

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, March 18, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Payroll Reimbursement Claims
 - C. 2023 Amended Homestead Credits
 - D. Approval of 28E Agreement with Lee County for Portable Temporary Traffic Signals
 - E. Resolution #2025-015 and Final Plat of First Addition to Tucker Farms, LLC Subdivision
 - F. Contract with SEIRPC for Completion of Des Moines County Multi-Jurisdiction Hazard Mitigation Plan
 - G. Personnel Actions:
 1. Auditor (1)
 2. Conservation (1)
 3. Treasurer (1)
 - H. Minutes for Regular Meeting on March 11th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Accounts Payable Claims

03/18/2025 MEETING

\$1,047,198.07

Checks

\$95,744.94

Wire Transfer Pmnt

\$1,142,943.01

GRAND TOTAL

Payroll

3/21/25 Reimbursement Claims

3/18/25 Board Meeting

Reimbursements: \$352.02

Non-Cash Taxable: \$0



Des Moines County Auditor's Office
Sara Doty, Auditor & Commissioner of Elections

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232
Fax: 319-753-8227

March 18, 2025

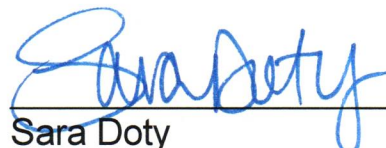
Honorable Board of Supervisors:

A list of additional and corrected claims for 2023 Homestead credits in accordance with Code of Iowa Chapter 425 is attached to this letter.

The Board of Supervisors may allow or disallow the credits as recommended.

I hereby request that the Homestead tax credits be approved as amended.

The amended Homestead is an increase of \$1,254.50.



