3.) 10-35-252-014
2023 RE base taxes \$ 1,068.00

Total: \$ 1,302.78



Des Moines County - Treasurer
PO Box 248
Burlington, IA 52601
(319) 753-8252

Tax Charge Information Sheet

Amount Due if Paid By: 09/30/2024

CITY OF WEST BURLINGTON IOWA
122 BROADWAY ST
WEST BURLINGTON, IA 52655-1230

Parcel Number: 10-35-202-006				Situs:					
Owner: CITY OF WEST BURLINGTON IOWA				Legal: WEST BURLINGTON WESTLAND MALL PLAT TWO LOT:F					
Taxes Due									
Year	Type	Bill Number		1st Half Tax	1st Half Interest	2nd Half Tax	2nd Half Interest	Additional Costs	Total Due
2023	Tax	624109		\$52.78	\$0.00	\$66.00	\$0.00	\$0.00	\$118.78
Payments									
Payor	Date	Type	Year	Bill Number	1st Half Tax	2nd Half Tax	Interest	Additional Costs	Total Paid
CITY OF WEST BURLING...	09/30/2023	Tax	2022	583964	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00
CITY OF WEST BURLING...	08/06/2024	Tax	2023	624109	\$13.22	\$0.00	\$0.00	\$0.00	\$13.22
Total Payments For Parcel Number 10-35-202-006 from 07/01/2023 through 09/04/2024:									\$153.22

Parcel Number: 10-35-251-001				Situs:					
Owner: CITY OF WEST BURLINGTON IOWA				Legal: SECTION:35 TOWNSHIP:70 RANGE:3 LOT B WEST BURLINGTON					
Taxes Due									
Year	Type	Bill Number	1st Half Tax	1st Half Interest	2nd Half Tax	2nd Half Interest	Additional Costs	Total Due	
2023	Tax	610530	\$58.00	\$0.00	\$58.00	\$0.00	\$0.00	\$116.00	
Payments									
Payor	Date	Type	Year	Bill Number	1st Half Tax	2nd Half Tax	Interest	Additional Costs	Total Paid
CITY OF WEST BURLING...	11/20/2023	Tax	2022	572317	\$56.00	\$56.00	\$2.00	\$0.00	\$114.00
Total Payments For Parcel Number 10-35-251-001 from 07/01/2023 through 09/04/2024:									\$114.00

Tax Charge Summary for 2 Parcels

Total Unpaid Charges:
First Half Due: \$110.78
Second Half Due: \$124.00
Total Due: \$234.78

Grand Total Unpaid: \$234.78
Total Payment From 07/01/2023 Through 09/04/2024: \$267.22



