

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, February 11, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Renewals of Liquor License for 34 Raceway
  - B. Request for Suspension of Real Estate Taxes Request
  - C. Approval of Tentative Agreement with the AFSCME Bargaining Unit – Secondary Roads
  - D. Approval of Tentative Agreement with the AFSCME Bargaining Unit – Health Department
  - E. Approval of Supplemental Agreement for Professional Engineering Services for DMC Bridge D-02/FHWA#143270
  - F. Resolution – Support for Application for STBG Funding for Pleasant Grove Road PCC
  - G. Requested Bond Projects FY26
  - H. Proposed Personnel Increases FY26
  - I. Elected Officials Salary Recommendations for FY2025/2026
  - J. Personnel Actions:
    1. Correctional Center (3)
  - K. Reports:
    1. Recorder’s Report of Fees Collected, January 2025
    2. Veterans Affairs Report of Fees Collected, January 2025
  - L. Minutes for Regular Meeting on February 4, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment



# State of Iowa

Alcoholic Beverages Division

# 215059

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
PREMIER DIRT PROMOTIONS, INC.	34 Raceway	(319) 752-3434

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
10463 Prairie Grove Road		West Burlington	Des Moines	52655

MAILING ADDRESS	CITY	STATE	ZIP
300 Center Street	Middletown	Iowa	52638

## Contact Person

NAME	PHONE	EMAIL
Bradley Stevens	(319) 759-9424	promoter@34raceway.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	8 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 17, 2025	Nov 17, 2025	

### SUB-PERMITS

Special Class C Retail Alcohol License



PRIVILEGES

Outdoor Service

## **Status of Business**

BUSINESS TYPE

Corporation

## **Ownership**

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Bradley Stevens	Middletown	Iowa	52638	Owner	100.00	Yes

## **Insurance Company Information**

INSURANCE COMPANY

Markel Insurance Company

POLICY EFFECTIVE DATE

Jan 24, 2025

POLICY EXPIRATION DATE

Jan 24, 2026

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



**TENTATIVE AGREEMENT BETWEEN THE  
DES MOINES COUNTY AND  
AFSCME, LOCAL 2205 – HEALTH DEPARTMENT  
FEBRUARY 6, 2025**

For the 2025-2026 contract, the parties agree to the following:

**ARTICLE I            WAGES**

A.     Pay Grades

**Current Contract, except that for each year of the contract, the  
parties agree to the following across the board increase:**

**2025-2026 contract – 5.0%**

**2026-2027 contract – 3.0%**

**2027-2028 contract – 3.0%**

B.     Project Coordinators

Current Contract

C.     Payroll

Current Contract

**ARTICLE II            SICK LEAVE**

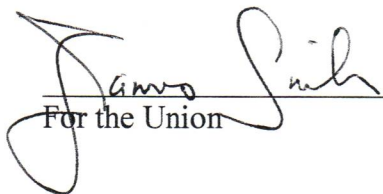
Current Contract

**ARTICLE III           GRIEVANCE PROCEDURE**

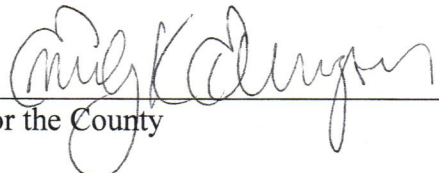
Current Contract

**ARTICLE IV           DURATION**

The terms and conditions of this Agreement shall continue in full force and effect commencing on July 1, ~~2022~~ **2025**, and terminating on June 30, ~~2025~~ **2028**, unless the parties mutually agree in writing to extend any or all of the terms of this Agreement. Upon termination of the Agreement, all obligations under this Agreement are automatically canceled.

  
\_\_\_\_\_  
For the Union

02/06/2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
For the County

2.6.25  
\_\_\_\_\_  
Date

**ENGINEERING SERVICES CONTRACT**

COUNTY DES MOINES  
COUNTY BRIDGE NO. D-02  
FHWA NO. 143270  
PROJECT NO. \_\_\_\_\_

**I. GENERAL**

This Engineering Services Contract (this "CONTRACT") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between the County Board of Supervisors of Des Moines County, Iowa, on behalf of Des Moines County hereinafter referred to as the "COUNTY" and Calhoun-Burns and Associates, hereinafter referred to as the "CONSULTANT." A member of the Consultant is a licensed professional engineer in Iowa, with registration in a field appropriate to the work involved in this CONTRACT.

**II. SCOPE OF SERVICES**

THE COUNTY PROPOSES TO IMPROVE A BRIDGE LOCATED NEAR THE WEST QUARTER CORNER OF THE NORTHEAST QUARTER OF SECTION 01, T-70N, R-04W ON BEAVERDALE ROAD OVER FLINT RIVER IN DANVILLE TOWNSHIP;

AND THE COUNTY desires to employ the CONSULTANT in connection with the engineering work to be performed in accomplishing the objectives of the Farm to Market Road Laws (Current Code of Iowa) and other applicable laws and regulations of the State of Iowa and the United States, consisting of 0.1± miles of roadway and ONE major structure as follows:

PRELIMINARY DESIGN AND FINAL DESIGN OF A CONTINUOUS CONCRETE SLAB (CCS) BRIDGE OR A PRETENSIONED PRESTRESSED CONCRETE BEAM (PPCB) BRIDGE, WITH OPEN CONCRETE RAIL; INCLUDING ROAD DESIGN AS NECESSARY TO CONNECT TO THE EXISTING HIGHWAY SYSTEM; AND INCLUDES SUBMITTALS TO THE IOWA DOT, IOWA DNR AND USACOE, AS NECESSARY.

The authority of the COUNTY to enter into the CONTRACT is found in Chapter 310, current Code of Iowa.

