

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, November 26<sup>th</sup>, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Payroll Reimbursement Claims
  - B. Tax Abatement Request for Parcel #(190)MO204451
  - C. Contract Between Des Moines County and Deputy Medical Examiner For Services
  - D. Approval of 2024 Utility Assessment
  - E. Approval of 2024 Gas & Electric Assessment
  - F. Canvass Recount 2024 General Election – US Representative District 1
  - G. Personnel Action:
    1. Correctional Center (2)
  - H. Minutes for Regular Meeting on November 19<sup>th</sup>, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions Following the Meeting:

BOS / Elected Officials

RE: Compensation Board

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**CONTRACT BETWEEN DES MOINES COUNTY AND DEPUTY  
COUNTY MEDICAL EXAMINER FOR SERVICES**

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This Contract is by and between the Des Moines County Board of Supervisors (hereinafter the "Board") and Dr. Rose Schabilion for Deputy County Medical Examiner services for deaths occurring in Des Moines County, Iowa that are under the jurisdiction of the Medical Examiner.

WHEREAS, the Board authorized Dr. Rose Schabilion to act as a Deputy Medical Examiner for Des Moines County by Resolution.

WHEREAS, Dr. Rose Schabilion is willing and able to provide such services for the benefit of Des Moines County and states that she meets the qualifications to serve as a Deputy County Medical Examiner as set out under Iowa Code Chapters 331 and 144.

IT IS THEREFORE MUTUALLY AGREED BY THE PARTIES HEREIN AS FOLLOWS:

That Dr. Rose Schabilion shall serve as the Deputy County Medical Examiner (hereinafter "DCME") for the benefit of Des Moines County.

The DCME shall maintain all records of the Medical Examiner consistent with Iowa Law.

The DCME the following duties as directed:

1. All duties as required by law including but not limited to those duties enumerated in Code of Iowa Chapters 331 and 144.
2. Coordinate arrangements for autopsy when needed.
3. Review and deny or approve cremation permits as provided in Iowa Code Chapter 331. The Deputy County Medical Examiner may charge a fee for a cremation permit not to exceed the statutory maximum allowed by Iowa law. Such fee shall be paid by a decedent's estate, next of kin, family, or guardian.
4. In the event this contract is terminated, the DCME shall turn over all records in her possession to the County Attorney to hold until a replacement Medical Examiner is appointed by the board of supervisors.
5. The DCME shall be an independent contractor and shall not be deemed to be an employee of the county.
6. CME or DCME shall be available on-call 24/7 and able to respond timely to a death within the jurisdiction.
7. If the CME is the treating physician for a person who dies and the death is within the jurisdiction of the CME, the DCME shall be assigned to investigate the death.

The County shall perform the following Duties:

1. Des Moines County Iowa Agrees to pay the CME and/or the DCME \$200 for each death investigation performed, with the examiner conducting the exam receiving payment. Each payment will be made directly to the examiner performing the investigation.
2. The County shall adopt a resolution approving the CME and DCME.
3. The county shall separately contract with Medical Examiners Investigators (herein after MEI) to serve at the direction of the CME and DCME. Payment of fees to the MEIs shall be paid separately and are not covered under the fees provided herein.
4. County shall separately pay the fees and cost of any autopsy requested by the CME and/or DCME. All such autopsy shall be referred to the University of Iowa Decedent Care Unit or the State Medical Examiner unless stipulated otherwise by the County Attorney.

Term and Termination:

1. This Contract for services shall commence on November 19, 2024 and shall be in effect until the end of the first prorated term ending June 30, 2025 in accordance with Iowa Code Section 331.801. This Contract for services shall automatically renew at ongoing two-year intervals unless otherwise modified or terminated in writing by the parties.
2. Amendments or modifications to this contract shall be in writing, signed by all parties hereto.
3. Renegotiation of the terms of this contract if any shall commence 120 days before and end 60 days before the end of the fiscal year for the state of Iowa. Essentially creating a renegotiation window consisting of the Month of March 1<sup>st</sup> through April 30<sup>th</sup> of any given year.
4. Any party may terminate this services contract for any reason with 120 days advance written notice.

