

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, January 14th, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Resolution #2025-004 and Final Plat for Phillips Ridge
 - B. Law Enforcement Agreement Between Mediapolis and Des Moines County for FY25/26
 - C. Approval of DHS Tax Suspension List
 - D. 2025 Condemnation Commissioners
 - E. Appointment of Township Trustees:
 1. Danville (1)
 - F. Personnel Actions:
 1. Treasurer (1)
 2. Sheriff (2)
 3. Correctional Center (3)
 4. County Attorney (1)
 - G. Reports:
 1. Clerk's Report of Fees Collected, November 2024
 - H. Minutes for Regular Meeting on January 7th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-004**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Phillips Ridge** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Phillips Ridge**.

Approved and adopted this 14th day of January, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

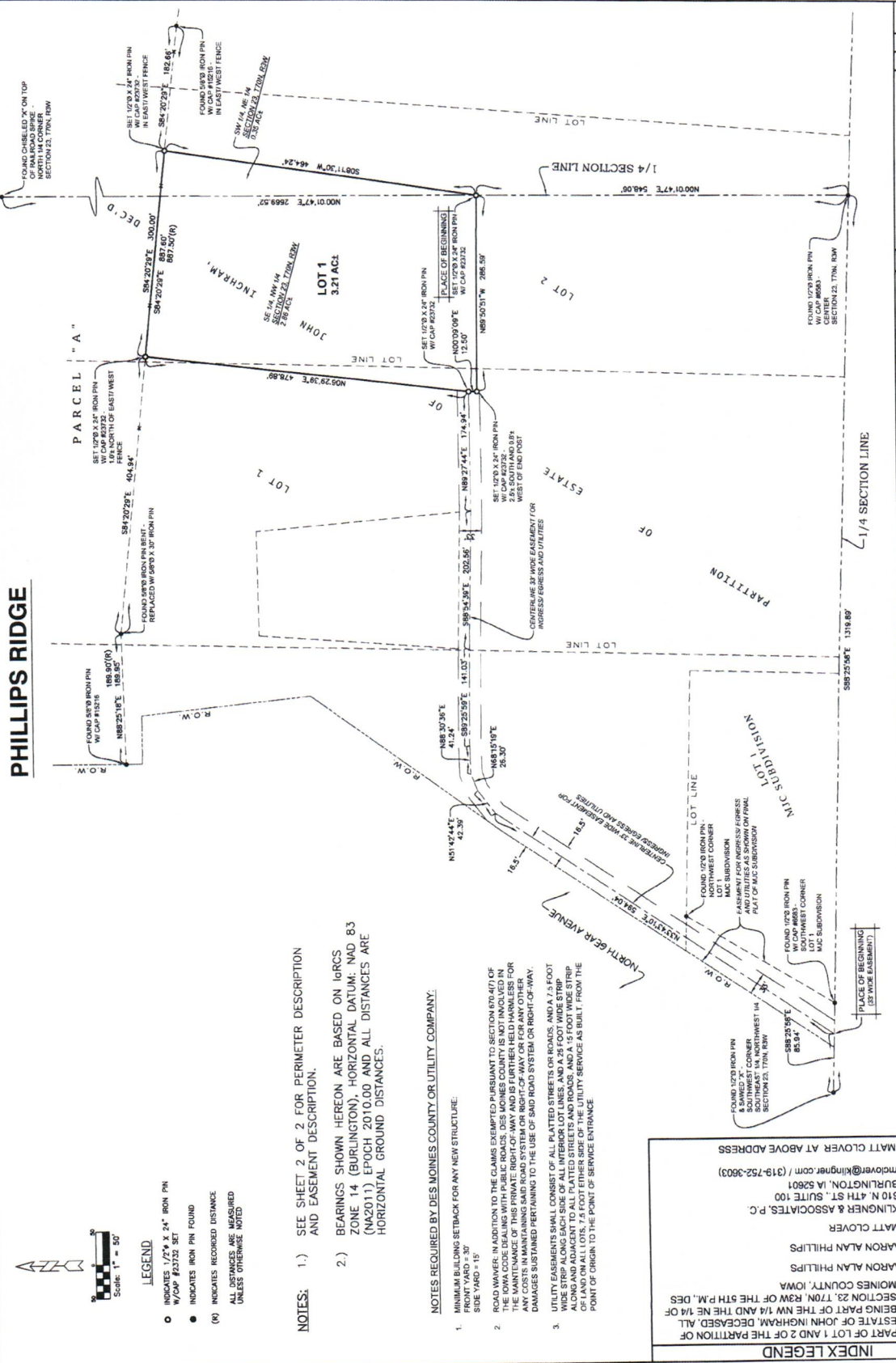
Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST: _____