**III. TIME OF BEGINNING AND COMPLETION OF THE WORK**

- A. If no specific time period is indicated in Article II above, CONSULTANT shall complete its services within a reasonable period of time. Upon execution of this CONTRACT, the CONSULTANT and the COUNTY may establish a mutually agreed Project Schedule. Failure of the CONSULTANT to maintain progress in accordance with the Project Schedule after notice of failure of the same may be cause for termination of the CONTRACT.
- B. If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT'S services are impaired, or CONSULTANT'S services are delayed or suspended, or a Force Majeure event (defined below) occurs, then the time for completion of CONSULTANT'S services and the rates and amounts of CONSULTANT'S compensation shall be adjusted equitably.
- C. If COUNTY authorized changes in the scope, extent, or character of the Project, then the time for completion of CONSULTANT'S services and the rates and amounts of CONSULTANT'S compensation shall be adjusted equitably.
- D. COUNTY shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the CONSULTANT'S performance of its services. Delay by the County will result in an automatic equitable adjustment of the Project Schedule and may result in an adjustment to CONSULTANT'S compensation.

**IV. NUMBER OF COPIES**

The CONSULTANT shall furnish to the COUNTY:

- 1 electronic copy in PDF format of preliminary plan drawings.
- 0 electronic copy in PDF format of shop drawings for steel structures.
- 0 electronic copy in PDF format of drainage plats.
- 0 electronic copy in PDF format of capacity analyses computations.
- 1 electronic copy in PDF format of soils report / recommendations.
- 1 electronic copy in PDF format of check plan drawings.

**V. FEES**

**A. SURVEYS**

NOT A PART OF THIS CONTRACT. TO BE PROVIDED BY THE COUNTY.

**B. ROAD PLANS**

- PRELIMINARY DESIGN AND DETAILING: LUMP SUM = \$ 2,900.00
- FINAL DESIGN AND DETAILING: TO BE NEGOTIATED UPON DETERMINATION OF FINAL SCOPE OF WORK.

**C. BRIDGE PLANS**

- PRELIMINARY DESIGN: LUMP SUM = \$ 7,650.00
- PRELIMINARY DETAILING: LUMP SUM = \$ 7,500.00
- COORDINATION AND SUBMITTALS: AT HOURLY RATES (ESTIMATED AT \$3,500.00)
- FINAL DESIGN AND DETAILING: TO BE NEGOTIATED UPON DETERMINATION OF FINAL SCOPE OF WORK.
- GENERAL SERVICES DURING CONSTRUCTION: TO BE NEGOTIATED UPON DETERMINATION OF FINAL SCOPE OF WORK.

**D. CULTURAL, HISTORICAL, ARCHAEOLOGICAL INVESTIGATIONS- HRG, INC.**

- NON-INTENSIVE HISTORIC ASSESSMENT: LUMP SUM = \$ 2,520.00

**E. ENVIRONMENTAL INVESTIGATIONS – EOR, IOWA, LLC.**

- CONFIRMATION OF NATIONWIDE PERMIT: LUMP SUM = \$ 350.00
- HABITAT ASSESSMENT (INCLUDING DOE AND BAT FORMS): LUMP SUM= \$ 2,500.00

ADDITIONAL ENVIRONMENTAL ASSESSMENTS, AS AUTHORIZED BY THE COUNTY ENGINEER, WILL BE AT ACTUAL COST BY AN ENVIRONMENTAL CONSULTANT WORKING AS A SUBCONSULTANT TO THE CONSULTANT AND ARRANGED FOR BY THE CONSULTANT. (PRICE TO BE INCLUDED IN SUPPLEMENTAL AGREEMENT.)

F. LEAD/ASBESTOS TESTING – IOWA ENVIRONMENTAL SERVICES

PAINTING / ASBESTOS TESTING: LUMP SUM = \$ 750.00

G. RIGHT-OF-WAY AND UTILITY COORDINATION

NOT A PART OF THIS CONTRACT. TO BE PROVIDED BY THE COUNTY.

H. SUBSURFACE INVESTIGATIONS

IF REQUIRED, AT ACTUAL COST CHARGED BY A GEOTECHNICAL CONSULTANT WORKING AS A SUBCONSULTANT TO THE CONSULTANT AND ARRANGED FOR BY THE CONSULTANT. (PRICE TO BE INCLUDED IN SUPPLEMENTAL AGREEMENT.)

I. NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) COORDINATION

NOT A PART OF THIS CONTRACT. TO BE PROVIDED BY THE COUNTY.

FEES SUBTOTAL = \$ 27,670.00

VI. PAYMENTS

Payments shall be made to the CONSULTANT as follows:

- A. The CONSULTANT may submit monthly statements with proof to the COUNTY for services rendered on the CONTRACT to date. Upon acceptance by the COUNTY, payment will be made promptly without right of setoff or withholding but in no event later than thirty (30) days after submission of invoice. Final payment will be made upon acceptance of the completed plans.
- B. If after the Effective Date of the CONTRACT any governmental entity takes a legislative action that imposes taxes, fees, or charges on CONSULTANT'S services or compensation under this CONTRACT, then the CONSULTANT shall invoice such new taxes, fees, or charges as a Reimbursable Expense at the actual cost to be paid. COUNTY shall pay such invoiced new taxes, fees, and charges; such payment shall be in addition to the compensation to which CONSULTANT is entitled under the terms of this CONTRACT.

