

1. Call to Order

Julie Solinski called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. on the third floor of Starr's Cave Nature Center.

Those Members Present: Ron Helling, Julie Solinski, Dan Hockett, Kathy Wunderlich and Terry Davis.

Those Members Absent: None

Others Present: Director Lee, Administrative Assistant Breuer, Tom Brockett

2. Additions and Deletions to Agenda:

- a. None

3. Delegations/Public Input:

- a. None

4. Board Member Agreement & Oath of Office:

- a. Terry Davis read the Oath of Office for the record and signed the Board Member Agreement.

5. Election of Officers:

- a. Motion by Terry Davis, seconded by Kathy Wunderlich to approve the 2025 Officers.
Motion passed unanimously by those members present.
Chairman - Julie Solinski
Vice Chair - Ron Helling
Secretary / Treasurer - Dan Hockett
Member - Kathy Wunderlich
Member - Terry Davis

6. Committee Appointments:

- a. The 2025 Committee Appointments:
Foundation - Ron Helling
Observatory - Terry Davis
Legislative - Julie Solinski
Water Quality - Kathy Wunderlich
Shooting Range - Dan Hockett

7. Approval of Consent Agenda:

- #1 a. Motion by Ron Helling, seconded by Terry Davis to approve the Consent Agenda.
Motion passed unanimously by those members present.

8. Acceptance of Donations

- a. Joan Rump - \$100 for James Garnjobst Memorial.
- b. James & Susan Steer - \$50 for James Garnjobst Memorial.
- c. Rodney Wittkamp - \$1000 for James Garnjobst Memorial..
- d. Dean & Susan Vickstrom - 12 rod & reel combos for EE programming - est. \$240

9. **Committee Reports:**
- a. **Foundation:** No Report.
 - b. **Observatory:** No Report.
 - c. **Legislative:** No Report, however the legislative season starts Monday.
 - d. **Water Quality:** Signs will be going into the farmer's fields where projects are taking place..
10. **Project Updates:**
We have had no issues so far with the new RecDesk software. Chris is beginning to talk to potential shooting range sponsors. Burlington River Days is set to kickoff the Wednesday before Father's Day. Chris had the budget hearing today. We are waiting on the final insurance and wage numbers before finalizing the budget.
11. **New Business:**
- #3 a. **Approve Bylaws for 2025:**
Motion by Ron Helling, seconded by Kathy Wunderlich to approve the bylaws.
Motion passed unanimously by those members present.
 - #4 b. **Strategic Plan Review:**
Motion by Terry Davis, seconded by Ron Helling to approve the strategic plan.
Motion passed unanimously by those members present.
 - #5 c. **Big Hollow Shooting Range SOP Review:**
Motion by Ron Helling, seconded by Kathy Wunderlich to approve the SOP.
Motion passed unanimously by those members present.
 - d. **Director Review:**
The board will meet prior to the next meeting on February 5 to discuss the annual director review.
 - #6 e. **Review and Approve DNR Contract for 2025 Programming:**
Motion by Ron Helling, seconded by Terry Davis to approve the bylaws.
Motion passed unanimously by those members present.
12. **Informational Items/Correspondence:**
- a. **Budget Hearing:** January 8, 2025 9:00 a.m. - Second floor of the Courthouse.
13. **Adjournment: Meeting adjourned at 6:45 p.m.**
Next meeting will be held at Starr's Cave Nature Center at 11627 Starr's Cave Rd. in Burlington, IA.
Meeting will be held at 5:30 p.m. on Wednesday February 5, 2025.
The public is welcome.

Julie Solinski, Chair

Dan Hockett, Secretary/Treasurer