Sara Doty, County Auditor

PHILLIPS RIDGE



- LEGEND**
- INDICATES 1/2" X 24" IRON PIN
 - W/ CAP #13218
 - INDICATES IRON PIN FOUND
 - (*) INDICATES RECORDED DISTANCE
- ALL DISTANCES ARE MEASURED UNLESS OTHERWISE NOTED

- NOTES:**
- 1.) SEE SHEET 2 OF 2 FOR PERIMETER DESCRIPTION AND EASEMENT DESCRIPTION.
 - 2.) BEARINGS SHOWN HEREON ARE BASED ON ICRCS ZONE 14 (BURLINGTON), HORIZONTAL DATUM: NAD 83 (NA2011) EPOCH 2010.00 AND ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.

NOTES REQUIRED BY DES MOINES COUNTY OR UTILITY COMPANY:

1. MINIMUM BUILDING SETBACK FOR ANY NEW STRUCTURE:
FRONT YARD = 3'
SIDE YARD = 15'
2. ROAD WAYER: IN ADDITION TO THE CLAIMS EXEMPTED PURSUANT TO SECTION 670.4(7) OF THE IOWA CODE DEALING WITH PUBLIC ROADS, THE ROAD WAYER SHALL BE MAINTAINED AS A PUBLIC ROAD AND SHALL REMAIN OPEN TO ALL TRAFFIC AT ALL TIMES. THE ROAD WAYER SHALL BE MAINTAINED AS A PUBLIC ROAD AND SHALL REMAIN OPEN TO ALL TRAFFIC AT ALL TIMES. THE ROAD WAYER SHALL BE MAINTAINED AS A PUBLIC ROAD AND SHALL REMAIN OPEN TO ALL TRAFFIC AT ALL TIMES.
3. UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED STREETS OR ROADS, AND A 7.5 FOOT WIDE STRIP ALONG EACH SIDE OF ALL INTERIOR LOT LINES, AND A 25 FOOT WIDE STRIP ALONG AND ADJACENT TO ALL PLATTED STREETS AND ROADS, AND A 15 FOOT WIDE STRIP OF LAND ON ALL LOTS, 7.5 FOOT EITHER SIDE OF THE UTILITY SERVICE AS BUILT, FROM THE POINT OF ORIGIN TO THE POINT OF SERVICE ENTRANCE.

INDEX LEGEND

LOCATION: PART OF LOT 1 AND 2 OF THE PARTITION OF ESTATE PART OF JOHN INGRAM, DECEASED. ALL SECTIONS 23, 27 AND THE NE 1/4 OF SECTION 23, T70N R30W OF THE 5TH P.M., DES MOINES COUNTY, IOWA

REQUESTOR: AARON ALAN PHILLIPS
PROPRIETOR: AARON ALAN PHILLIPS
SURVIVOR: MATT CLOVER
COMPANY: KLINGNER & ASSOCIATES, P.C.
610 N. 4TH ST., SUITE 100
BURLINGTON, IA 52601
mclover@klingner.com / (319-752-3603)

RETURN TO: MATT CLOVER AT ABOVE ADDRESS

DATE: 12/25/24	SHEET NO: 24-2183
BOOK: 230	PAGE: 75
FINAL PLAT	
PHILLIPS RIDGE	
ENGINEERS - ARCHITECTS - SURVEYORS BURLINGTON, IOWA www.klingner.com Phone: 319-752-3603 Fax: 319-752-3604	

PERIMETER DESCRIPTION:

PART OF LOT 1 AND LOT 2 OF THE PARTITION OF ESTATE OF JOHN INGRAM, DECEASED, AS SHOWN ON PLAT DATED JANUARY 3, 1871 IN DISTRICT COURT BOOK LMN, PAGE 37 FILED FOR RECORD IN THE OFFICE OF THE DES MOINES COUNTY DISTRICT COURT, ALL BEING PART OF THE NORTHWEST 1/4 AND THE NORTHEAST 1/4 OF SECTION 23, TOWNSHIP 70 NORTH, RANGE 3 WEST OF THE 5TH P.M., DES MOINES COUNTY, IOWA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER OF SAID SECTION 23;
THENCE N00°01'47"E 548.06' ALONG THE 1/4 SECTION LINE TO THE PLACE OF BEGINNING;
THENCE N89°50'51"W 286.59';
THENCE N00°09'09"E 12.50';
THENCE N06°29'39"E 478.89' TO THE SOUTH LINE OF PARCEL 'A' AS SHOWN ON PLAT OF SURVEY FILED FOR RECORD NOVEMBER 19, 2007 AS DOCUMENT NUMBER 2007-006624 IN THE OFFICE OF THE DES MOINES COUNTY RECORDER;
THENCE S84°20'29"E 300.00' ALONG THE SOUTH LINE OF SAID PARCEL 'A';
THENCE S08°11'30"W 464.24' TO THE PLACE OF BEGINNING, CONTAINING 3.21 ACRES MORE OR LESS, SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