VII. MISCELLANEOUS PROVISIONS

A. CHANGES OF WORK

If the CONSULTANT is of the opinion that any work it has been directed to perform is beyond the scope of this CONTRACT and constitutes extra work, it shall promptly notify the COUNTY in writing of that fact. In the event the COUNTY determines that such work does constitute extra work, it shall provide extra compensation to the CONSULTANT upon a basis of hourly billing rates, plus actual expenses, or a negotiated lump sum. No invoices for extra work will be submitted by the CONSULTANT without receiving written agreement from the COUNTY in advance. Major changes in the scope of the anticipated work shall require negotiation of a supplemental contract.

B. DELAYS

The CONSULTANT will notify the COUNTY of any unusual delay or Force Majeure event including the reasons therefore, to its normal progress in the preparation of plans, either actual or prospective, and request an appropriate extension of time. Action by the COUNTY on such requests may be subject to approval by the Iowa Department of Transportation and/or the Federal Highway Administration. For the purposes of this Contract, a "Force Majeure" event shall mean fire, floods, earthquakes, tsunamis, storms, lightning, tornados, epidemic, pandemic, public health crisis, strikes, work slowdowns or other labor disturbances, civil disturbance, sabotage, explosion, catastrophe, accident, declared war, riot,



terrorism, Acts of God, insurrection, quarantine restrictions, severe weather, and laws, regulations and orders that prevent performance, to the extent that the party claiming Force Majeure gives prompt written notice of the same to the other party.

#### C. HAZARDOUS ENVIRONMENTAL CONDITIONS

It is acknowledged by both parties that CONSULTANT'S scope of services does not include any services related to a "Hazardous Environmental Condition", i.e. the presence at the site of asbestos, PCBs, petroleum, hazardous waste, or radioactive materials in such quantities or circumstances that may present a substantial danger to persons or property exposed thereto in connection with the scope of work. In the event CONSULTANT or any other party encounters a Hazardous Environmental Condition, CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the scope of work affected thereby until COUNTY: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the site is in full compliance with applicable laws and regulations. COUNTY acknowledges that CONSULTANT is performing professional services for COUNTY and that CONSULTANT is not and shall not be required to become an "arranger", "operator", "generator", or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 ("CERCLA"), which are or may be encountered at or near the site in connection with CONSULTANT'S activities under this CONTRACT.

#### D. TERMINATION

If the COUNTY should desire to suspend or terminate the service to be rendered by the CONSULTANT under this CONTRACT, such suspension or termination may be effected by the COUNTY giving the CONSULTANT written notice 30 days in advance. Payment is to be made by the COUNTY for the CONSULTANT'S services, based on hourly billing rates, plus actual expenses. Consultant shall not be obligated to stamp or otherwise provide documents upon termination unless such documents were completed in the ordinary course prior to the effective date of termination.

#### E. OWNERSHIP OF DOCUMENTS AND MEDIA TRANSFER

- 1) The requested electronic design, drawings, documents, data file(s) and/or other data on any form of electronic media generated by CONSULTANT (the "Shared Data") are instruments of service produced and owned by CONSULTANT, who is and shall be deemed the author of the Shared Data and retain all common law, statutory law and other rights, including but not limited to national and international copyrights. All rights are reserved by CONSULTANT.
- 2) COUNTY acknowledges that data, documents, and/or drawings stored on electronic media outside CONSULTANT'S control can deteriorate undetected or be modified without the CONSULTANT'S knowledge. COUNTY agrees that the CONSULTANT cannot be held liable for the completeness, or correctness of electronic data once the electronic media has left the possession of the Consultant. COUNTY'S use or reuse shall be at COUNTY'S risk and full legal responsibility. COUNTY shall be fully and solely responsible for reconciling of said electronic files with any certified hard copies produced by CONSULTANT. Only the final certified hard copies of the survey, design, and/or data files shall constitute contract documents for the project. COUNTY further agrees to assume all responsibility and liability for the use of the Shared Data, in whole or in part, for any purpose or project other than the project for which the Shared Data was originally produced.
- 3) COUNTY will not and shall not, without the expressed prior written consent of CONSULTANT: a) disseminate, share, loan, rent, display, assign or otherwise transfer the whole or any part of the Shared Data, either in electronic form or hard copy, to any other person or entity; b) alter, rewrite, decompile, reverse engineer, or otherwise change any of the Shared Data; or, c) use the whole

or any part of the Shared Data on any project other than the Project for which they are intended. COUNTY shall treat the Shared Data as confidential and safeguard it with at least the same level of protection and effort with which COUNTY safeguards its own confidential information.

- 4) The Shared Data may be in a preliminary or intermediate stage and may not be complete or in final form and may not be intended for construction use. COUNTY's use or reuse, internal copying, internal dissemination, and/or internal review shall be at the COUNTY's risk and full legal responsibility. COUNTY shall be fully and solely responsible for the reconciling of said electronic files with any final certified hard copies produced by CONSULTANT. Only the final certified hard copies of the design and/or data files shall be the official plans and documents for the project. COUNTY agrees to waive all claims against the CONSULTANT and indemnify CONSULTANT for all claims resulting in any way from any changes or reuse of the Shared Data for any other project or by anyone other than the CONSULTANT.
- 5) Under no circumstances shall transfer of the Shared Data be deemed a sale by the CONSULTANT. CONSULTANT makes no warranties, expressed or implied, including but not limited to implied warranty of fitness for a particular purpose, regarding the Shared Data. COUNTY accepts the Shared Data in "AS IS" condition.
- 6) COUNTY does hereby agree to indemnify and hold CONSULTANT and its directors, officers, agents and employees and, if applicable, the Project owner/developer harmless from any and all claims, suits, damages, liability, demands, or costs, including attorney fees and expenses, that result from or arise out of the use or misuse of the Shared Data by COUNTY or any party with whom COUNTY disclosed the Shared Data, even if inadvertent. In the event of suit for breach and/or enforcement of this Agreement, COUNTY agrees to pay all attorney fees incurred by CONSULTANT.
- 7) Each item of electronic data sent or delivered to COUNTY by CONSULTANT shall be subject to the terms, conditions, and obligations of this Agreement.

