

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, February 18, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Payroll Reimbursement Claims
 - C. Appointment of Washington Township Trustee
 - D. Approval 28E Agreement Between Danville Community School District and Des Moines County for SRO Program
 - E. Resolution #2025-009 Cancellation of Outstanding Checks
 - F. Resolution – Amendment of FY2025 County 5 Year Construction Program
 - G. Approval of Agreement No. 2025-16-064 for 28E Cooperative Agreement for Competitive Highway Bridge Program (CHBP) Grant Project
 - H. Personnel Actions:
 1. Maintenance (1)
 2. Auditor (1)
 3. County Attorney (2)
 4. Treasurer (1)
 - I. Reports:
 1. Clerk’s Report of Fees Collected, January 2025
 - J. Minutes for Regular Meeting on February 11, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Township Officials Request for Appointment

Date: January 22, 2025

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2028, for:

Washington Township

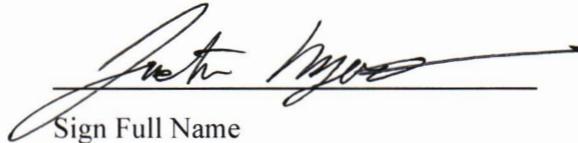
Name of Township

Trustee

Clerk or Trustee

Justin Myers

Print Full Name



Sign Full Name

23761 205th Ave.

Address

Yarmouth, IA 52660

City, State, Zip Code

319-768-9660

Phone Number

Justin.myers@Nutrien.com

Email Address

FILED

FEB 07 2025

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

**28 E AGREEMENT BETWEEN
DANVILLE COMMUNITY SCHOOL DISTRICT
AND
DES MOINES COUNTY, IOWA
FOR THE
SCHOOL RESOURCE OFFICER PROGRAM**

2025/2026 & 2026/2027 School Years

This Agreement for the School Resource Officer Program (hereinafter referred to as the "Agreement") is made and entered into this 10 day of Feb, 2025, by and between the County of Des Moines, Iowa, (hereinafter referred to as "County") and the Danville Community School District, (hereinafter referred to as "School" or "District") pursuant to Chapter 28E of the Code of Iowa.

This Agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa. This Agreement is between two public agencies for joint and cooperative action. Neither a separate legal or administrative entity, nor joint board, will be created for administration of this Agreement. The Des Moines County Sheriff or designee and the District's Superintendent of Schools or designee shall be designated as the Administrator of this Agreement for the purposes of Iowa Code Chapter 28E.

After Execution of this Agreement by the District and the County, it shall be filed in the office of the Iowa Secretary of State as required by law. This Agreement shall be effective for the two school years taking place during the 2025/2026 and 2026/2027 fiscal years.

ARTICLE I

General

The parties share a mutual interest to maintain an atmosphere in the District where school staff and students have a safe learning environment. The School Resource Officer program presents a cooperative approach towards addressing various collaborative efforts to maximize student safety, performance, and wellbeing.

The School Resource Officers (SROs) will assist school administrators by taking immediate action when law enforcement intervention is warranted. Additionally, the SROs will provide guidance and support in assisting school staff, students and parents with a variety of non-emergency law enforcement related matters.

Selection

1. The SRO will be a certified, non-probationary law enforcement officers and will maintain at least the minimum qualifications required for employment as a deputy with the Des Moines County Sheriff's Office.
2. The SRO will have working knowledge of the child welfare, Department of Human Services, and juvenile justice system.
3. The Des Moines County Sheriff or designee shall select the deputy for assignment as SRO in consultation with the District Superintendent or designee.

Supervision

1. The Des Moines County Sheriff's Office shall assign a command officer to supervise the deputy assigned to the School Resource Officer position
2. The SRO supervisor will serve as a liaison between the District and County in order to resolve matters of mutual concern.
3. The SRO supervisor, in consultation with the District Superintendent, School Principal, or designee, will complete a performance evaluation of the SRO during March of each year, and additionally as requested by the County or District.
4. The District shall provide requested information and reports to the SRO supervisor to facilitate this evaluation.