Sara Doty
Des Moines County Auditor

District Cod	District Name	Year	Credit Type	Original Billed Amount	Adjusted Amount	Amount	Collected Amount	Uncollected Amount
001	BURL/BURL	2023	HOMESTEAD	1187413.55	1,377.80	1188791.35	593706.58	595084.77
030TA	BU/BU/03 ADD FLINT HILL TIF	2023	HOMESTEAD	2309.32	0.00	2309.32	1154.66	1154.66
041T	BU/BU/FLINT RIDGE	2023	HOMESTEAD	18304.96	0.00	18304.96	9152.48	9152.48
044T	BU/BU/PARK WEST REBATE	2023	HOMESTEAD	1065.84	0.00	1065.84	532.92	532.92
048T	BU/BU/DOWNTOWN TIF EXTEN	2023	HOMESTEAD	1065.84	0.00	1065.84	532.92	532.92
049T	BU/BU/2010 ADD FLINT HILL TIF	2023	HOMESTEAD	26761.14	0.00	26761.14	13380.57	13380.57
050	DANV/DANV	2023	HOMESTEAD	40633.6	0.00	40633.6	20316.79	20316.81
060	MED/MED	2023	HOMESTEAD	57435.55	0.00	57435.55	28717.77	28717.78
065T	ME/ME/MEDIAPOLIS HOUSING URA TIF	2023	HOMESTEAD	888	0.00	888	444	444
067TA	ME/ME/2014 ADD TO MEDIAPOLIS URA TIF	2023	HOMESTEAD	296	0.00	296	148	148
070	MT/BU	2023	HOMESTEAD	22856.08	0.00	22856.08	11428.04	11428.04
080	WB/WB	2023	HOMESTEAD	1719.63	0.00	1719.63	859.81	859.82
082T	WB/WB/PROPOSAL I	2023	HOMESTEAD	3126.6	0.00	3126.6	1563.3	1563.3
083T	WB/WB/PROPOSAL II	2023	HOMESTEAD	2501.28	0.00	2501.28	1250.64	1250.64
085T	WB/WB/TARGET AREA	2023	HOMESTEAD	5491.29	0.00	5491.29	2745.64	2745.65
087T	WB/WB/LUERS PK AREA TIF	2023	HOMESTEAD	6722.19	0.00	6722.19	3361.09	3361.1
090	WB/BU	2023	HOMESTEAD	8974.9	0.00	8974.9	4487.45	4487.45
092T	WB/BU/PROPOSAL II	2023	HOMESTEAD	303.52	0.00	303.52	151.76	151.76
094T	WB/BU/TARGET AREA	2023	HOMESTEAD	151.76	0.00	151.76	75.88	75.88
110	BENTON/MED	2023	HOMESTEAD	34147.35	0.00	34147.35	17073.67	17073.68
111	BENTON/MKSD	2023	HOMESTEAD	4101.02	0.00	4101.02	2050.51	2050.51
120	CC/BU	2023	HOMESTEAD	38213.58	0.00	38213.58	19106.78	19106.8
125	CC/BU	2023	HOMESTEAD	4104.58	0.00	4104.58	2052.29	2052.29
130	DV/DV	2023	HOMESTEAD	39761.74	0.00	39761.74	19880.86	19880.88
140	FL RIVER/BU	2023	HOMESTEAD	44048.25	-123.30	43924.95	22024.12	21900.83
141	FL RIVER/DV	2023	HOMESTEAD	39807.24	0.00	39807.24	19903.61	19903.63
142	FL RIVER/MED	2023	HOMESTEAD	10012.84	0.00	10012.84	5006.42	5006.42
143	FL RIVER/WB	2023	HOMESTEAD	255.74	0.00	255.74	127.87	127.87
150	FRANKLIN/DV	2023	HOMESTEAD	141.12	0.00	141.12	70.56	70.56
151	FRANKLIN/MED	2023	HOMESTEAD	28842.1	0.00	28842.1	14421.05	14421.05
160	HURON/MED	2023	HOMESTEAD	10839.36	0.00	10839.36	5419.68	5419.68
161	HURON/WP	2023	HOMESTEAD	256.32	0.00	256.32	128.16	128.16
170	JACKSON/MED	2023	HOMESTEAD	4066.56	0.00	4066.56	2033.28	2033.28
180	PL GROVE/DV	2023	HOMESTEAD	8596.12	0.00	8596.12	4298.06	4298.06
181	PL GROVE/MED	2023	HOMESTEAD	6763.83	0.00	6763.83	3381.91	3381.92
182	PL GROVE/NL	2023	HOMESTEAD	9829.92	0.00	9829.92	4914.96	4914.96
182T	WB/WB/PROP I EXPANSION	2023	HOMESTEAD	83737.14	0.00	83737.14	41868.56	41868.58
184T	WB/WB/WESTHIGHLAND SUB	2023	HOMESTEAD	8841.55	0.00	8841.55	4420.77	4420.78
190	TAMA/BU	2023	HOMESTEAD	29392.96	0.00	29392.96	14696.48	14696.48
191	TAMA/MED	2023	HOMESTEAD	11559.87	0.00	11559.87	5779.93	5779.94
197T	ME/ME/2016 ADD TO MEDIAPOLIS URA TIF	2023	HOMESTEAD	888	0.00	888	444	444
200	UNION/BU	2023	HOMESTEAD	37758.17	0.00	37758.17	18879.08	18879.09
201	UNION/FM	2023	HOMESTEAD	3981.41	0.00	3981.41	1990.7	1990.71
210	WS/ME	2023	HOMESTEAD	7547.55	0.00	7547.55	3773.77	3773.78
211	WS/MS	2023	HOMESTEAD	487.2	0.00	487.2	243.6	243.6
212	WS/WM	2023	HOMESTEAD	746.34	0.00	746.34	373.17	373.17
220	YELL SPRING/MED	2023	HOMESTEAD	18400.9	0.00	18400.9	9200.45	9200.45
221	YELL SPRING/MS	2023	HOMESTEAD	1098.81	0.00	1098.81	549.4	549.41
				\$1,876,248.62	\$1,254.50	\$1,877,503.12	\$938,124.00	\$939,379.12



Des Moines County

Certificate of Adjustment of Tax List Item

To the Treasurer of Des Moines County

You are hereby authorized to enter an adjustment of the current tax list, representing an INCREASE to the present abstract.

Adjustment is as follows:

Date:	8/21/2024
Name:	2633 SUBILBE AVE LLC
Tax District:	001 - BURL/BURL
Parcel Number:	11-30-252-025
Bill Number:	632470
Audit Number:	25-000066
Tax Charge Year:	2023
Adjustment Reason:	\$178.00 ADDED - TREAS CERT 6017 / PER ASSESSOR REM'D HMSTD CR (OWNED BY LLC SINCE 11-29-22)

Adjustment Amount:

First half tax:	89.00
Second half tax:	89.00
Total amount:	178.00

Signed:

Sara Doty by Cheryl McVey, Deputy 8-26-24
Sara Doty, Des Moines County Auditor Date

Debra A. Moore, Dep. Treas. 8-21-24
Janelle Nalley-Londquist, Des Moines County Treasurer Date

- 177.64



Des Moines County

Certificate of Adjustment of Tax List Item

To the Treasurer of Des Moines County

You are hereby authorized to enter an adjustment of the current tax list, representing a DECREASE to the present abstract.