## F. SURVIVAL

All express representations, indemnifications, obligations to pay and limitations of liability included in this CONTRACT will survive its completion or termination for any reason.

## G. MEDIATION

In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the COUNTY and the CONSULTANT agree that all disputes between them arising out of or relating to this CONTRACT, or the Project shall be submitted to nonbinding mediation.

The COUNTY and the CONSULTANT further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution among the parties to all those agreements.

## H. RESPONSIBILITY FOR CLAIMS AND LIABILITY

The CONSULTANT shall indemnify and hold harmless the COUNTY, the Iowa Department of Transportation, State of Iowa, and the Federal Government from all claims and liability arising solely from the negligence or intentional misconduct of CONSULTANT or its employees. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties expressly agree that the CONSULTANT has no duty to defend the COUNTY from and against any claims, causes of action, or proceedings of any kind.

The COUNTY shall indemnify and hold harmless the CONSULTANT from all claims and liability arising solely from the negligence or intentional misconduct of COUNTY or its employees. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties expressly agree that the COUNTY has no duty to defend the CONSULTANT from and against any claims, causes of action, or proceedings of any kind.

To the fullest extent permitted by law, CONSULTANT'S total liability to COUNTY and anyone claiming by, through, or under COUNTY or this CONTRACT for any injuries, losses, damages and expenses caused in part by the negligence or misconduct of CONSULTANT and in part by the negligence of COUNTY or any other negligent entity or individual, shall not exceed the percentage share that Consultant's negligence bears to the total negligence of COUNTY, CONSULTANT, and all other negligent entities and individuals. Further, notwithstanding anything to the contrary in this CONTRACT, CONSULTANT'S maximum liability arising out of or related to CONSULTANT'S obligations and indemnifications under this CONTRACT shall not exceed the total amount of compensation received by CONSULTANT pursuant to this CONTRACT.

I. GENERAL COMPLIANCE WITH LAWS

The CONSULTANT will endeavor to comply with Federal, State, and local laws and ordinances applicable to the scope of work.

J. SUBLETTING, ASSIGNMENT OR TRANSFER

Subletting, assignment or transfer of all or part of the interest of the CONSULTANT is prohibited unless written consent is obtained from the COUNTY unless such assignment or transfer is to an affiliate or by operation of law.

K. DESIGN CRITERIA

Design criteria shall be the applicable Farm to Market Design Guides and the AASHTO Design Guides for Local Roads and Streets and shall also conform to local requirements if within an incorporated area.

L. FORBIDDING USE OF OUTSIDE AGENTS

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this CONTRACT, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, commissions, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this CONTRACT. For breach or violation of this warranty, the COUNTY shall have the right to annul this CONTRACT without liability, or, in its discretion to deduct from the CONTRACT price or consideration or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

M. EMPLOYMENT OF COUNTY WORKERS

The CONSULTANT shall not engage on a full or part-time basis during the term of the CONTRACT, any professional or technical personnel who are or have been at any time during the period of the CONTRACT in the direct employ of the COUNTY, except fully retired employees, without the written consent of the COUNTY.

## N. ENGINEER'S CERTIFICATION OF PLANS

The CONSULTANT shall place a licensed engineer's certification and seal on the title sheet of the completed paper plans, all in conformity with Chapter 542B, Code of Iowa.

## O. COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

During the performance of this CONTRACT, the CONSULTANT, for itself, its assignees, and successors in interest agrees as follows:

### (1) Compliance with Regulations

The CONSULTANT will comply with the regulations of the U.S. Department of Transportation relative to non-discrimination in federally assisted programs of the U.S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereafter referred to as the "regulations"), which are herein incorporated by reference and made a part of this CONTRACT.

### (2) Nondiscrimination

The CONSULTANT, with regard to the work performed by it will not discriminate on the grounds of race, color or national origin in the selection and retention of subcontractors, including procurement of materials and lease of equipment. The CONSULTANT will not participate, either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the CONTRACT covers a program set forth in Appendix A-11 of the Regulations.

### (3) Solicitations for subcontractors, Including Procurement of Materials and Equipment

In all solicitations, either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontract or supplier shall be notified by the CONSULTANT of the CONSULTANT'S obligations under this CONTRACT and the regulations relative to nondiscrimination on the grounds of race, color, or national origin.

### (4) Information and Reports

The CONSULTANT will provide all information and reports required by the regulations, orders and instruction issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the COUNTY, the Iowa Department of Transportation, or the Federal Highway Administration, to be pertinent to ascertain compliance with such regulations, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information, the CONSULTANT shall so certify to the COUNTY, the Iowa Department of Transportation, or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain information.

(5) Sanctions for Noncompliance

In the event of the CONSULTANT'S noncompliance with the nondiscrimination provisions of this CONTRACT, the COUNTY shall impose such CONTRACT sanctions as it, the Iowa Department of Transportation, or the Federal Highway Administration, may determine to be appropriate, including, but not limited to:

- (a) Withholding of payments to the Consultant under the CONTRACT until the CONSULTANT complies, and/or
- (b) Cancellation, termination or suspension of the CONTRACT, in whole or in part.

(6) Incorporation of Provisions

The CONSULTANT will include the provisions of Paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations, orders or instruction issued pursuant thereof.

