

**Des Moines County Local Emergency Planning Committee (LEPC)**  
**Burlington Fire Department, 418 Valley St., Burlington, IA**  
**November 18, 2024, 4:00 PM**  
**Agenda – Draft #1**

- I. Opening Protocol
  - A. *Welcome and Call to Order*
  - B. *Introductions*
    - 1) New members complete “Nomination” form
  - C. *Approval of the Agenda*
  
- II. Consideration of previous meeting minutes – May 6, 2024
  
- III. Old Business
  - A. *Hazardous Materials Emergency Preparedness (HMEP) Grants Report, Prado*
    - 1) 2023 HMEP Grant –
      - i. Commodity Flow Survey- completed June 2024 by Michael Morlan, *Two Rivers Emergency Management, Prado*
      - ii. Training- 2024 Iowa Hazardous Materials Task Force Symposium, Hazardous Materials Operations- Center for Domestic Preparedness (Anniston, AL), Leadership & Management of Surface Transportation Incidents (Pueblo, CO), *Prado*
    - 2) 2024 HMEP Grant – *Prado*
      - i. Training- Send four hazmat technicians to international Hazardous Materials Symposium in Baltimore, MD to attend sessions related to hazmat transportation. (June 2025)
    - 3) 2025 HMEP Grant – *Prado/Howard*
      - i. **NOI due November 29, 2024- Ideas?**
  - B. *Des Moines County Spill Response Ordinance Report, Howard/Wilson*
  
- IV. New Business
  - A. *Election of Officers for 2024*
  - B. *Reports Submitted - Review*
  - C. *Incidents Reported* <https://programs.iowadnr.gov/hazardousspills/Introductory.aspx>
    - 1) April 22, 2024 / West Ave./Roosevelt Ave.- Truck dropped unknown substances from tank and continued driving. (Ammonium Phosphate- 700 gal)
    - 2) June 4, 2024 / Iowa Fertilizer Plant- **Tagged DMC but actually Lee County**
    - 3) September 25, 2024 / Circle K Gas Station- Contractor damaged a gas line at one of the pumps causing a spill (5 gal. gasoline)
  - D. *Exercises/training available*
    - 1) Security and Emergency Response Training Center- Pueblo, CO  
<https://sertc.org/courses/>- Fully Funded
    - 2) Rain Car Incident Response for Crude, Ethanol & Other Flammable Liquids- Applied for training in Des Moines County
    - 3) BNSF- Community Responders Training

Applied for Des Moines County

Reports/Schedule

- i. ESF-10 TTX, Prado

E. *Other*

- 1) \_\_\_\_\_

V. Adjournment Protocol

A. *Future Meetings* (minimum requirement of two meetings per federal fiscal year)

- 1) May 2025
  - i. Review of ESF-10 and Tier II Reports
- 2) November 2025
  - i. Officer Elections

Shannon Prado is inviting you to a scheduled Zoom meeting.

Topic: Des Moines County LEPC Meeting

Time: Nov 18, 2024 04:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us05web.zoom.us/j/81257220722?pwd=hD1bCQtQg5VSKByIfMAUe91cwF6WTy.1>

Meeting ID: 812 5722 0722

Passcode: SeP7jL