Adjustment is as follows:

Date: 9/4/2024
 Name: AZAMAR DEBRA J
 Tax District: 001 - BURL/BURL

Parcel Number: 16-08-132-004
 Bill Number: 616687
 Audit Number: 25-000078
 Tax Charge Year: 2023
 Adjustment Reason: \$1,734.00 ABATED - TREAS CERT #6024 / PER ASSESSOR'S OFFICE RE-INSTATE DAV HMSTD CR
 Notes: PER EMAIL FROM BRANDI 8-26-24 @2:06 PM

Adjustment Amount:

First half tax: -867.00
 Second half tax: -867.00
 Total amount: -1734.00

Signed:

Sara Doty by Cheryl McVey, Deputy 9-5-24
 Sara Doty, Des Moines County Auditor Date

Debra H. Moore, Dep. Secy. 9-4-24
 Janelle Nalley-Londquist, Des Moines County Treasurer Date

+ 1733.08
Disabled Vet



Des Moines County

Certificate of Adjustment of Tax List Item

To the Treasurer of Des Moines County

You are hereby authorized to enter an adjustment of the current tax list, representing an INCREASE to the present abstract.

Adjustment is as follows:

Date: 9/5/2024
 Name: AZAMAR DEBRA C LIFE TENANT
 Tax District: 001 - BURL/BURL

Parcel Number: 16-09-101-026
 Bill Number: 626476
 Audit Number: 25-000079
 Tax Charge Year: 2023
 Adjustment Reason: \$298.00 ADDED - TREAS CERT #6025 / PER ASSESSOR'S OFFICE HMSTD CR REM'D
 Notes: PER EMAIL FROM BRANDI 8-26-24

Adjustment Amount:

First half tax: 149.00
 Second half tax: 149.00
 Total amount: 298.00

*65+ Homestead: # 119.04
 Reg. Homestead: # 177.64*

Signed:

Sara Doty by Cheryl Melley, Deputy 9-5-24
 Sara Doty, Des Moines County Auditor Date

Debra N. Vonore, Dep. Treas. 9-5-24
 Janelle Nalley-Londquist, Des Moines County Treasurer Date

*- 177.64
 65+ Homestead*



Des Moines County

Certificate of Adjustment of Tax List Item

To the Treasurer of Des Moines County

You are hereby authorized to enter an adjustment of the current tax list, representing an INCREASE to the present abstract.

Adjustment is as follows:

Date: 8/22/2024
 Name: SULLIVAN JOSEPH SCOTT & ALLEN DINA IRENE
 Tax District: 140 - FL RIVER/BU

Parcel Number: 10-21-176-013
 Bill Number: 615280
 Audit Number: 25-000070
 Tax Charge Year: 2023
 Adjustment Reason: \$122.00 ADDED - TREAS CERT #6020 / PER ASSESSOR'S OFF (HMSTD CR REMOVED)
 Notes: MELANIE'S LIFE ESTATE WAS REMOVED 12-21-22

Adjustment Amount:

First half tax: 61.00
 Second half tax: 61.00
 Total amount: 122.00

Signed:

Sara Doty by Cheryl M. Wiley, Deputy
Sara Doty, Des Moines County Auditor

8-26-24
Date

Janelle Nalley-Londquist, Dep. Treas.
Janelle Nalley-Londquist, Des Moines County Treasurer

8-27-24
Date

- 123.30
Homestead

28E AGREEMENT

With Des Moines County for the use of Portable Temporary Traffic Signals

WHEREAS,

Lee County has submitted an application to the Iowa DOT for the purchase of Portable Temporary Traffic Signals; and,

WHEREAS,

that application has been accepted and awarded to the lead applicant, Lee County, to receive \$50,000 from the Iowa TSIP (Traffic Safety Improvement Program) to be used for the purchase of such Portable Temporary Traffic Signals; and,

WHEREAS,

Lee County shall lead the purchase of such Portable Temporary Traffic Signals after July 1, 2025,

BE IT HEREBY AGREED, BE AND BETWEEN,

Lee County and Des Moines County that:

1. Lee County shall pay for all costs associated with the purchase of such Portable Temporary Traffic Signals,
 2. Lee County shall make the purchased Portable Temporary Traffic Signals available to Des Moines County when requested, and not in use by Lee County, until December 31, 2035, per section 1.d of the Iowa Department of Transportation Agreement for Traffic Safety Improvement Program Funding executed with Lee County, and
 3. Des Moines County shall be responsible for all costs of necessary repairs or replacement needed due to damages incurred while the Portable Temporary Traffic Signals are being utilized and/or in the possession of Des Moines County
 4. This Agreement shall be in full force and effect as soon as executed by both Lee County and Des Moines County and shall remain in force until December 31, 2035,
 5. Per Section 28E.8, Lee County shall be responsible for filing a copy of this agreement with Iowa's Secretary of State and record it with the Lee County Recorder's Office and submit it to the Iowa DOT to execute the Iowa Department of Transportation Agreement for Traffic Safety Improvement Program Funding.
-

**BOARD OF SUPERVISORS
LEE COUNTY, IOWA:**

Approved this _____ day of _____ 2025

Denise Fraise, Chairman

Attest: _____
Sherri Yasenchok, Auditor

**BOARD OF SUPERVISORS
DES MOINES COUNTY, IOWA:**

Approved this _____ day of _____ 2025

Attest: _____
Sara Doty, Auditor

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-015**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **First Addition to Tucker Farms, LLC Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **First Addition to Tucker Farms, LLC Subdivision**.

Approved and adopted this 18th day of March, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST: _____

Sara Doty, County Auditor

FINAL PLAT

INDEX LEGEND

Property Location: First Addition to Tucker Farms, LLC Subdivision in part SW1/4 SE1/4 Section 16, Township 71 North, Range 4 West Des Moines County, Iowa
 Surveyor: Robert H. Lance, Iowa P.L.S. #21980 rob@lancesurveying.com
 Return Document to: Lance Surveying Services (319) 986-6779
 1505 North Broadway Street, Mt. Pleasant, IA 52641
 Survey Requested by: Bill Tucker
 Proprietor: Tucker Farms LLC
 Survey Completed: 20 February 2025

Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | Tucker Farms2.dwg

Owner and Subdivider:

Tucker Farms LLC
 c/o Bill Tucker
 19536 180th Street
 New London, IA 52645

First Addition to Tucker Farms, LLC Subdivision

NOTES REQUIRED BY DES MOINES COUNTY OR BY UTILITY COMPANY:

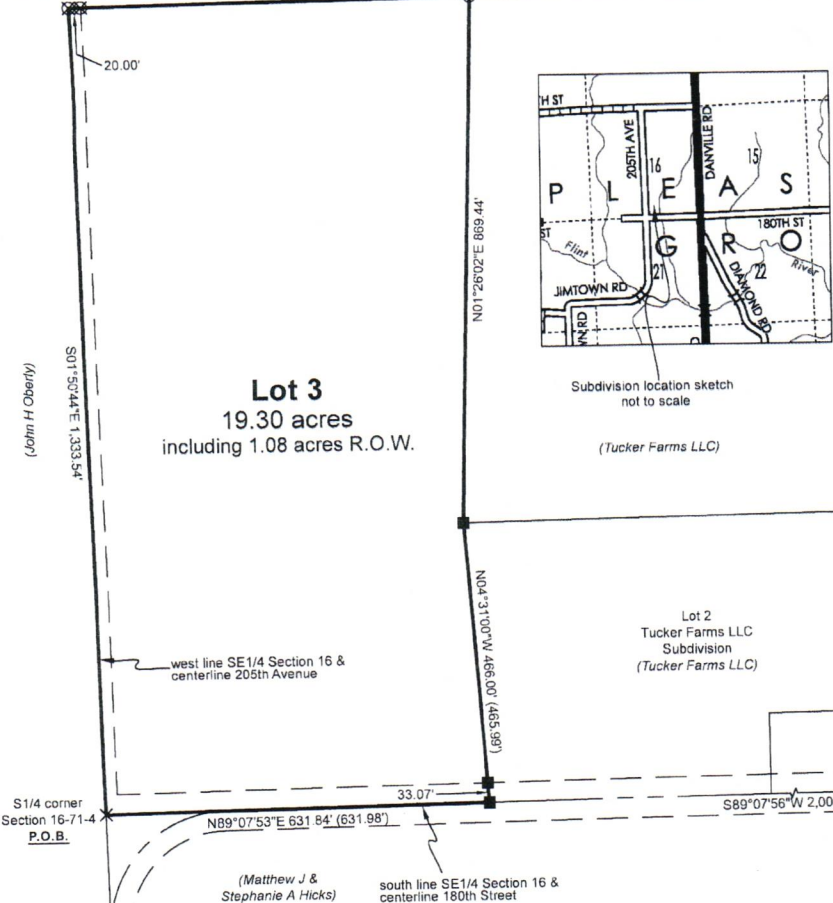
- Minimum building setback for any structure:
 Front Yard = 30'
 Side Yard = 15'
- Road Waiver: In addition to the claims exempted pursuant to Section 670.4(7) of the Iowa Code dealing with public roads, Des Moines County is not involved in the maintenance of this private right-of-way and is further held harmless for any costs in maintaining said road system or right-of-way, or for any other damages sustained pertaining to said road system or right-of-way.
- Utility Easements shall consist of all platted roadways, a 25-foot wide strip along all platted roadways, a 15-foot wide strip along the outer boundary of the subdivision, and a 15-foot wide strip surrounding any and all existing utility lines and interior lot lines within the subdivision, comprised of 7.5 feet on either side.