A. U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT SETTLEMENT STATEMENT		B. TYPE OF LOAN: 1. ☐ FHA 2. ☐ FmHA 3. ☐ CONV. UNINS. 4. ☐ VA 5. ☐ CONV. INS. 6. FILE NUMBER: SE8594 7. LOAN NUMBER: 8. MORTGAGE INS CASE NUMBER:	
C. NOTE: <i>This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "[POC]" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.</i> 1.0 3/98 (QTY OF WB.PFD)SE8594(1)			
D. NAME AND ADDRESS OF BUYER: City of West Burlington, Iowa 122 Broadway St. West Burlington, IA 52655		E. NAME AND ADDRESS OF SELLER: Seena Enterprises, Inc. 2714 Bittersweet Pl. Burlington, IA 52601	
G. PROPERTY LOCATION: Lot B & F Westland Mall Plat Two Sub West Burlington, IA 52655 Des Moines County, Iowa		F. NAME AND ADDRESS OF LENDER: CASH H. SETTLEMENT AGENT: 81-4537260 Southeast Iowa Escrow Company I. SETTLEMENT DATE: July 20, 2023 PLACE OF SETTLEMENT 321 N. 3rd St., Floor 2 Burlington, IA 52601	
J. SUMMARY OF BUYER'S TRANSACTION 100. GROSS AMOUNT DUE FROM BUYER: 101. Contract Sales Price 22,000.00 102. Personal Property 103. Settlement Charges to Buyer (Line 1400) 537.00 104. 105. <i>Adjustments For Items Paid By Seller in advance</i> 106. City/Town Taxes to 107. County Taxes to 108. Assessments to 109. 110. 111. 112. 120. GROSS AMOUNT DUE FROM BUYER 22,537.00 200. AMOUNTS PAID BY OR IN BEHALF OF BUYER: 201. Deposit or earnest money 202. Principal Amount of New Loan(s) 203. Existing loan(s) taken subject to 204. 205. 206. 207. 208. 209. <i>Adjustments For Items Unpaid By Seller</i> 210. City/Town Taxes to 211. County Taxes to 212. Assessments to 213. Prorated Taxes 07/01/22 to 07/20/23 267.22 214. 215. 216. 217. 218. 219. 220. TOTAL PAID BY/FOR BUYER 267.22 300. CASH AT SETTLEMENT FROM/TO BUYER: 301. Gross Amount Due From Buyer (Line 120) 22,537.00 302. Less Amount Paid By/For Buyer (Line 220) (267.22) 303. CASH (X FROM) (TO) BUYER 22,269.78		K. SUMMARY OF SELLER'S TRANSACTION 400. GROSS AMOUNT DUE TO SELLER: 401. Contract Sales Price 22,000.00 402. Personal Property 403. 404. 405. <i>Adjustments For Items Paid By Seller in advance</i> 406. City/Town Taxes to 407. County Taxes to 408. Assessments to 409. 410. 411. 412. 420. GROSS AMOUNT DUE TO SELLER 22,000.00 500. REDUCTIONS IN AMOUNT DUE TO SELLER: 501. Excess Deposit (See Instructions) 502. Settlement Charges to Seller (Line 1400) 1,754.40 503. Existing loan(s) taken subject to 504. Payoff First Mortgage 505. Payoff Second Mortgage 506. 507. 508. 509. <i>Adjustments For Items Unpaid By Seller</i> 510. City/Town Taxes to 511. County Taxes to 512. Assessments to 513. Prorated Taxes 07/01/22 to 07/20/23 267.22 514. 515. 516. 517. 518. 519. 520. TOTAL REDUCTION AMOUNT DUE SELLER 2,021.62 600. CASH AT SETTLEMENT TO/FROM SELLER: 601. Gross Amount Due To Seller (Line 420) 22,000.00 602. Less Reductions Due Seller (Line 520) (2,021.62) 603. CASH (X TO) (FROM) SELLER 19,978.38	

L. SETTLEMENT CHARGES						
700. TOTAL COMMISSION Based on Price		\$	@	%	1,000.00	
Division of Commission (line 700) as Follows:						
701. \$ 1,000.00	to	ReMax Real Estate Specialists				
702. \$	to					
703. Commission Paid at Settlement						
704.	to					1,000.00
800. ITEMS PAYABLE IN CONNECTION WITH LOAN						
801. Loan Origination Fee	%	to				
802. Loan Discount	%	to				
803. Appraisal Fee		to				
804. Credit Report		to				
805. Lender's Inspection Fee		to				
806. Mortgage Ins. App. Fee		to				
807. Assumption Fee		to				
808.						
809.						
810.						
811.						
900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE						
901. Interest From	to	@ \$	/day	(days	%)	
902. Mortgage Insurance Premium	for	months to				
903. Hazard Insurance Premium	for	1.0 years to				
904.						
905.						
1000. RESERVES DEPOSITED WITH LENDER						
1001. Hazard Insurance		@ \$	per			
1002. Mortgage Insurance		@ \$	per			
1003. City/Town Taxes		@ \$	per			
1004. County Taxes		@ \$	per			
1005. Assessments		@ \$	per			
1006.		@ \$	per			
1007.		@ \$	per			
1008.		@ \$	per			
1100. TITLE CHARGES						
1101. Settlement or Closing Fee	to	Southeast Iowa Escrow Company				150.00
1102. Abstract or Title Search	to	Des Moines County Abstract & Title				90.00
1103. Title Examination	to	Hirsch Law Firm				280.00
1104. Title Insurance Binder	to					
1105. Document Preparation	to	Timothy J. Werner				100.00
1106. Notary Fees	to					
1107. Attorney's Fees	to					
(includes above item numbers:)						
1108. Title Insurance	to					
(includes above item numbers:)						
1109. Lender's Coverage	\$					
1110. Owner's Coverage	\$					
1111.						
1112.						
1113.						
1200. GOVERNMENT RECORDING AND TRANSFER CHARGES						
1201. Recording Fees: Deed \$	17.00	; Mortgage \$		Releases \$		17.00
1202. City/County Tax/Stamps: Deed		; Mortgage				
1203. State Tax/Stamps: Revenue Stamps	34.40	; Mortgage				34.40
1204.						
1205.						
1300. ADDITIONAL SETTLEMENT CHARGES						
1301. Survey	to					
1302. Pest Inspection	to					
1303.						
1304.						
1305.						
1400. TOTAL SETTLEMENT CHARGES (Enter on Lines 103, Section J and 502, Section K)						537.00
						1,754.40

Certified to be a true copy.