NOTE: THE EAST LINE OF THE NORTHWEST 1/4 OF SECTION 23, TOWNSHIP 70 NORTH, RANGE 3 WEST IS ASSUMED TO BEAR N00°01'47"E.

CENTERLINE DESCRIPTION - 33' WIDE EASEMENT FOR INGRESS/ EGRESS AND UTILITIES:

PART OF THE NORTHWEST 1/4 OF SECTION 23, TOWNSHIP 70 NORTH, RANGE 3 WEST OF THE 5TH P.M., DES MOINES COUNTY, IOWA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 23;
THENCE S88°25'58"E 85.94' ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 23 TO THE PLACE OF BEGINNING;
THENCE N33°43'10"E 594.04';
THENCE N51°42'44"E 42.39';
THENCE N68°15'19"E 26.30';
THENCE N88°30'36"E 41.24';
THENCE S89°25'59"E 141.03';
THENCE S88°54'39"E 202.56';
THENCE N89°27'44"E 174.94' AND THERE TERMINATING.

NOTE: THE SOUTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 23, TOWNSHIP 70 NORTH, RANGE 3 WEST IS ASSUMED TO BEAR S88°25'58"E.

DRAWN: BSS	CHECKED: MDC	BOOK: 259	PAGE: 73	NO.	REVISIONS:	BY: APPR:	DATE:
KLINGNER & ASSOCIATES, P.C. Engineers - Architects - Surveyors Burlington, Iowa www.klingner.com 215 4th Street, Suite 102 319.289.8800 Quincy, IL, Hannibal, MO Galveston, TX, Park, W. Des Moines, IA Columbus, MS, Chattanooga, TN						DATE: 12/05/24	DRAWING NO.:
						FINAL PLAT	8210-1
PHILLIPS RIDGE						24-2183	SHEET NO. 2 OF 2

**MEDIAPOLIS / DES MOINES COUNTY
LAW ENFORCEMENT AGREEMENT
2025 / 2026 FISCAL YEAR**

THIS AGREEMENT, entered this 6th day of January 2025, by Des Moines County, Iowa and the City of Mediapolis, in Des Moines County, Iowa;

WITNESSETH that:

WHEREAS, the City of Mediapolis, Iowa, desires to contract with Des Moines County, Iowa for police protection under the provision of Chapter 28E of the Code of Iowa, and

WHEREAS, Des Moines County, Iowa is willing to provide such police protection to the City of Mediapolis upon the terms and conditions hereinafter set forth,

NOW THEREFORE:

In consideration of mutual covenants and agreements hereinafter set forth, the parties hereto legally intending to be bound, do hereby covenant and agree for themselves and their respective successors as follows:

1. The County of Des Moines, State of Iowa, through its Sheriff's Office, will supply police protection and law enforcement services to the City of Mediapolis, including, but not limited to the following:
 - A. Patrolling within the corporate limits of the City of Mediapolis such hours as may be necessary to provide adequate protection and law enforcement. The Sheriff's Office will have a patrol vehicle and officer patrolling within the corporate limits not less than **24.5 hours each week**. The Sheriff's Office shall maintain a log, which shall show the actual time that the Sheriff's Office has an officer within the corporate limits of Mediapolis.
 - B. Answering calls at all times for police assistance in the City of Mediapolis.
2. This understanding (while under the direct supervision of the Sheriff) shall be administered by a Joint Board consisting of the Des Moines County Sheriff and the Mayor of the City of Mediapolis, with law enforcement policy, regulations and other law enforcement matters, including times of patrolling, to be mutually agreed upon and determined by the Des Moines County Sheriff and the Mayor of said City of Mediapolis. The Sheriff or his designated representative shall attend the monthly council meeting of the Mediapolis City Council.
3. In consideration of the services to be performed as herein set forth, the City of Mediapolis agrees to pay Des Moines County, Iowa, (through the County Auditor of Des Moines County) the sum of **Ninety-Five Thousand, Two Hundred and Ninety-Five Dollars (\$95,295)** per year with monthly installments of **\$7,941.25** commencing on the 1st day of July 2025.
4. This agreement shall become effective **July 1, 2025** through **June 30, 2026**. The new agreement shall be negotiated prior to **March 1, 2026** for the following fiscal year.