Assignment

1. The SRO will be assigned to the School on a full-time basis commencing on the 1st day of each school year and terminating on the last day of each school year. The hours of employment will be based on an eight-hour workday for days that school is in session. The SRO shall be on campus 15 minutes prior to the start of class through 15 minutes after classes are dismissed. During the daily shift the SRO may be off campus as required for scheduled training, court, and for the performance of other necessary tasks related to the assignment.
2. Regular working hours may be adjusted on a situational basis with the mutual approval of the Superintendent or designee, SRO supervisor, and the SRO. These adjustments may be to attend school-related events requiring the presence of the SRO. Such adjustments will be in accordance with the Fair Labor and Standards Act and the collective bargaining agreement which applies to Des Moines County deputies.
3. The SRO may be temporarily reassigned by the County during school holidays or vacations and/or during times of emergencies.
4. The SRO shall notify the Superintendent or designee of scheduled absences, as approved by the SRO supervisor. The county shall take reasonable action to replace the absent SRO by temporary reassignment of another deputy, presence of patrol deputies, and / or scheduling the other SRO for a half day at the school.

Article II

Duties and Responsibilities of School Resource Officers

1. The SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and school related functions, to the extent allowed under the authority of law and with the safety of the school's students and faculty as the primary safety priority. As soon as is practicable, the SRO shall make the principal or designee of the school aware of such action.
2. The SRO shall enforce state laws and local ordinances, and coordinate directly with the Superintendent, School Principals, or designee to provide security during school hours.
3. The SRO should facilitate and assist with law enforcement investigations involving victims, witnesses, and suspects associated with the schools.
4. The SRO should be present at the school during times of high activity such as the beginning and end of the school day.
5. The SRO shall assist District officials in developing plans and strategies to prevent, minimize, or respond to dangerous situations which occur on campus or during school sponsored events.
6. The SRO shall act as an instructor or facilitate specialized law enforcement or public safety related short-term programs at the schools when invited to do so by the District officials. The SRO shall coordinate with the school principals or designee to teach the DARE curriculum and assist with other drug prevention programs as needed.
7. The parties acknowledge that the SRO may at times acquire confidential information concerning the District, students, and others in the course of performing duties under this Agreement. It is agreed that such non-law enforcement information or records shall be kept confidential by the SROs in compliance with District policy, and federal, state, and local laws.
8. The SRO will be available for conferences with students, parents and faculty members in order to assist them with law enforcement problems or in matters of crime prevention.
9. By mutual agreement between the Superintendent or designee and the SRO supervisor the SRO will, in accordance with established overtime and special hours of work procedures, and as limited by the overtime budget and in accordance with the collective bargaining agreement, attend school functions such as sporting or social events that require the presence of law enforcement.
10. The SRO will work in the deputy sheriff duty uniform and shall carry a duty firearm and other approved/assigned police equipment. Exceptions may be made with the approval of the SRO supervisor.
11. The SRO shall perform other duties as mutually agreed upon by the school principals and the SRO supervisor so long as the performance of such duties is reasonably related to the SRO program as described in this Agreement and so long as such duties are consistent with the Des Moines County Sheriff's Office policy and procedures.

Article III

Rights and Duties of the District

The District shall provide to the SRO the following materials and facilities which are deemed necessary to the performance of the SRO duties:

1. Access to an office equipped with a desk, chair, and telephone for general duties.
2. A location for files and records which can be properly locked and secured.
3. Access to the internet and to the District's student management system.

Article IV

Employment Status of School Resource Officer

SROs shall remain employees of the County and shall not be an employee of the District for any purpose. As the employer of the SROs, the County shall be responsible to recruit, hire, train, assign, supervise, evaluate, discipline, and/or discharge the SROs, and shall be responsible for payments of all wages and benefits due the SROs. The District and the County acknowledge that the SROs shall remain responsive to the chain of command of the Des Moines County Sheriff's Office.