OFFER TO DONATE

Project Name: GEAR AVENUE TRAIL EXTENSION

Project Number: TAP-U-8255(611)—8I-29

Parcel Number/Name: WESTLAND MALL REALTY HOLDING LLC

**AGREEMENT TO DONATE RIGHT OF WAY REAL ESTATE
AND TO WAIVE RIGHT TO APPRAISAL**

As the owner of real property needed for the above referenced project, and acknowledging the fact the undersigned is entitled to just compensation based upon the state's approved appraisal of the subject real estate, the undersigned nevertheless, desires to waive the right to an appraisal, and to donate the following described real estate, with respect to which the undersigned will execute a Warranty Deed:

Exhibit A to Warranty Deed (SCL 8.7.23)

This donation to the CITY OF WEST BURLINGTON is made without any coercive action of any nature.

Signature(s) of Owner(s) 8/15/23
Date

**AGREEMENT TO DONATE TEMPORARY CONSTRUCTION EASEMENT
AND TO WAIVE RIGHT TO APPRAISAL**

As the owner of real property needed for the above referenced project, and acknowledging the fact the undersigned is entitled to just compensation based upon the state's approved appraisal of the subject real estate, the undersigned nevertheless, desires to waive the right to an appraisal, and to donate a temporary construction easement with respect to the following described real estate, with respect to which the undersigned will execute a temporary construction easement:

Exhibit A to TCE (SCL 8.7.23)

This donation to the CITY OF WEST BURLINGTON is made without any coercive action of any nature.

Signature(s) of Owner(s) 8/15/23
Date

This section for internal use only and to be completed by the right of way acquisition agent.

On 8/15/23, I offered FELIX REZNICK, who is/are the Owner of the
WESTLAND MALL HOLDING LLC, an opportunity to donate right of way by:

☐ personal contact

☐ telephone

☒ letter

The offer was: ☐ accepted ☐ declined

Ran Kato, Mayor
AGENT/REPRESENTATIVE

Christine M. Horne
Concordia Township Clerk

4668 Summer St Burlington IA 52601-8985 319-669-6132
christine.horne@icloud.com

September 6, 2024

Des Moines County Supervisors
Des Moines County Courthouse
513 N Main St
Burlington IA 52601

RE: Concordia Township Trustee Nomination

Gentlemen:

This letter is to recommend the appointment of the following person to serve as a Concordia Township Trustee for a three-year term, beginning on July 1, 2024:

Lindsay Fruehling
6093 Madison Ave
Burlington IA 52601-9055
319-759-2039
lindsayf@prughfuneral.com

I have talked to Lindsay about the position, and she is willing to serve if appointed.

I am still looking for another person to fill the second open Concordia Township Trustee position, and will notify you when I find someone who is willing to serve.

If you have any questions or need further information, please feel free to contact me.

Sincerely,



Christine M. Horne, Township Clerk

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a County Highway Bridge Program Project**

RECIPIENT: Des Moines County

Project No: BHS-C029(93)--63-29

Iowa DOT Agreement No: 5-24-HBP-S-025

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Des Moines County, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Bridge Formula Program (BFP) and the Surface Transportation Block Grant (STBG) Program make Federal funds available for replacement or rehabilitation of highway bridges on public roads on and off the Federal-aid System. A portion of BFP or STBG funds have been set aside for this purpose and designated as the County Highway Bridge Program (HBP). In the event Highway Infrastructure Program (HIP) funding is available, it may be included for this same purpose.

Pursuant to the terms of this agreement, applicable statutes, and 761 Iowa Administrative Code (IAC) Chapter 161, the DEPARTMENT agrees to provide County HBP funding to the RECIPIENT for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Jenifer Bates, and the Local Systems Eastern Region Field Engineer, Dillon Feldmann. The RECIPIENT's contact person shall be the County Engineer.
3. The RECIPIENT shall be responsible for the development and completion of the following bridge project:
 - A. FHWA Structure Number: 143945
 - B. Location: On Danville Road over Flint Creek, S22 T71 R4
 - C. Preliminary Estimated Total Eligible Construction Costs: \$1,000,000
4. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a "touchdown point" determined by the DEPARTMENT. Within the eligible project construction limits, eligible project activities will be limited to actual construction costs.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.
6. 100% of the eligible construction project costs incurred after the effective date of this agreement shall be paid from County HBP funds. The RECIPIENT shall pay 100% of the non-eligible project costs. Reimbursed costs will be limited to County HBP funds that are made available to counties through the HBP Funds outlined in 761 Iowa Administrative Code, Chapter 161 and Local Systems Instructional Memorandum (I.M.) 1.100 in place at the time of this agreement being fully executed.
7. The RECIPIENT shall pay for all project costs not reimbursed with Highway Bridge Program funds.