DATE 1/6/25

CITY OF MEDIAPOLIS


MAYOR

DES MOINES COUNTY, IOWA

ATTEST:


CITY CLERK

ATTEST:

COUNTY AUDITOR

Township Officials Request for Appointment

Date: 12-30-24

RECEIVED

JAN 07 2025

To: Des Moines County Board of Supervisors

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 202~~0~~, for:

Danville

Name of Township

Trustee

Clerk or Trustee

Brock Clayton Beckman

Print Full Name

Brock Beckman

Sign Full Name

21147 Agency Rd

Address

Danville, IA 52623

City, State, Zip Code

319-470-1455

Phone Number

beckmantrucking@msn.com

Email Address

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kay Levinson Employee #: _____
Title: Clerk I – Dual-Tax/Vehicle Department: Treasurer

STATUS CHANGES

TERMINATION

- Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

- Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____
Last Day Worked 01/10/2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

- Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

- New Hire
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Janelle Valley Lundquist Department: Treasurer Date: 01/10/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 01/18/2025 Payroll Date: 01/24/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Derek Gordy Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain |

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain | |

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- | | |
|--|---|
| <input type="checkbox"/> New Hire (Check # of Hours) | <input type="checkbox"/> Probationary |
| <input checked="" type="checkbox"/> 74.77 Hours | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> 80 Hours | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Other, Explain |

Moving from 80 hr pay (Task Force) to 74.77 (Deputy)

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: January 1, 2025

Authorized by: *R. Blay* Department: Sheriff's Office Date: 1/1/25
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 4, 2025 Payroll Date: January 10, 2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Dilan Beard Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain |

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____ Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain | |

SALARY ADJUSTMENT

- | | |
|--|---|
| <input type="checkbox"/> New Hire (Check # of Hours) | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> 74.77 Hours | <input type="checkbox"/> Demotion |
| <input checked="" type="checkbox"/> 80 Hours | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Other, Explain |

Dates of Absence _____ to _____
Moving from 74.77 hr pay (Deputy) to 80 (Task Force)

Does the employee Want
Health Insurance Continued Yes No Previous Rate _____ New Rate _____
Does Employee Want Life
Insurance Continued Yes No Previous Job Title: (if changed) _____
Effective Date: January 1, 2025

Authorized by: *K. Beard* Department: Sheriff's Office Date: 1/3/25
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 4, 2025 Payroll Date: January 10, 2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Breanna Teel Employee #: 0950
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

- Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____


Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Paternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by:  Department: Correctional Center Date: January 10, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 4, 2025 Payroll Date: January 24, 2025

TRANSFER

- Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- New Hire Probationary
 77.11 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

18-month step increase

Previous Rate \$51,128.19 New Rate \$52,259.27
Previous Job Title: (if changed) _____
Effective Date: December 26, 2024

Emailed Payroll: 01-10-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Dominick Foster Employee #: 0961
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

- Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Paternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by: 
Authorized by: _____

Department: Correctional Center
Department: _____

Date: January 10, 2025
Date: _____

Pay Period Ending: January 4, 2025 Payroll Date: January 24, 2025

TRANSFER

- Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- New Hire Probationary
 77.11 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

12-month step increase

Previous Rate **\$49,868.07** New Rate **\$51,128.19**
Previous Job Title: (if changed) _____
Effective Date: **January 2, 2025**

Emailed Payroll: 01-10-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: CARPENTER, Holly Employee #: 00850
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____
Last Day Worked 12/28/24
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date 12/28/24
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

Dates of Absence _____ to _____
Resignation

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Previous Rate \$54,336.04/yr New Rate \$0.00/yr
Previous Job Title: (if changed) _____
Effective Date: December 28, 2024

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: January 6, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kay Hagen Employee #: 0391
Title: Receptionist/Records Assistant Department: County Attorney

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days 0 to _____
Add Sick Days 0 to _____
Add Other Days 0 to _____
Last Day Paid _____
Unpaid Days _____ Personal hrs _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate hourly New Rate _____
Effective Transfer Date _____

LAY OFF


Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

New Hire
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

24-Month Step Increase | \$38,043.16
0001-04-1100-000-10050 - Effective 01-04-2025

Previous Rate \$37,158.58 New Rate \$38,043.16
Previous Job Title: (if changed) _____
Effective Date: 01-04-2025

Authorized by:  Department: County Attorney Date: 01/06/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 01/04/2025 Payroll Date: 01/10/2025