Article V

Replacement of School Resource Officer

1. In the event that a principal of a school to which the SRO is assigned believes that the SRO is not effectively performing his/her duties and responsibilities, the principal shall recommend to the Superintendent that the SRO be removed from the SRO program and shall state the reasons therefore in writing. Within a reasonable time after receiving the recommendation from the principal, the Superintendent shall advise the Des Moines County Sheriff or the SRO supervisor of the principal's request. The Superintendent may also make this request for removal directly. The Superintendent and Sheriff or their designees shall meet with the SRO to mediate or resolve any problems which may exist. If, within a reasonable amount of time after commencement of such mediation, the problem cannot be resolved or in the event mediation is not sought by the Sheriff, then the SRO shall be removed from the program and replaced.
2. In the event of a vacancy in the SRO position, or in case of long-term absence by an SRO, the Sheriff or designee, in consultation with the Superintendent or designee, shall work toward filling the vacancy.

Article VI

Financing the School Resource Officer Program

The District agrees to pay the County the amount of \$77,602 for the 2025/2026 school year, to be paid in equal payments of \$38,801. The District agrees to pay the County the amount of \$79,934 for the 2026/2027 school year, to be paid in equal payments of \$39,967. The first payment shall be due on December 1 and the second payment due on May 1 of each school year.

In the event of a long-term absence or vacancy in the SRO position the County shall proportionally reduce the amount charged to the District for the time the County is unable to perform. This section shall not apply to short term absences for training, vacation, or minor illness or injury.

Each party shall maintain for a minimum of three (3) years and allow access to all records, documents and papers necessary for the financial auditing of the parties' transaction.

Article VII

Duration and Termination of Agreement

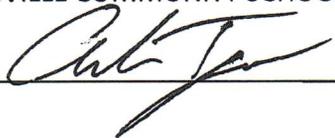
The term of this Agreement shall be effective upon signing and expire on June 30, 2027. The Agreement may be extended and / or amended by mutual agreement of the County and District.

This Agreement shall become effective upon resolution duly adopted by the County Board of Supervisors of Des Moines County, Iowa and the Board of Education of the Danville Community School District.

COUNTY OF DES MOINES, IOWA

By _____
Tom Broeker, Chairman of the Board

DANVILLE COMMUNITY SCHOOL DISTRICT

By  _____

**RESOLUTION
#2025-009**

According to Chapter 331.554 of the 2024 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

<u>CHECK #</u>	<u>DATE ISSUED</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
Secondary Roads:			
585194	06/27/2023	Brown's Shoe Fit Co	\$225.00
County Conservation Reserve:			
585608	08/01/2023	Natalie Lionberger	\$100.00
2025 Line-of-Credit			
583836	03/07/2023	Diewold Plumbing	\$168.50
Mental Health Agency of Southeast Iowa:			
586991	11/08/2023	Wellness Transport Solutions Inc	\$181.44
587407	12/19/2023	Colonial Motor Inn	<u>500.00</u>
		Total	\$1,174.94

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 18th day of February 2025.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Jim Cary, Chairman

Attest: _____
Sara Doty, Auditor

Shane McCampbell, Vice-Chairman

Tom Broeker, Member

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Alex Schnedler Employee #: _____
Title: Lead Maintenance Department: Maintenance

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

New Hire Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

42 MONTH STEP INCREASE
Effective February 23, 2025

Previous Rate \$42,336.72 New Rate \$43,183.50
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: *Rodney B. Blusman* Department: Maintenance Date: Feb. 11, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Sue Poling Employee #: 00935
Title: 1st Deputy Department: Auditor

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain
24-Month Step Increase _____

Previous Rate \$62,897.87 New Rate \$67,091.06
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: _____ Department: Auditor Date: 2/13/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Lisa Harris Employee #: 00
Title: Victim Witness Coordinator Department: County Attorney

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain
Retired

Last Day Worked 01/31/2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ Personal hrs _____

Final Termination Date 03/03/2025
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate hourly New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: County Attorney Date: 2-11-25
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 02/01/2025 Payroll Date: 02/07/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Katherine Gibb Employee #: 00
Title: Administrative Assistant Department: County Attorney

