

**DES MOINES COUNTY  
EMERGENCY MANAGEMENT COMMISSION**  
Meeting Minutes, Meeting Number #24-03  
Tuesday, October 10, 2024, 4:00 PM

*Roll call:*

X	Chair / BOS Chair Tom Broeker	Board of Supervisors
	BOS Shane McCampbell	Board of Supervisors
X	Vice Chair / Kevin Glendening	Sheriff
	Chad McCune	Sheriff - Alternate
	Mayor Jon Billups	Burlington
	Mayor Pro-Tem Lynda Graham-Murray	Burlington - Alternate
X	Mayor Jerry Strause	Danville
	Council Member Joe Huff	Danville – Alternate
	Council Member Vollie Rifner	Mediapolis
X	Mediapolis EMA Ray Wilson	Mediapolis – Alternate
	Mayor Stephanie Gerst	Middletown
		Middletown – Alternate
	Mayor Ron Teater	West Burlington
	City Administrator Gregg Mandsager	West Burlington

*(Need 4 attendees for ½)*

*Staff:*

X	Shannon Prado, Coordinator	EMA

*Other attendees:*

Chad Bird
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**I. Opening Protocol**

- a. *Call to Order:* The meeting was called to order by Chair Broker at 4:00 PM.
- b. *Approval of Agenda:* Mayor Jerry Strause motioned to approve the agenda and Vice Chair/Sheriff Kevin Glendening seconded the motion. Motion passed.
- c. *Consideration of Minutes from February 21, 2024, meeting #24-02* Vice Chair/Sheriff Kevin Glendening motioned to approve the meeting and Mayor Jerry Strause seconded the motion. Motion passed.

**II. Old Business**

- a. *None*

**III. EMA Administration - Discussion/Action**

**a. HMGP- Countywide Application for Outdoor Warning Sirens**

- i. There are currently 15 outdoor warning sirens on the VHF the system that will need to migrate to the ISICS system.

- b. There was a lot of information initially given from EMA Shannon Prado regarding the HMGP (Hazard Mitigation Grant Program) Grant that is available to Des Moines County. Because Des Moines County has a current Hazard Mitigation Plan that identifies the need to upgrade the outdoor warning system, we are eligible to apply.
- c. Another consideration brought up by the EMA was the possibility of applying collectively as a county vs. as individual municipalities. In applying collectively as a county, the higher price point could make it a more appealing project for the government to choose as a mitigation project. There was some discussion amongst the group regarding how we could establish municipalities continued ownership, maintenance and responsibility to uphold their own sirens- as apart from a collective application- the EMA/Commission does not want ownership of the outdoor warning system countywide. **EMA agreed to follow up on how to best establish this agreement.**
- d. Sheriff Kevin Glendening did request a secondary quote, City Manager Chad Bird agreed. **EMA also agreed to follow up on this.**
- e. Chad Bird asked for clarification on the requirements for cost share:
  - Federal (FEMA) share of total eligible costs- 75% maximum
  - Non-Federal share of total eligible costs- 25%
    - **State of Iowa: 10% (typical)**
    - **Local: 15%**
- f. It was also discussed that municipalities could choose to opt out of moving forward with this grant application.
- g. Ray Wilson (Mediapolis) asked if cities could choose to upgrade the siren controller (to save on costs)- instead of the siren AND the controller- and yes, the new controller CAN work with our current sirens. Individual municipalities could choose to slowly migrate their sirens to the new ISICS system.
- h. It was motioned by Vice Chair/Sheriff Kevin Glendening to move forward with a countywide grant application for upgrading the outdoor warning system in Des Moines County. It was seconded by Mayor Jerry Strause. Motion Passed.

IV. EMA 1 Year in Review Document

- i. EMA Presented information regarding the last year. EMA has almost been full time for 1 year (November 6<sup>th</sup>). This document was to provide documentation of events, statistics, goals, etc. for the commission to have a better understanding of the direction for the department and future goals for the EMA.

V. **Adjournment**- Discussion/Action

- a. **Items for Next Meeting Agenda**
  - i. FY25-26 Budget-
- b. **Next Meeting Date:**
- c. **Adjourn:** 4:49 PM It was motioned by Chair Broeker and seconded by Mayor Jerry Strause. Motion Passed.