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA)
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, SARA MADDUX, CLERK OF DISTRICT COURT OF THE ABOVE-NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF NOVEMBER, 2024 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$ -226.15
SHERIFF FEES	261.59
INFRACTIONS	10,398.73
TOBACCO	113.20
COUNTY ENFORCEMENT SURCHARGE	-15.37
LAW LIBRARY	1.00
RECORD SECURITIES FEES	0
PRE-PD FEES TO SHERIFF	3.60
MISC. REIMBURSEMENT (INDIGENT DEFENSE)	0
TOTAL FEES	<u>\$10,536.60</u>

TOTAL PAID \$10,536.60

CHECK No. 192000

RESPECTFULLY SUBMITTED THIS 13 DAY OF DECEMBER, 2024.


SARA MADDUX
CLERK OF DISTRICT COURT

January 7, 2025

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, January 7th, 2025, with Chair Jim Cary, Vice Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Sheriff Kevin Glendening announced the passing of our Chief Deputy, Chad McCune. He stated Chad was a great husband and father, friend, and leader in the Sheriff's Department. He stated that Chad worked very hard to prepare the office and because of him we are ready to move forward and keep doing our business. Please keep his family and friends in your thoughts and prayers. Chad will be deeply missed by us all. The Jail population is at 92. Maintenance Director Rodney Bliesener reported his staff is busy. He is working on budget. Assistant Land Use Director Jarred Lassiter reported he has an agenda item today and a subdivision ready for next weeks agenda. Conservation Director Chris Lee reported that his office has started a new software program, so they are working towards learning it. Local Health Director Christa Poggemiller reported her office is busy. The immunization clinics have been busy. She has items for the agenda. The Safety Director Angela Vaughan was present. County Engineer Brian Carter reported his crew is working on cutting trees back. He is working on budget and preparing for the upcoming year. County Auditor Sara Doty stated she is busy working on budget and preparing for the upcoming Special Elections. Emergency Management Coordinator Shannon Prado reported her office is busy. County Attorney Lisa Schaefer reported her office is busy with trial.

No correspondence was received.

Approval of Accounts Payable Claims in the amount of \$967,884.39 were presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Payroll Reimbursement Claims in the amount of \$707.62 and Non-Cash Taxable in the amount of \$46.88. Broeker made a motion to approve and was seconded by McCampbell.

Approval of Resolution #2025-001 Setting Date & Time of FY25 Budget Amendment Hearing was presented. Broeker made a motion to approve and was seconded by McCampbell.

INSERT RESOLUTION #2025-001

Approval of Resolution #2025-002 Appointing Richard Keith to Zoning Commission was presented. McCampbell made a motion to approve and was seconded by Broeker.

INSERT RESOLUTION #2025-002

A public hearing to approve the Northern Des Moines County EMS District Plan was held. Broeker made a motion to open the public hearing and was seconded by McCampbell. Cary opened it up to public input. None received. Cary asked Doty if any comments were received in the Auditor's Office. None received. Broeker made a motion to close the public hearing and was seconded by McCampbell.

Approval of Resolution #2025-003 Approving the Northern Des Moines County EMS District Plat was presented. Broeker made a motion to approve and was seconded by McCampbell.

INSERT RESOLUTION #2025-003

Approval of the Appointment of Jason Smith to the Board of Health was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of the reappointment of Matthew Shivers to the Board of Health was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of the reappointment of Anne B. Fedler to the Board of Health was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of the Appointment of the Township Trustees was presented. Flint River, Curtis Schenk; McCampbell made a motion to approve and was seconded by Broeker. Yellow Springs, James Mehaffy. Broeker

made a motion to approve and was seconded by McCampbell.

Personnel Actions – Sheriff, Blake Cheesman, Deputy, 36-month step increase, \$69,469.41 effective 12/28/24 was presented. Broeker made a motion to approve and was seconded by McCampbell. Local Health – Ronald Lee II, RN, 8 hours unpaid for 12/23/24. McCampbell made a motion to approve and was seconded by Broeker. Descom – Jeremy Parker, Telecommunicator 1, 24-month step increase, \$27.21 hourly effective 12/28/24. McCampbell made a motion to approve and was seconded by Broeker. Correctional Center – Angela Dunham, Correctional Officer, 74.88 hours unpaid. Broeker made a motion to approve and was seconded by McCampbell.

Reports – Recorder’s Report of Fees Collected – December 2024

McCampbell motioned to approve December 31st, 2024, regular meeting minutes and was seconded by Broeker.

The meeting was adjourned at 9:33 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county’s website www.dmcounty.com

Jim Cary, Chair

Attest: Sara Doty, County Auditor