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Resignation- Voluntary Quit
Last Day Worked 02/07/2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate \$25.52/hr
Effective Transfer Date _____

Final Termination Date 2/7/2025
Final Rate of Pay \$25.52
Permanent Address 915 Park Ave
City, State, Zip Burlington, IA 52601

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain
 Educational
 Military

SALARY ADJUSTMENT

New Hire
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: 02/07/2025

Authorized by:  Department: _____ Date: 2-11-25
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 02/15/2025 Payroll Date: 02/21/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jillian Allen Employee #: _____
 Title: Clerk II – MV Department Department: Treasurer

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain |

 Last Day Worked _____
 Add Vacation Days _____ to _____
 Add Sick Days _____ to _____
 Add Other Days _____ to _____
 Last Day Paid _____
 Unpaid Days _____ to _____

Final Termination Date _____
 Final Rate of Pay _____
 Permanent Address _____
 City, State, Zip _____

LEAVE OF ABSENCE

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain | _____ |

Dates of Absence _____ to _____

Does the employee Want
 Health Insurance Continued Yes No
 Does Employee Want Life
 Insurance Continued Yes No

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
 Previous Dept _____
 New Job Title _____
 New Dept _____
 Previous Rate _____ New Rate _____
 Effective Transfer Date _____

LAY OFF

Does the employee Want
 Health Insurance Continued Yes No
 Does Employee Want Life
 Insurance Continued Yes No
 Last Day Worked _____

SALARY ADJUSTMENT

- | | |
|---|---|
| <input type="checkbox"/> New Hire | <input type="checkbox"/> Demotion |
| <input checked="" type="checkbox"/> Anniversary | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input type="checkbox"/> Other, Explain |

24-month step increase

Previous Rate \$37,158.58/yr **New Rate** \$38,043.16/yr
 Previous Job Title: (if changed) _____
 Effective Date: 02/13/2025

Authorized by: *Janele Kelley Lundquist* Department: Treasurer's Office Date: 02/13/2025
 Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 02/15/2025 Payroll Date: 02/21/2025

CLERK'S REPORT OF FEES COLLECTED

**STATE OF IOWA)
DES MOINES COUNTY)**

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, SARA MADDUX, CLERK OF DISTRICT COURT OF THE ABOVE-NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF JANUARY, 2025 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, PER DUPLICATE VOUCHER HERETO ATTACHED.

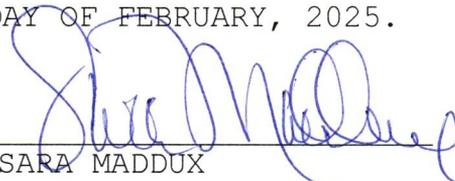
DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$	0
SHERIFF FEES		1,445.09
INFRACTIONS		4,642.54
TOBACCO		0
COUNTY ENFORCEMENT SURCHARGE		0.38
LAW LIBRARY		0
RECORD SECURITIES FEES		19.50
PRE-PD FEES TO SHERIFF		0
MISC. REIMBURSEMENT (INDIGENT DEFENSE)		0
TOTAL FEES	\$	<u>6,107.51</u>

TOTAL PAID \$6,107.51

CHECK No. 192503

RESPECTFULLY SUBMITTED THIS 11 DAY OF FEBRUARY, 2025.