The CONSULTANT will take such action with respect to any subcontractor procurement as the COUNTY, the Iowa Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions, including sanctions for noncompliance; *provided, however*, that in the event CONSULTANT becomes involved in, or is threatened with, litigation with a subcontract or supplier as a result of such direction, the CONSULTANT may request the COUNTY and State of Iowa to enter into such litigation to protect their interests and, in addition, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

P. ACCESS TO RECORDS

The CONSULTANT and its subconsultants are to maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred and to make such materials available at their respective offices at all reasonable times during the CONTRACT period and for three years from the date of final payment under the CONTRACT, for inspection by the State, Federal Highway Administration, or any authorized representatives of the Federal Government and copies thereof shall be furnished if required.

Q. THIRD PARTIES

All duties and responsibilities undertaken pursuant to this CONTRACT will be for the sole and exclusive benefit of COUNTY and not for the benefit of any other party, and no other entity shall have any claim against CONSULTANT because of this CONTRACT or the performance or nonperformance of services hereunder. Nothing contained in this CONTRACT shall create a contractual relationship with or a cause of action in favor of a third party against either COUNTY or CONSULTANT. CONSULTANT shall be an independent contractor and not an employee of the COUNTY. This CONTRACT shall not constitute, create or give effect to otherwise create or imply a joint venture, partnership or any form of formal business association of any kind between CONSULTANT and COUNTY. COUNTY agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

R. ATTORNEY

The COUNTY shall provide the services of a competent attorney, at no cost to the CONSULTANT, who shall be experienced in legal matters pertaining to the type of work required by this project. The CONSULTANT shall cooperate, and assist said attorney during the course of his/her duties as attorney for the COUNTY.

The CONSULTANT acknowledges that it is fully acquainted with the concept of the project as presently developed by the COUNTY, and that it is the intention of this CONTRACT with the CONSULTANT to do work necessary to bring the plans on this project to the letting stage. Engineering decisions on this project are the responsibility of the CONSULTANT, who will be required to furnish, to the COUNTY, factual data supporting decisions.

This CONTRACT expresses the entire CONTRACT between the parties and no representations, promises or warranties have been made by either of the parties that are not fully expressed herein. This CONTRACT may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this CONTRACT as of the day and year first above written.

**CONSULTANT  
CALHOUN-BURNS AND ASSOCIATES**



\_\_\_\_\_  
JEFF M. FADDEN, P.E.  
VICE PRESIDENT

**APPROVED FOR THE COUNTY:**

\_\_\_\_\_  
BOARD OF SUPERVISORS – CHAIR

**ATTESTED BY:**

\_\_\_\_\_  
BRIAN J. CARTER, P.E. & P.L.S  
DES MOINES COUNTY ENGINEER

**DATE:** \_\_\_\_\_

## RESOLUTION

WHEREAS Grant funds are available through the federal Surface Transportation Block Grant program (STBG), and

WHEREAS Pleasant Grove Road (H40) is an eligible route due to being classified as a Major Collector under the Federal Functional Classification system, and

NOW, THEREFORE BE IT RESOLVED that the Des Moines County Board of Supervisors approves the application for monies from the STBG program for the reconstruction of Pleasant Grove Road from the Danville Road intersection to approximately 2.55 miles east from said intersection, and agrees to provide the local share from the county's Farm to Market or Secondary Road Fund, and

NOW, THEREFORE BE IT ALSO RESOLVED that Des Moines County agrees to maintain, or cause to be maintained, the completed improvements in a manner acceptable to the IDOT and the FHWA and in accordance with county policy.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Jim Cary, Chair

\_\_\_\_\_  
Shane McCampbell, Vice Chair

\_\_\_\_\_  
Tom Broeker, Member

ATTEST:

\_\_\_\_\_  
Sara Doty, Auditor

## Requested Bond Projects 2026

AMOUNT	DESCRIPTION	DEPARTMENT	Shane	Jim	Tom
37,950	Lexipol & RMS software - required	Sheriff	X	X	X
8,300	Lexipol Software - required	Jail	X	X	X
150,000	Maintenance-Capital projects all buildings-required	Maintenance	X	X	X
17,500	Tyler Eagle Recorder-required	IT	X	X	X
140,000	Tyler Property Management & Cashiering-required	IT	X	X	X
165,260	Software for county offices- required	IT	X	X	X
25,000	Data Backup Replication	IT			
25,000	Data Backup Immutable	IT			
21,000	Microsoft SQL Server License	IT			
20,000	DataCenter UPS Power System	IT			
18,750	County PC Replacements	IT			
21,000	Department Switch Upgrades	IT			
275,000	Sheriff Parking Lot	Maintenance			
<b>924,760</b>	<b>SUBTOTAL</b>				
717,147	ICAP/WESTBEND/WESTERN SURETY CO (Warth)				
1,995,000	Health Insurance (added 5% to FY25 number)				
<b>3,636,907</b>	<b>TOTAL</b>				



**FY26 Proposed Increases**

**Salary**

Dept.	Description	Current Salary	Salary Request	Increase	FICA	IPERS	Total	Shane	Jim	Tom
Attorney	Senior Assistant Terri 18% increase	\$89,319	\$105,397	\$16,078	\$1,229.97	\$1,517.76	\$18,825.73			
Attorney	Senior Assistant Erin 18% increase	\$89,319	\$105,397	\$16,078	\$1,229.97	\$1,517.76	\$18,825.73			
Attorney	Assistant Attorney Trent 18% increase	\$82,971	\$98,999	\$16,028	\$1,226.14	\$1,513.04	\$18,767.19			
Auditor	Accounts Payable Deputy Karla from 77% to 80%	\$65,116	\$67,653	\$2,537	\$194.08	\$239.49	\$2,970.57			
Maintenance	Director Asst Jack 68% to 72.5%	\$53,980	\$57,165	\$3,185	\$243.65	\$300.66	\$3,729.32			