Liability:

1. Pursuant to Iowa Code Section 670.8, the County shall defend, save harmless and indemnify Medical Examiner and/or Deputy County Medical Examiner against any tort claim demand, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of his/her duties.
2. However, this agreement to save harmless and indemnify, does not apply to awards for punitive damages, or to willful and wanton acts or omissions made by the CME or DCME.

Restitution:

1. Any restitution ordered in a criminal case for medical exam fees, including but not limited to fees paid hereunder, autopsy fees, MEI fees, and lab fees that were paid by the County shall be ordered to be repaid to the County.

Miscellaneous:

1. In the event CME and/or DCME does not request autopsy in a death investigation, but in the course of investigation takes blood, tissue, or other samples for laboratory analysis, CME and/or DCME shall submit such samples to the Iowa Division of Criminal Investigation if the matter is under criminal investigation by law enforcement.

Signed and Approved on the 26<sup>th</sup> day of November 2024.

By:

\_\_\_\_\_  
Thomas L. Broeker  
Des Moines County Supervisor

Attested by:

\_\_\_\_\_  
Sara Doty  
Des Moines County Auditor

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Signed and Approved on the 26<sup>th</sup> day of November 2024

By:

\_\_\_\_\_  
Dr. Rose Schabilion  
Des Moines County Deputy Medical Examiner

Attested by:

\_\_\_\_\_  
Sara Doty  
Des Moines County Auditor

**IOWA DEPARTMENT OF REVENUE - CERTIFICATE OF ASSESSMENT**

TO THE AUDITOR OF DES MOINES COUNTY, IOWA.

DATED: 10/11/2024

UNDER THE POWERS CONFERRED UPON THE DEPARTMENT OF REVENUE BY AUTHORITY OF LAW, THE FOLLOWING ASSESSMENTS HAVE BEEN MADE AND YOU ARE HEREBY DIRECTED TO USE THE SAME FOR THE 2024 ASSESSMENT.

**2002 - BNSF**

Taxing Jurisdiction	Miles	Rate	Assessed Value
29 - DES MOINES COUNTY	27.08	1,153,471.7547	31,236,015.12
		<b><u>RAILROAD COMPANY TOTAL</u></b>	<b><u>31,236,015.12</u></b>

**2033 - BURLINGTON JUNCTION**

Taxing Jurisdiction	Miles	Rate	Assessed Value
29 - DES MOINES COUNTY	3.00	387,826.0870	1,163,478.26
		<b><u>RAILROAD COMPANY TOTAL</u></b>	<b><u>1,163,478.26</u></b>

**4046 - NORTHEAST MISSOURI ELECTRIC COOP**

Taxing Jurisdiction			Assessed Value
29-0032 - UNION TWP/BURLINGTON SCH			394,585.41
		<b><u>COOPERATIVE COMPANY TOTAL</u></b>	<b><u>394,585.41</u></b>

**8010 - ANR**

Taxing Jurisdiction			Assessed Value
29-0001 - BURLINGTON CITY/BURLINGTON SCH			1,828,240.21
29-0010 - WEST BURLINGTON CITY/WEST BURLINGTON SCH			100,285.09
29-0011 - WEST BURLINGTON CITY/BURLINGTON SCH			271,289.18
29-0017 - DANVILLE TWP/DANVILLE SCH			2,059,349.06
29-0018 - FLINT RIVER TWP/BURLINGTON SCH			378,021.12
29-0019 - FLINT RIVER TWP/DANVILLE SCH			136,114.05
29-0020 - FLINT RIVER TWP/MEDIAPOLIS SCH			74,904.35
29-0021 - FLINT RIVER TWP/WEST BURLINGTON SCH			13,260.51
29-0023 - FRANKLIN TWP/MEDIAPOLIS SCH			296,080.43
29-0027 - PLEASANT GROVE TWP/DANVILLE SCH			56,245.29
29-0028 - PLEASANT GROVE TWP/MEDIAPOLIS SCH			51,345.37
29-0029 - PLEASANT GROVE TWP/NEW LONDON SCH			1,001,203.58
29-0034 - WASHINGTON TWP/MEDIAPOLIS SCH			2,234,739.30
29-0037 - YELLOW SPRING TWP/MEDIAPOLIS SCH			2,044,021.67

**IOWA DEPARTMENT OF REVENUE - CERTIFICATE OF ASSESSMENT**

TO THE AUDITOR OF DES MOINES COUNTY, IOWA.