NW corner S1/2 SE1/4 Section 16-71-4 (Michael C Oberman) S89°05'35"W 659.86' NE corner S1/2 SE1/4 Section 16-71-4 S89°05'35"W 1,983.19'

First Addition to Tucker Farms, LLC Subdivision

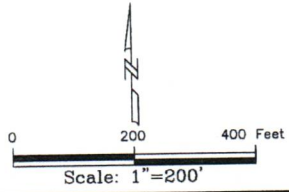
In part of the SW1/4 of the SE1/4 of Section 16, Township 71 North, Range 4 West of the 5th P.M., Des Moines County, Iowa, described as follows:

Commencing at the S1/4 corner of Section 16, said point being also the POINT OF BEGINNING; thence North 89°07'53" East, along the south line of the SE/4 of Section 16 and the centerline of 180th Street, 631.84 feet to the SW corner of Lot 2, Tucker Farms LLC Subdivision; thence North 04°31'00" West, 466.00 feet to the NW corner of said Lot 2; thence North 01°26'02" East, 869.44 feet to a point on the north line of the SW1/4 of the SE1/4 of Section 16; thence, along said line, South 89°05'35" West, 659.86 feet to the NW corner of the S1/2 of the SE1/4 of Section 16; thence South 01°50'44" East, along the west line of the SE1/4 of Section 16 and the centerline of 205th Avenue, 1,333.54 feet to the POINT OF BEGINNING, containing 19.30 acres, of which, 1.08 acres are public road right-of-way. The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.



PROFESSIONAL LAND SURVEYOR
 Robert Harris Lance
 Lic. No. 21980
 IOWA

Certification:
 I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.
 Robert H. Lance
 Iowa Professional Land Surveyor #21980
 License renewal date: December 31, 2025
 Pages covered by this seal: 1
 Date: 2/27/2025



- Legend:
- set 1/2"x30" rebar/orange cap #21980
 - found brass plug
 - found 1/2" rebar
 - found 3/4" pin
 - found 5/8" rebar
 - county road R.O.W. line
 - property line
 - road centerline
 - fence line
 - (#) dimension from previous record

**SOUTHEAST IOWA REGIONAL PLANNING COMMISSION
CONTRACT FOR SERVICES WITH
DES MOINES COUNTY**

Des Moines County, hereinafter referred to as Des Moines County, will contract with Southeast Iowa Regional Planning Commission (hereinafter SEIRPC) for assistance in developing and completing the Multi-Jurisdictional Hazard Mitigation Plan in accordance with the rules and regulations of the Iowa Department of Homeland Security and Emergency Management and FEMA. The terms of this contract between Des Moines County and SEIRPC dated this ____ day of _____ 2025.

SECTION 1. Scope of Services

SEIRPC will provide the following services:

1. Complete all necessary updates to the previous plan prior to June 1, 2026 to ensure no lapse in eligibility in HMGP funding.
2. SEIRPC shall conduct all data collection, meetings, interviews, surveys, and other public input relating to the compilation of the update of the Des Moines County Multi-Jurisdictional Hazard Mitigation Plan.
3. SEIRPC shall submit the Des Moines County Multi-Jurisdictional Hazard Mitigation Plan to Iowa Homeland Security and Emergency Management Department and FEMA accompanied by the completed Local Hazard Mitigation Plan Review Tool and the Mitigation Data Worksheet.
4. SEIRPC shall assure compliance with all applicable state and Federal statutes and regulations and any other applicable requirements pertaining to the update of the Des Moines County Multi-Jurisdictional Hazard Mitigation Plan.
5. SEIRPC shall perform all other actions necessary for the complete update of the Des Moines County Multi-Jurisdictional Hazard Mitigation Plan.