**RESOLUTION #2025-008**

WHEREAS the Des Moines County Board of Supervisors meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Des Moines County Board of Supervisors met on February 11, 2025, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1<sup>st</sup>, 2025:

<u>Elected Official</u>	<u>Current Salary</u>
Auditor	\$84,565.91
County Attorney	\$134,794.83
Recorder	\$82,710.26
Sheriff	\$131,575.54
Supervisors	\$42,700.92
Treasurer	\$83,254.81

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors adopts the following salary adjustments for the following elected officials for the fiscal year beginning July 1<sup>st</sup>, 2025:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$ _____	_____ %
County Attorney	\$ _____	_____ %
Recorder	\$ _____	_____ %
Sheriff	\$ _____	_____ %
Supervisors	\$ _____	_____ %
Treasurer	\$ _____	_____ %

Approved this 11<sup>th</sup> day of February 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

ATTEST:

\_\_\_\_\_  
Jim Cary, Chair

\_\_\_\_\_  
Sara Doty, Auditor

\_\_\_\_\_  
Shane McCampbell, Vice-Chair

\_\_\_\_\_  
Tom Broeker, Member

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Addison Clayton Employee #: \_\_\_\_\_  
Title: PT Cook Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation     Unsatisfactory Probation  
 Discharge     Death  
 Retirement     Other, Explain

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### TRANSFER

Permanent     Voluntary  
 Temporary     Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

Paternity     Educational  
 Medical     Military  
 Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

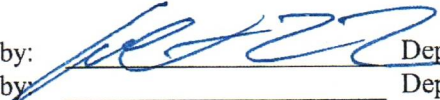
### SALARY ADJUSTMENT

New Hire     Probationary  
 77.11 Hours     Demotion  
 80 Hours     Reduction  
 **Anniversary**     Suspension  
 Promotion     Other, Explain

6-month step increase under new schedule

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Previous Rate \$16.00    **New Rate** \$16.28  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: March 13, 2025

Authorized by:  Department: Correctional Center Date: February 5, 2025  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: March 15, 2025 Payroll Date: March 21, 2025

Emailed Payroll: 2-5-25

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Owen Stewart Employee #: 0958  
Title: Correctional Officer Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation     Unsatisfactory Probation  
 Discharge     Death  
 Retirement     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_


Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Paternity     Educational  
 Medical     Military  
 Other, Explain

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Authorized by:  Department: Correctional Center Date: February 5, 2025  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: March 15, 2025 Payroll Date: March 21, 2025

### TRANSFER

Permanent     Voluntary  
 Temporary     Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

New Hire     Probationary  
 77.11 Hours     Demotion  
 80 Hours     Reduction  
 **Anniversary**     Suspension  
 Promotion     Other, Explain  
**18-month step increase**

Previous Rate \$51,128.19 **New Rate** \$52,259.27  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: March 13, 2025

Emailed Payroll: 2-5-25

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Andrew Brown Employee #: 0957  
Title: Correctional Officer Department: Correctional Center

## STATUS CHANGES

### TERMINATION

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge   | <input type="checkbox"/> Death                    |
| <input type="checkbox"/> Retirement  | <input type="checkbox"/> Other, Explain           |

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Paternity      | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical        | <input type="checkbox"/> Military    |
| <input type="checkbox"/> Other, Explain |                                      |

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

### TRANSFER

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary   |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF


Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

- |   |   |
|---|---|
| <input type="checkbox"/> New Hire               | <input type="checkbox"/> Probationary   |
| <input type="checkbox"/> 77.11 Hours            | <input type="checkbox"/> Demotion       |
| <input type="checkbox"/> 80 Hours               | <input type="checkbox"/> Reduction      |
| <input checked="" type="checkbox"/> Anniversary | <input type="checkbox"/> Suspension     |
| <input type="checkbox"/> Promotion              | <input type="checkbox"/> Other, Explain |
- 18-month step increase**

\_\_\_\_\_  
\_\_\_\_\_

Previous Rate **\$51,128.19** New Rate **\$52,259.27**  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: **March 2, 2025**

Authorized by:  Department: Correctional Center Date: February 5, 2025  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: March 15, 2025 Payroll Date: March 21, 2025

Emailed Payroll: 2-5-25

DES MOINES CO TREASURER

---

DATE : 2/4/2025 10:54 AM  
OPER : 3-Julie  
TKBY : Julie Howe  
TERM : 3  
REC# : R00484551

---

400 Miscellaneous Receipt	442.00
DMC RECORDER OFFICE	442.00
ELECTRONIC TRANSFER FEE	442.00
5300-1-07-8110-416000	-442.00

Paid By:DMC RECORDER OFFICE  
2-Check 442.00 REF:5056

---

APPLIED	442.00
TENDERED	442.00
CHANGE	0.00

---



DES MOINES CO TREASURER

-----  
 DATE : 2/4/2025 10:56 AM  
 OPER : 3-Julie  
 TKBY : Julie Howe  
 TERM : 3  
 REC# : R00484552  
 =====