DATED: 10/11/2024

UNDER THE POWERS CONFERRED UPON THE DEPARTMENT OF REVENUE BY AUTHORITY OF LAW, THE FOLLOWING ASSESSMENTS HAVE BEEN MADE AND YOU ARE HEREBY DIRECTED TO USE THE SAME FOR THE 2024 ASSESSMENT.

29-0038 - YELLOW SPRING TWP/MORNING SUN SCH

188,381.52

**PIPELINE COMPANY TOTAL**

**10,733,480.73**

**IOWA DEPARTMENT OF REVENUE - CERTIFICATE OF ASSESSMENT**

DATED: 10/11/2024

TO THE AUDITOR OF DES MOINES COUNTY, IOWA.

UNDER THE POWERS CONFERRED UPON THE DEPARTMENT OF REVENUE BY AUTHORITY OF LAW, THE FOLLOWING ASSESSMENTS HAVE BEEN MADE AND YOU ARE HEREBY DIRECTED TO USE THE SAME FOR THE 2024 ASSESSMENT.

**UTILITY ASSESSMENT FOR DES MOINES COUNTY - RECAPITULATION**

<b>RAILROAD</b>	<b>32,399,493.38</b>
<b>COOPERATIVE</b>	<b>394,585.41</b>
<b>PIPELINE</b>	<b>10,733,480.73</b>
<b><u>COUNTY TOTAL</u></b>	<b><u>43,527,559.52</u></b>

**IOWA DEPARTMENT OF REVENUE**

**2024 ASSESSED VALUATIONS FOR GAS AND ELECTRIC UTILITIES**

**TO THE AUDITOR OF DES MOINES COUNTY, IOWA**

**ACCESS ENERGY COOP - Cooperative #4319**

District Name	Utility	Assd Value	Txbl Value
29-0016 CONCORDIA TWP/BURLINGTON SCH	dist	168,333	26,289
29-0017 DANVILLE TWP/DANVILLE SCH	dist	660,062	103,083
29-0029 PLEASANT GROVE TWP/NEW LONDON SCH	dist	15,511	2,422
29-0032 UNION TWP/BURLINGTON SCH	dist	887,797	138,649
29-0036 WASHINGTON TWP/WINFIELD MT UNION SCH	dist	50,578	7,899
<b><u>COMPANY TOTAL</u></b>		<b><u>1,782,281</u></b>	<b><u>278,342</u></b>

**CENTRAL IOWA POWER COOP - Cooperative #4224**

District Name	Utility	Assd Value	Txbl Value
29-0019 FLINT RIVER TWP/DANVILLE SCH	trans	133,274	49,060
29-0020 FLINT RIVER TWP/MEDIAPOLIS SCH	trans	264,263	97,279
29-0023 FRANKLIN TWP/MEDIAPOLIS SCH	trans	490,781	180,663
29-0024 HURON TWP/MEDIAPOLIS SCH	trans	10,086	3,712
29-0037 YELLOW SPRING TWP/MEDIAPOLIS SCH	trans	1,713,606	630,804
<b><u>COMPANY TOTAL</u></b>		<b><u>2,612,010</u></b>	<b><u>961,518</u></b>

**DANVILLE MUNICIPAL UTILITIES - Transmission Line #3243**

District Name	Utility	Assd Value	Txbl Value
29-0004 DANVILLE CITY/DANVILLE SCH	trans	360	0
<b><u>COMPANY TOTAL</u></b>		<b><u>360</u></b>	<b><u>0</u></b>

**EASTERN IOWA LIGHT & POWER - Cooperative #4247**

District Name	Utility	Assd Value	Txbl Value
29-0006 MEDIAPOLIS CITY/MEDIAPOLIS SCH	dist	6,976	376
29-0010 WEST BURLINGTON CITY/WEST BURLINGTON SCH	dist	48,138	2,592
29-0014 BENTON TWP/MEDIAPOLIS SCH	dist	1,818,963	97,959
29-0017 DANVILLE TWP/DANVILLE SCH	dist	152,278	8,201
29-0018 FLINT RIVER TWP/BURLINGTON SCH	dist	753,050	40,555
29-0019 FLINT RIVER TWP/DANVILLE SCH	dist	878,775	47,326