8. The RECIPIENT shall let the project for bids through the DEPARTMENT.
9. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
10. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
11. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the DEPARTMENT.
12. The project shall be let to contract within 3 years of the date this agreement is approved by the DEPARTMENT. If not, this agreement may become null and void, unless the RECIPIENT submits a written request for extension to the DEPARTMENT at least 30 days prior to the 3-year deadline. If approved, this agreement may be extended for a period of time as determined by the DEPARTMENT, but not less than 6 months.
13. This agreement and the attached Exhibit 1 constitute the entire agreement between the DEPARTMENT and the RECIPIENT concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the DEPARTMENT and the RECIPIENT.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

RECIPIENT: Des Moines County

This agreement was approved by official action of the Des Moines County Board of Supervisors in official session on the _____ day of _____, _____.

County Auditor

Chair, Board of Supervisors



IOWA DEPARTMENT OF TRANSPORTATION
Transportation Development Division

By _____
Dillon Feldmann, P.E.
Local Systems Field Engineer
Eastern Region

Date _____

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a County Highway Bridge Program Project**

RECIPIENT: Des Moines County

Project No: BHOS-C029(94)--5N-29

Iowa DOT Agreement No: 5-24-HBP-S-027

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Des Moines County, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Bridge Formula Program (BFP) and the Surface Transportation Block Grant (STBG) Program make Federal funds available for replacement or rehabilitation of highway bridges on public roads on and off the Federal-aid System. A portion of BFP or STBG funds have been set aside for this purpose and designated as the County Highway Bridge Program (HBP). In the event Highway Infrastructure Program (HIP) funding is available, it may be included for this same purpose.

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1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Jenifer Bates, and the Local Systems Eastern Region Field Engineer, Dillon Feldmann. The RECIPIENT's contact person shall be the County Engineer.
3. The RECIPIENT shall be responsible for the development and completion of the following bridge project:
 - A. FHWA Structure Number: 143200
 - B. Location: North Gear Avenue over Flint Creek, S23 T70 R3
 - C. Preliminary Estimated Total Eligible Construction Costs: \$1,020,000
4. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a "touchdown point" determined by the DEPARTMENT. Within the eligible project construction limits, eligible project activities will be limited to actual construction costs.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.
6. 100% of the eligible construction project costs incurred after the effective date of this agreement shall be paid from County HBP funds. The RECIPIENT shall pay 100% of the non-eligible project costs. Reimbursed costs will be limited to County HBP funds that are made available to counties through the HBP Funds outlined in 761 Iowa Administrative Code, Chapter 161 and Local Systems Instructional Memorandum (I.M.) 1.100 in place at the time of this agreement being fully executed.
7. The RECIPIENT shall pay for all project costs not reimbursed with Highway Bridge Program funds.

8. The RECIPIENT shall let the project for bids through the DEPARTMENT.
9. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
10. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
11. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the DEPARTMENT.
12. The project shall be let to contract within 3 years of the date this agreement is approved by the DEPARTMENT. If not, this agreement may become null and void, unless the RECIPIENT submits a written request for extension to the DEPARTMENT at least 30 days prior to the 3-year deadline. If approved, this agreement may be extended for a period of time as determined by the DEPARTMENT, but not less than 6 months.
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IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

RECIPIENT: Des Moines County

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County Auditor

Chair, Board of Supervisors



IOWA DEPARTMENT OF TRANSPORTATION
Transportation Development Division

By _____
Dillon Feldmann, P.E.
Local Systems Field Engineer
Eastern Region

Date _____, _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Marcus Nack Employee # : _____
Title: Environmental Education Manager Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

30 Month step increase.

Previous Rate \$55,036.80 New Rate \$56,259.84
Previous Job Title: (if changed) _____
Effective Date: September 19, 2024

Authorized by: Chris Lee Department: Conservation Date: 09/10/2024
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 09/27/2024 Payroll Date: 10/04/2024

STATE OF IOWA
ABSTRACT OF VOTES

Des Moines County, Iowa

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast in this County at the 2024 SPECIAL ELECTION Election held on the 10th day of September, 2024, as shown by the tally lists returned from the several election precincts.