400 Miscellaneous Receipt	16973.47
DMC RECORDER OFFICE	16973.47
AFFIDAVITS & ARTICLES	485.00
0001-1-07-8110-400010	-485.00
CONTRACTS	370.00
0001-1-07-8110-400015	-370.00
DEEDS	1320.00
0001-1-07-8110-400020	-1320.00
EASEMENTS	235.00
0001-1-07-8110-400025	-235.00
MISCELLANEOUS	285.00
0001-1-07-8110-400030	-285.00
MORTGAGES	5055.00
0001-1-07-8110-400035	-5055.00
PLATS	45.00
0001-1-07-8110-400040	-45.00
TAX LIENS	175.00
0001-1-07-8110-400045	-175.00
TRADE NAMES	20.00
0001-1-07-8110-400050	-20.00
FIN STMTS FIXTURE FILING	50.00
0001-1-07-8110-400055	-50.00
SNOWMOBILE TITLE & LIENS	165.00
0001-1-07-8110-401000	-165.00
BOAT LIEN	5.00
0001-1-07-8110-402000	-5.00
BOAT/SNOW WRITING FEES	518.00
0001-1-07-8110-403000	-518.00
HUNT/FISH WRITING FEES	8.50
0001-1-07-8110-403001	-8.50
REVENUE STAMPS	2394.44
0001-1-07-8110-404000	-2394.44
TRANSFER FEES - AUDITOR	710.00
0001-1-07-8110-410000	-710.00
VITAL RECORDS	1800.00
0001-1-07-8110-413000	-1800.00
PASSPORTS	2310.00
0001-1-07-8110-415000	-2310.00
OTHER MISC FEES & COPIES	530.00
0001-1-07-8110-550000	-530.00
RECORDER'S REC MGT FEE	442.00
0024-1-07-8110-414000	-442.00
TRB - INT ON CK'G	0.53
0001-1-07-8110-600000	-0.53
REC'S NON-REF OVER PYMT	15.00
0001-4-99-9030-822000	-15.00
DNR - BOAT TITLE FEE	35.00
0027-1-22-6110-412000	-35.00

Paid By:DMC RECORDER OFFICE  
 2-Check 16973.47 REF:5057

-----  
 APPLIED 16973.47  
 TENDERED 16973.47  
 -----  
 CHANGE 0.00  
 -----



## MISCELLANEOUS RECEIPTS TO TREASURER

DATE: February 4, 2025 \_\_\_\_\_

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc AA	0001-1-07-8110-400010	\$485.00	1/31/2025
"	Public - Contracts CT	0001-1-07-8110-400015	\$370.00	"
"	Public - Deeds DDS	0001-1-07-8110-400020	\$1,320.00	"
"	Public - Easements EM	0001-1-07-8110-400025	\$235.00	"
"	Public - Miscellaneous MI	0001-1-07-8110-400030	\$285.00	"
"	Public - Mortgages MTG	0001-1-07-8110400035	\$5,055.00	"
"	Public - Plats PLT	0001-1-07-8110-400040	\$45.00	"
"	State of Iowa-Tax Liens TL	0001-1-07-8110-400045	\$175.00	"
"	Public - Trade Names TN	0001-1-07-8110-400050	\$20.00	"
"	Public - Fin. Stmt's - Fixture Filings FSF	0001-1-07-8110-400055	\$50.00	"
"	DNR - ATV Titles & Liens ST	0001-1-07-8110-401000	\$165.00	"
"	DNR - Boat Liens Fee BL	0001-1-07-8110-402000	\$5.00	"
"	DNR - Boat/Snow Writing Fees WFB	0001-1-07-8110-403000	\$518.00	"
"	DNR - Hunt & Fish Writing Fees WFH	0001-1-07-8110-403001	\$8.50	"
"	Ia Dept of Rev - Rev Stamp Fee RS	0001-1-07-8110-404000	\$2,394.44	"
"	Public - County Transfer Fees TF	0001-1-07-8110-410000	\$710.00	"
"	Ia Dept of Health - Vital Record Fee VR	0001-1-07-8110-413000	\$1,800.00	"
"	US Dept of State - Passports PP	0001-1-07-8110-415000	\$2,310.00	"
"	Public - PhotoCopy/Fax Fees OMI	0001-1-07-8110-550000	\$530.00	"
"	Public - Recorder's Record Mgt Fees RMF	0024-1-07-8110-414000	\$442.00	"
"	Two Rivers - Interest on Checking IC	0001-1-07-8110-600000	\$0.53	"
"	Public - Non-refund Over Payment NR	0001-4-99-9030-822000	\$15.00	"
"	DNR - Boat Title Fee BT	0027-1-22-6110-412000	\$35.00	"

**TOTAL      \$16,973.47**

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY \_\_\_\_\_  
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION:       R00484552

# COMMISSION OF VETERANS AFFAIRS



We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of **January 2025**.

NAME	WAR	AMOUNT	FOR

**TOTAL**  
Arne Hausknecht Marilyn Box  
Arne Hausknecht Marilyn Box

**\$0.00**  
Thomas Rowley  
Thomas Rowley



# COMMISSION OF VETERANS AFFAIRS

## DES MOINES COUNTY

STATISTICS FOR THE MONTH OF JANUARY 2025

Total spent on Direct Financial Aid to Vets:

**\$0.00**

Total Budgeted

**\$23,050.00**

SPENT:		WAR-TIME PERIOD				BALANCE
						\$23,050.00
Food	\$0.00	WWII	\$0.00	July	\$550.00	\$22,500.00
Medical	\$0.00	Korean	\$0.00	August	\$547.90	\$21,952.10
Rent	\$0.00	Vietnam	\$0.00	September	\$401.42	\$21,550.68
Utilities	\$0.00	Lebanon	\$0.00	October	\$550.00	\$21,000.68
Clothing	\$0.00	Panama	\$0.00	November	\$0.00	\$21,000.68
Personal	\$0.00	Grenada	\$0.00	December	\$0.00	\$21,000.68
Education	\$0.00	Persian Gulf	\$0.00	January	\$0.00	\$21,000.68
Burial	\$0.00	Peace Time	\$0.00	February		\$21,000.68
Misc.	\$0.00	Food Pantry	\$0.00	March		\$21,000.68
				April		\$21,000.68
				May		\$21,000.68
<b>Total</b>	<b>\$0.00</b>			June		\$21,000.68