29-0020	FLINT RIVER TWP/MEDIAPOLIS SCH	dist	392,046	21,113
29-0021	FLINT RIVER TWP/WEST BURLINGTON SCH	dist	29,700	1,599
29-0022	FRANKLIN TWP/DANVILLE SCH	dist	17,770	957
29-0023	FRANKLIN TWP/MEDIAPOLIS SCH	dist	1,630,248	87,796
29-0024	HURON TWP/MEDIAPOLIS SCH	dist	1,666,916	89,771
29-0025	HURON TWP/WAPELLO SCH	dist	30,589	1,647
29-0026	JACKSON TWP/MEDIAPOLIS SCH	dist	720,869	38,822
29-0027	PLEASANT GROVE TWP/DANVILLE SCH	dist	376,519	20,277
29-0028	PLEASANT GROVE TWP/MEDIAPOLIS SCH	dist	247,868	13,349
29-0029	PLEASANT GROVE TWP/NEW LONDON SCH	dist	12,823	691
29-0030	TAMA TWP/BURLINGTON SCH	dist	691,179	37,223
29-0031	TAMA TWP/MEDIAPOLIS SCH	dist	299,598	16,135
29-0034	WASHINGTON TWP/MEDIAPOLIS SCH	dist	374,514	20,169
29-0035	WASHINGTON TWP/MORNING SUN SCH	dist	63,661	3,428
29-0036	WASHINGTON TWP/WINFIELD MT UNION SCH	dist	5,405	291
29-0037	YELLOW SPRING TWP/MEDIAPOLIS SCH	dist	1,306,810	70,377
29-0038	YELLOW SPRING TWP/MORNING SUN SCH	dist	105,499	5,682
			<b><u>11,630,194</u></b>	<b><u>626,336</u></b>

**COMPANY TOTAL**

**INTERSTATE POWER & LIGHT CO. - Electric #7363**

District Name	Utility	Assd Value	Txbl Value	
29-0001	BURLINGTON CITY/BURLINGTON SCH	elec	63,350,816	9,144,644
29-0004	DANVILLE CITY/DANVILLE SCH	elec	135,074	19,498
29-0006	MEDIAPOLIS CITY/MEDIAPOLIS SCH	elec	4,092,641	590,769
29-0008	MIDDLETOWN CITY/BURLINGTON SCH	elec	593,313	85,645
29-0010	WEST BURLINGTON CITY/WEST BURLINGTON SCH	elec	14,767,219	2,131,637
29-0010	WEST BURLINGTON CITY/WEST BURLINGTON SCH	prod	13,005,316	1,877,308
29-0016	CONCORDIA TWP/BURLINGTON SCH	elec	10,032,337	1,448,161
29-0016	CONCORDIA TWP/BURLINGTON SCH	prod	187,425,878	27,054,791
29-0017	DANVILLE TWP/DANVILLE SCH	trans	5,275,852	761,566
29-0018	FLINT RIVER TWP/BURLINGTON SCH	elec	32,445	4,684
29-0018	FLINT RIVER TWP/BURLINGTON SCH	trans	1,402,309	202,423
29-0019	FLINT RIVER TWP/DANVILLE SCH	trans	332,997	48,068
29-0021	FLINT RIVER TWP/WEST BURLINGTON SCH	trans	49,581	7,157