For the public measure

PUBLIC MEASURE A - BURLINGTON COMMUNITY SCHOOL DISTRICT PHYSICAL PLANT & EQUIPMENT LEVY

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

Des Moines

For the question, there were: Five hundred thirty-eight (538) votes

Against the question, there were: Four hundred thirty-six (436) votes

TOTAL Nine hundred seventy-four (974) votes

We therefore declare the public measure "SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?" to be adopted.

GRAND TOTAL Nine hundred seventy-four (974) votes

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors.

Done at Burlington the county seat of Des Moines County, this 17th day of September, 2024.

Chairperson

(Seal)

Members of the Board
of Supervisors and
ex-officio County
Board of Canvassers

Attest:

County Auditor and Clerk of the Board of Supervisors

Control County: Des Moines

Official Results Report

Printed Date: 09/13/2024 10:58 AM

Election : 2024 SPECIAL ELECTION-09-10-2024 Party : All

Official Measures Result

Measure Name: A-PUBLIC MEASURE A - BURLINGTON
COMMUNITY SCHOOL DISTRICT
PHYSICAL PLANT & EQUIPMENT LEVY

Precinct	Voted Yes	Voted No	Total
Absentee Precinct	45	38	83
BETHANY LUTHERAN CHURCH	101	92	193
DIVINE MERCY PARISH CENTER	0	3	3
FIRST CHURCH OF THE NAZARENE	90	78	168
HARMONY BIBLE CHURCH	44	30	74
JAMES MADISON EDUCATIONAL CENTER	51	42	93
MIDDLETOWN CITY HALL	19	30	49
OAK STREET BAPTIST CHURCH	158	101	259
OPTIMAE LIFE SERVICES	30	22	52
Grand Total:	538	436	974

September 10, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, September 10, 2024, with Chair Tom Broeker, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported the Burlington Community School District Election is taking place today. Polls will be open until 8:00 P.M. Absentee Ballot Request forms for the General Election are being accepted in the office. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported the jail population is at 102. Maintenance Director Rodney Bliesener reported his office is busy. County Attorney Lisa Schaefer stated her office is busy. Assistant Land Use Administrator Jarred Lassiter has an item on the agenda. Conservation Director Chris Lee stated he has an agenda item and his crew remains busy. County Treasurer Janelle Nalley-Londquist reported her office is busy collecting property taxes and registering motor vehicles. Property taxes are due by close of business on September 30th without penalty. Emergency Management Director Shannon Prado reported she is busy. Safety Director Angela Vaughan stated she is busy. Public Health Director Christa Poggemiller reported it is immunization time. Covid vaccines are now available on Tuesday's from 8:30 AM – 4:00 PM, with a limited number of doses. Flu shots will also be available the same day and time beginning September 17th. County Engineer Brian Carter stated the crews are pouring the bridge deck on the Highway 99 bridge project today. Upper Flint is hoping to be poured next week.

No correspondence was received.

Approval of Resolution #2024-045 and Final Plat for Albert Vaughan Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. McCampbell made motion to approve and was seconded by Broeker.

INSERT RESOLUTION #2024-045

Approval of County Rural Resident Fall Clean up dates have been presented. This will run from October 7th – December 14th. McCampbell made a motion to approve and was seconded by Broeker.

County Conservation Director Chris Lee presented his Annual Report.

Mississippi Valley Development Board held a presentation for the Board of Supervisors.

Reports –

Sheriff's Report of Fees Collected, August 2024
Recorder's Report of Fees Collected, August 2024

Approval of Personnel Actions were presented. Local Health – Jennifer Hartman, Secretary, 3.79 hours unpaid time. McCampbell motioned to approve, seconded by Broeker. Treasurer – Jillian Allen, Clerk II MV, 18-month step increase. \$37,158.58 yearly effective 8/13. McCampbell made a motion to approve and was seconded by Broeker. Correctional Center – Kenyetta Rooks, Correctional Officer, 73.30 unpaid hours. McCampbell made a motion to approve and was seconded by Broeker.

McCampbell motioned to approve the September 3rd, 2024, regular meeting minutes and was seconded by Broeker.

McCampbell attended a Workforce Development meeting and a Conservation Board meeting.

The meeting was adjourned at 9:48 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Tom Broeker, Chair
Attest: Sara Doty, County Auditor