# VETERANS AFFAIRS STATISTICS

July 2024-June 2025



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR
<b>FACE TO FACE INTERVIEWS</b>													
Federal Assist	38	44	18	43	26	19	43						231
County Assist	3	2	2	2	0	0	0						9
<b>PHONE CALLS RECEIVED</b>													
Federal Assist	119	122	72	121	102	74	108						718
County Assist	3	1	5	2	1	0	2						14
Van Calls	37	35	27	41	33	24	27						224
VA Clinic Calls	3	0	2	3	1	0	6						15
<b>CORRESPONDENCE</b>													
Received	4	4	3	5	2	2	2						22
Sent	5	2	4	6	4	4	7						32
<b>VETS ASSISTED IN COMPLETING FORMS</b>													
	38	44	18	43	26	19	43						231
<b>GRAVE REGISTRATION FORMS TO STATE</b>													
	2	1	3	1	0	0	0						7

February 4, 2025

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, February 4<sup>th</sup>, 2025, with Chair Jim Cary, Vice Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Sheriff Kevin Glendening reported the jail population is 87. He has no issues regarding the liquor license renewal on the agenda. County Auditor Sara Doty stated Absentee Voting for the upcoming March 4<sup>th</sup> Special Election, will begin in the Auditor's Office on February 12<sup>th</sup>. She has an agenda item. IT Director Colin Gerst reported his office is busy. Maintenance Director Rodney Bliesener stated his crew is busy. Assistant Land Use Director Jarred Lassiter reported Land Use remains busy. Conservation Director Chris Lee warns the public of ice fishing with warmer temps. Please be careful and take precautions when ice fishing. County Recorder Natalie Steffener reported business is running as normal in the Recorder's Office. Public Health Director Christa Poggemiller reported her office remains busy. There was a large number of dead birds on the highway last week. They did take a few of them for testing to determine the cause of death. County Engineer Brian Carter has several contracts on the agenda today for upcoming projects. The weather predicts snow later this week, so please use precaution when traveling.

Dewey Byar Trust U/W report for 1/1/24 – 12/31/24 was presented as correspondence. The Board stated this would be held in the Auditor's Office for review at your convenience.

Approval of Accounts Payable Claims in the amount of \$1,674,471.51 were presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Payroll Reimbursement Claims in the amount of \$459.97 were presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a Liquor License for River Mart was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of a Tentative Agreement with the CWA Bargaining Unit – Deputy Sheriff and Correctional officers was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of a Tentative Agreement with the CWA Bargaining Unit – Clerical and Custodial has been presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Contract FR-14 (North Gear Bridge) & PG-27 (Danville Road Bridge) – BHOS-CO29(94)-5N-29 & BHS-CO29(93)-63-29 was presented. County Engineer Brian Carter spoke on this and recommended approval. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Contract DMC HWY 99 HMA Resurfacing – STP-S-CO29(97)-5E-29 was presented. County Engineer Brian Carter spoke on this and recommended approval. Broeker made a motion to approve and was seconded by McCampbell.

Approval of Contract DMC HWY 34 HMA Resurfacing – FM-CO29(97)-55-29 was presented. County Engineer Brian Carter spoke on this and recommended approval. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Contract HMA Resurfacing with Milling on Tama Road, 198<sup>th</sup> St., & Prairie Grove Rd. L-TAMA/198THMA-73-29 & L-P64ACC-73-29 was presented. County Engineer Brian Carter spoke on this and recommended approval. Broeker made a motion to approve and was seconded by McCampbell.

Personnel Actions – Auditor – Danielle McLaughlin, Payroll 1<sup>st</sup> Deputy, New Hire, \$48,202.56 yearly effective 2/10/202. McCampbell made a motion to approve and was seconded by Broeker. Correctional Center – Angela Dunham, CO, Unpaid hours of 48.55; Peyton Krogmeier, CO, Unpaid hours of 2.86. Broeker made a motion to approve both the personnel actions and was seconded by McCampbell.

#### Reports-

1. Treasurer's Cash on Hand, December 31, 2024

2. Treasurer's Semi-Annual Report, December 31, 2024

McC Campbell motioned to approve January 28<sup>th</sup>, 2025, regular meeting minutes and was seconded by Broeker.

Canvass of Two Rivers Levee & Drainage District Election was conducted. Broeker made a motion to approve and was seconded by Broeker.

A closed session was held for the Maintenance Director's Employee Evaluation per Iowa Code 21.5(1)(i). Maintenance Director Rodney Bliesener requested a closed session. McC Campbell made a motion to go into closed session and was seconded by Broeker. Discussion was held. Following the closed session, Broeker made a motion to go out of closed session and was seconded by McC Campbell.

A closed session was held for the IT Director's Employee Evaluation per Iowa Code 21.5(1)(i). IT Director Colin Gerst requested a closed session. Broeker made a motion to go into closed session and was seconded by McC Campbell. Discussion was held. Broeker made a motion to go out of closed session and was seconded by McC Campbell.

A closed session was held for the Budget Director's Employee Evaluation per Iowa Code 21.5(1)(i). Budget Director Cheryl McVey requested a closed session. McC Campbell made a motion to approve and was seconded by Broeker. Discussion was held. Broeker made a motion to go out of closed session and was seconded by McC Campbell.

A closed session was held for the County Engineer Employee Evaluation per Iowa Code 21.5(1)(i). County Engineer Brian Carter requested a closed session. McC Campbell made a motion to go into closed session and was seconded by Broeker. Discussion was held. McC Campbell made a motion to go out of closed session and was seconded by Broeker.

The meeting was adjourned at 10:42 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Jim Cary, Chair  
Attest: Sara Doty, County Auditor