29-0023	FRANKLIN TWP/MEDIAPOLIS SCH	trans	595,594	85,974
29-0028	PLEASANT GROVE TWP/MEDIAPOLIS SCH	trans	557,526	80,479
29-0029	PLEASANT GROVE TWP/NEW LONDON SCH	trans	34,725	5,012
29-0032	UNION TWP/BURLINGTON SCH	elec	6,912	997
29-0032	UNION TWP/BURLINGTON SCH	prod	1,116,395	161,150
29-0032	UNION TWP/BURLINGTON SCH	trans	495,002	71,453
29-0033	UNION TWP/FT MADISON SCH	trans	195,430	28,210
29-0034	WASHINGTON TWP/MEDIAPOLIS SCH	trans	3,416,489	493,168
29-0035	WASHINGTON TWP/MORNING SUN SCH	trans	984,080	142,052
29-0036	WASHINGTON TWP/WINFIELD MT UNION SCH	trans	491,561	70,957
29-0037	YELLOW SPRING TWP/MEDIAPOLIS SCH	trans	3,349,531	483,503
29-0038	YELLOW SPRING TWP/MORNING SUN SCH	trans	268,213	38,716
29-0041	CONCORDIA TWP/BURLINGTON SCH/BENNETT ACRES SANITARY DISTRICT	trans	49,578	7,156

**COMPANY TOTAL**

**312,056,814**

**45,045,178**

**INTERSTATE POWER & LIGHT CO. - Gas #5363**

District Name	Utility	Assd Value	Txbl Value
29-0001	BURLINGTON CITY/BURLINGTON SCH	24,302,775	5,277,698
29-0004	DANVILLE CITY/DANVILLE SCH	413,786	89,223
29-0006	MEDIAPOLIS CITY/MEDIAPOLIS SCH	574,657	133,340
29-0008	MIDDLETOWN CITY/BURLINGTON SCH	178,630	41,878
29-0010	WEST BURLINGTON CITY/WEST BURLINGTON SCH	1,841,388	418,519
29-0016	CONCORDIA TWP/BURLINGTON SCH	632,561	158,104
29-0017	DANVILLE TWP/DANVILLE SCH	22,132	5,236
29-0018	FLINT RIVER TWP/BURLINGTON SCH	1,113,955	278,360
29-0023	FRANKLIN TWP/MEDIAPOLIS SCH	143,024	37,137
29-0030	TAMA TWP/BURLINGTON SCH	239,130	59,743
29-0032	UNION TWP/BURLINGTON SCH	676,313	168,565
29-0037	YELLOW SPRING TWP/MEDIAPOLIS SCH	21,868	5,680

**COMPANY TOTAL**

**30,160,219**

**6,673,483**

**ITC MIDWEST LLC - Transmission Line #3390**

District Name	Utility	Assd Value	Txbl Value
29-0001	BURLINGTON CITY/BURLINGTON SCH	12,672,842	807,243

29-0006	MEDIAPOLIS CITY/MEDIAPOLIS SCH	trans	506,843	32,285
29-0010	WEST BURLINGTON CITY/WEST BURLINGTON SCH	trans	12,210	778
29-0014	BENTON TWP/MEDIAPOLIS SCH	trans	3,032,572	193,171
29-0016	CONCORDIA TWP/BURLINGTON SCH	trans	5,841,454	372,093
29-0017	DANVILLE TWP/DANVILLE SCH	trans	2,706,325	172,389
29-0023	FRANKLIN TWP/MEDIAPOLIS SCH	trans	15,829,536	1,008,320
29-0024	HURON TWP/MEDIAPOLIS SCH	trans	7,053,416	449,293
29-0025	HURON TWP/WAPELLO SCH	trans	49,882	3,177
29-0027	PLEASANT GROVE TWP/DANVILLE SCH	trans	7,376,181	469,853
29-0028	PLEASANT GROVE TWP/MEDIAPOLIS SCH	trans	775,325	49,387
29-0029	PLEASANT GROVE TWP/NEW LONDON SCH	trans	3,162,073	201,420
29-0030	TAMA TWP/BURLINGTON SCH	trans	5,823,067	370,922
29-0031	TAMA TWP/MEDIAPOLIS SCH	trans	1,231,246	78,429
29-0032	UNION TWP/BURLINGTON SCH	trans	7,442,439	474,073
29-0033	UNION TWP/FT MADISON SCH	trans	55,014	3,504
29-0034	WASHINGTON TWP/MEDIAPOLIS SCH	trans	105,929	6,748
29-0037	YELLOW SPRING TWP/MEDIAPOLIS SCH	trans	2,574,911	164,018
			<b><u>COMPANY TOTAL</u></b>	<b><u>76,251,265</u></b>
				<b><u>4,857,103</u></b>