SARA MADDUX
CLERK OF DISTRICT COURT

February 11, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, February 11th, 2025, with Chair Jim Cary, Vice Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported absentee voting for the March 4th Special Election will begin on February 12th. The new Payroll Deputy, Danielle McLaughlin, began on February 10th. I think she will be a great fit, catch on quickly, and be a great asset to our team. We are excited to have her and look forward to having our office back at full staff. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported projects at the jail are underway. They are working on ways to cut back on transportation expenses for out of county court hearings and hold them virtually. The jail population is 84. The Danville School District approved their SRO 28E with the Sheriff's Department and that will be presented to the Board of Supervisors at next week's meeting. The Sheriff's Department is currently hiring for a Deputy and a part-time clerical position. Assistant Land Use Administrator Jarred Lassiter stated there is currently a minor subdivision out for review and is hoping to present it to the Board of Supervisors next week. His office remains busy. Budget Director Cheryl McVey was present for an agenda item. Conservation Director Chris Lee reported his Conservation Board will meet tomorrow at Starrs Cave. County Treasurer Janelle Nalley-Londquist stated she has finished up interviews for the open Motor Vehicle Clerk position in her office. She is hoping to get an offer out soon. Her office remains busy. Emergency Management Director Shannon Prado stated there is wintery weather on its way. Please travel with caution and be safe. There will be a weather spotter class on March 4th at the Cornerstone Event Center from 6:00 – 8:00 PM for those who are interested in attending. Maintenance Director Rodney Bliesener reported his crew is busy. County Attorney Lisa Schaefer has been busy with jury trials most of January. She would like to thank Rodney and his crews for removing filing cabinets from her office during their transition to paperless files. While the County offices are closed on Monday, February 18th for Presidents Day, the County Attorney's office will be open along with the Courts. County Engineer Brian Carter stated that with the snow coming, his crew will be out clearing roads and preparing for the wintery mix. The contractors for the two bridges that he had bid for this winter, Danville Road North of Danville and North Gear Ave, are ready to begin the first part of March. He has a couple of items on the agenda today. Public Health Director Christa Poggemiller reported the starling birds they sent off for testing came back negative for the bird flu. They died from trauma. The flu is on the rise, and flu shots are still available at Public Health.

A FEMA Letter was presented during correspondence regarding flood control.

Approval of Renewals of Liquor License for 34 Raceway was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Request for Suspension of Real Estate Taxes was presented. County Treasurer Janelle Nalley-Londquist spoke on this and recommended approval. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a Tentative Agreement with the AFCME Bargaining Unit – Secondary Roads was presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a Tentative Agreement with the AFCME Bargaining Unit – Health Department was presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a Supplemental Agreement for Professional Engineering Services for DMC Bridge D-02/FHWA#143270 was presented. County Engineer Brian Carter spoke on this and recommended approval. McCampbell made a motion to approve and was seconded by Broeker.

Approval of a Resolution of Support for Application for STBG Funding for Pleasant Grove Road PCC was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Requested Bond Projects for FY26 was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Proposed Salary Increases for FY26 was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Elected Officials Salary Recommendations for FY2025/2026 was presented. Broeker spoke on this and recommended 10% for County Attorney, 7% for County Auditor, 6% for County Recorder, 6% for County Treasurer, 5% for County Sheriff, and 3% for County Supervisors. McCampbell stated his recommendation was 8% for the County Auditor and 2.5% for County Supervisors. McCampbell then made a motion to approve 10% for County Attorney, 7% for County Auditor, 6% for County Recorder, 6% for County Treasurer, 5% for County Sheriff, and 2.5% for County Supervisors and Broeker seconded.

Personnel Actions – Correctional Center – Addison Clayton, PT Cook, 6 month step increase, new rate of \$16.28 hourly, effective 3/13/25; Owen Stewart, Correctional Officer, 18 month step increase, \$52,259.27 yearly effective 3/13/25; Andrew Brown, Correctional Officer, 18 month step increase, \$52,259.27 yearly effective 3/2/25. McCampbell made a motion to approve all three personnel actions and was seconded by Broeker.

Reports-

1. Recorder's Report of Fees Collected, January 2025
2. Veterans Affairs Report of Fees Collected, January 2025

McCampbell motioned to approve February 4th, 2025, regular meeting minutes and was seconded by Broeker.

Broeker expressed his concern for the Franchise Fee that the City of Burlington is holding a Special Election for, and the effects it would have on the County should it pass.

Mike Jobe, 2006 Isabella St. Burlington, approached the Board of Supervisors regarding his ongoing issues with SEIRPC.

The meeting was adjourned at 10:19 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcourty.com

Jim Cary, Chair

Attest: Sara Doty, County Auditor