#### **MID AMERICAN ENERGY - Electric #7289**

<b>District Name</b>	<b>Utility</b>	<b>Assd Value</b>	<b>Txbl Value</b>
29-0034	WASHINGTON TWP/MEDIAPOLIS SCH	59,143	17,372
29-0037	YELLOW SPRING TWP/MEDIAPOLIS SCH	103,761	30,479
29-0038	YELLOW SPRING TWP/MORNING SUN SCH	100,446	29,505
			<b><u>COMPANY TOTAL</u></b>
			<b><u>263,350</u></b>
			<b><u>77,356</u></b>

#### **MUSCATINE POWER & LIGHT - Transmission Line #3293**

<b>District Name</b>	<b>Utility</b>	<b>Assd Value</b>	<b>Txbl Value</b>
29-0035	WASHINGTON TWP/MORNING SUN SCH	265,144	86,656
29-0038	YELLOW SPRING TWP/MORNING SUN SCH	452,087	147,753
			<b><u>COMPANY TOTAL</u></b>
			<b><u>717,231</u></b>
			<b><u>234,409</u></b>

#### **NEW LONDON MUNC. UTILITIES - Transmission Line #3298**

<b>District Name</b>	<b>Utility</b>	<b>Assd Value</b>	<b>Txbl Value</b>
29-0017	DANVILLE TWP/DANVILLE SCH	10,960	9,673

29-0027 PLEASANT GROVE TWP/DANVILLE SCH	trans	12,787	11,285
29-0028 PLEASANT GROVE TWP/MEDIAPOLIS SCH	trans	9,133	8,060
29-0029 PLEASANT GROVE TWP/NEW LONDON SCH	trans	71,243	62,874
29-0034 WASHINGTON TWP/MEDIAPOLIS SCH	trans	18,266	16,120
		<b><u>122,389</u></b>	<b><u>108,012</u></b>

**COMPANY TOTAL**

**UNION ELECTRIC - Electric #7334**

**District Name**

	Utility	Assd Value	Txbl Value
29-0016 CONCORDIA TWP/BURLINGTON SCH	prod	168,432	34,360
29-0032 UNION TWP/BURLINGTON SCH	prod	145,143	29,609
		<b><u>313,575</u></b>	<b><u>63,969</u></b>
		<b><u>435,909,688</u></b>	<b><u>58,925,706</u></b>

**COMPANY TOTAL**

**GRAND TOTAL**

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Colter Levinson Employee #: \_\_\_\_\_  
Title: Assistant Jail Administrator Department: DMC Jail

## STATUS CHANGES

### TERMINATION

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge   | <input type="checkbox"/> Death                    |
| <input type="checkbox"/> Retirement  | <input type="checkbox"/> Other, Explain           |

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity      | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical        | <input type="checkbox"/> Military    |
| <input type="checkbox"/> Other, Explain |                                      |

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Authorized by: *Kevin Blawie* Department: Sheriff's Office Date: 11/21/24  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: January 4, 2025 Payroll Date: January 10, 2025

### TRANSFER

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary   |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

- |  |   |
|--|---|
| <input type="checkbox"/> New Hire (Check # of Hours) | <input type="checkbox"/> Probationary   |
| <input type="checkbox"/> 74.77 Hours                 | <input type="checkbox"/> Demotion       |
| <input type="checkbox"/> 80 Hours                    | <input type="checkbox"/> Reduction      |
| <input type="checkbox"/> Anniversary                 | <input type="checkbox"/> Suspension     |
| <input checked="" type="checkbox"/> Promotion        | <input type="checkbox"/> Other, Explain |

Promotion and title change \_\_\_\_\_

Previous Rate \$79,617.16 New Rate \$87,507.15  
Job Title: (if changed) Jail Administrator  
Effective Date: January 1, 2025

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Doug Ervine Employee #: \_\_\_\_\_  
Title: Jail Administrator Department: DMC Jail

## STATUS CHANGES

### TERMINATION

- |  |   |
|--|---|
| <input type="checkbox"/> Resignation           | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge             | <input type="checkbox"/> Death                    |
| <input checked="" type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain           |

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity      | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical        | <input type="checkbox"/> Military    |
| <input type="checkbox"/> Other, Explain |                                      |

\_\_\_\_\_  
\_\_\_\_\_  
Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

### TRANSFER

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary   |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

- |  |   |
|--|---|
| <input type="checkbox"/> New Hire (Check # of Hours) | <input type="checkbox"/> Probationary   |
| <input type="checkbox"/> 74.77 Hours                 | <input type="checkbox"/> Demotion       |
| <input type="checkbox"/> 80 Hours                    | <input type="checkbox"/> Reduction      |
| <input type="checkbox"/> Anniversary                 | <input type="checkbox"/> Suspension     |
| <input type="checkbox"/> Promotion                   | <input type="checkbox"/> Other, Explain |

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: December 31, 2024

Authorized by: *[Signature]* Department: Sheriff's Office Date: 11/21/24  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: January 4, 2025 Payroll Date: January 10, 2025

November 19, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, November 19<sup>th</sup>, 2024, with Chair Tom Broeker, Vice Chair Jim Cary, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported there will be a recount held for US Representative District 1. She has a meeting today at 2 PM to discuss details on when that will be held. Sheriff Kevin Glendening stated the jail population is 93. He reported that the deer are heavy this time of year, so please be careful. There have been two squad cars totaled out from hitting deer recently. Public Health Director Christa Poggemiller stated flu vaccines are currently available. Assistant Land Use Administrator Jarred Lassiter reported their office has all the subdivisions recorded at this point. They remain busy. Conservation Director Chris Lee reports his staff is busy. Emergency Management Director Shannon Prado reported she is busy with nothing new to report to the Board of Supervisors today. Safety Director Angela Vaughan was present at the meeting. County Recorder Natalie Steffener reported the Recorder's Office is busy. County Engineer Brian Carter reported that Upper Flint Bottom Road is now open. His crew worked on concrete patching on 7 ponds road last week. They are working in Middletown currently on concrete removal. There is a culvert that was brought to his attention on Pleasant Grove Road that is need of repairs. He has contacted a culvert contractor, and they will be coming in to extend the culvert hopefully this week.

No correspondence was received.

Broeker announced an approval of an emergency resolution was added to the agenda. Resolution #2024-049 Ordering a recount of votes in the precincts in Des Moines County which are in the United States Representative District 1. Cary made a motion to approve and was seconded by McCampbell.

**INSERT RESOLUTION #2024-049**

Approval of Accounts Payable Claims in the amount of \$1,301,080.61 was presented. McCampbell made a motion to approve and was seconded by Cary.

Jim Mehaffy presented the Board of Supervisors with a Petition to Establish an EMS District.

Approval of Resolution #2024-047 Setting Time and Date of Public Hearing on the Establishment of an EMS District was presented. McCampbell made a motion to approve and was seconded by Cary.

**INSERT RESOLUTION #2024-047**

Approval of Resolution #2024-048 Appointing Des Moines County Deputy Medical Examiner was presented. Cary made a motion to approve and was seconded by McCampbell.

**INSERT RESOLUTION #2024-048**

Approval of a Class C Liquor License for Tippy Traveler's LLC was presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of the Weed Commissioner's Report was presented. Cary made a motion to approve and was seconded by McCampbell.

Approval of the Weed Commissioner's Certificate was presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of Personnel Actions were presented: Correctional Center – Austin Dunham, Correctional Officer, Resignation effective 11/13/24. McCampbell made a motion to approve and was seconded by Cary.

Report: Clerk's Report of Fees Collected, October 2024

Cary motioned to approve November 13<sup>th</sup>, 2024, regular meeting minutes and was seconded by McCampbell.

Future Agenda Items – Work Session regarding the Compensation Board.

Broeker attended a Mental Health of Southeast Iowa Meeting.

During Public Input, Mike Job, 2006 Isabella St., Burlington spoke. He stated he was a recipient of a grant from SEIRPC and is having issues with the work that was done on the home. He stated he now has leaking windows, and he has mice making entrance to his home due to the issues with the repairs.

The meeting was adjourned at 10:13 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Tom Broeker, Chair

Attest: Sara Doty, County Auditor