SECTION 2. Time of Performance

The services of SEIRPC shall commence on the date of the execution of this contract and shall be completed June 1, 2026, or upon notification from FEMA that the program closeout has been approved, and the final audit has been accepted.

SECTION 3. Method of Payment

Total payment to SEIRPC shall be as follows:

\$10,000	50%	June 1, 2025
\$7,500	75%	September 1, 2025
\$7,500	100%	End of contract period

Total payment to SEIRPC shall not exceed \$25,000. The County shall pay SEIRPC within 30 days upon receipt of an invoice requesting payment. Upon mutual agreement of both organizations, additional unforeseen charges may apply due to circumstances beyond the control of SEIRPC staff.

In the event of contract termination prior to program closeout, SEIRPC shall be compensated for the fair and reasonable cost of services rendered to the County along with all actual unreimbursed expenses.

SECTION 4. Personnel

SEIRPC represents that it has, or will acquire, all personnel necessary to perform the services under this contract.

SECTION 5. Records Available

At any time during normal business hours and as often as necessary, each party shall make available to FEMA, the State Auditor, and the General Accounting Office all financial and administrative records for their examination.

SECTION 6. Equal Opportunity in Employment

In connection with the performance of this Agreement, SEIRPC and Des Moines County shall comply with Section VI of the Civil Rights Act of 1964 (78 Stat. 214) as required by 24 CFR 576.79 and Amendments and Regulations issued thereto.

- Title VI of the Civil Rights Act of 1964 (P.L. 88-352).
- Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).
- The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)
- Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, 29 U.S.C. 794).
- Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)
- Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).
- Title VIII of the Civil Rights Act of 1968
- Executive Order 11063
- Executive Order 11246 and 11375
- Executive Orders 11625, 11432, and 12138
- Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)

SECTION 7. Termination by Des Moines County

Des Moines County may, by thirty (30) days written notice to SEIRPC terminate this contract in whole or in part at any time, either for Des Moines County's convenience or because of the reasonable failure of SEIRPC to fulfill its obligations under the contract. Upon receipt of such notice, SEIRPC shall have thirty (30) days to correct and cure any such failures. If SEIRPC is unable to correct and cure such failures, SEIRPC shall deliver to Des Moines County all documents as may have been accumulated by SEIRPC in performing this contract and cease performing services hereunder.

Notwithstanding the above, SEIRPC shall not be relieved of liability to Des Moines County for damages sustained by Des Moines County by virtue of any breach of contract by SEIRPC.

If this contract is terminated for the convenience of Des Moines County, SEIRPC shall be entitled to compensation as provided in Section 3 above.

SECTION 8. Contract Amendments

Any change or amendments to this contract will be enforceable only if made in writing and signed by authorized representatives of both Des Moines County and SEIRPC. This agreement contains the entire agreement between Des Moines County and SEIRPC concerning the scope of services, time of performance, payment responsibilities, termination requirements, and the respective obligations of the parties. Any prior agreements between the parties with respect to the subject matter of this contract, whether oral or written, which are not contained herein are superceded and of no force and effect.

SECTION 9. Termination of SEIRPC

SEIRPC may, by thirty (30) days written notice to Des Moines County, terminate this contract in whole or in part at any time, either for SEIRPC's convenience or because of the reasonable failure of Des Moines County to comply with the provisions contained in this contract. The notice shall specify the provisions(s) Des Moines County has not complied with and Des Moines County shall have thirty (30) days to correct and cure such failure. If Des Moines County is unable to correct and cure such failures, SEIRPC shall have the right, at its option, to terminate its services and receive compensation as provided in Section 3 above.

SECTION 10. Accounts

The grantee shall maintain books, records, documents and other evidence pertaining to all costs and expenses incurred and revenues received under this Contract to the extent and in such detail as will properly reflect all cost, direct and indirect, of labor, materials, equipment, supplies, services and other costs and expenses of whatever nature for which payment is claimed under this contract.

SECTION 11. Retention of Records

All records in the possession of SEIRPC pertaining to this contract shall be retained by SEIRPC for a minimum of five (5) years beginning with the date upon which the final payment to SEIRPC. All records shall be retained beyond the five-year period if audit findings have not been resolved within that period.

Des Moines County

Signed _____
Jim Cary, Chair
Des Moines County Supervisors

Date: _____

Southeast Iowa Regional Planning Commission

Signed _____
Mike Norris, Executive Director

Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Danielle McLaughlin Employee #: _____
Title: Payroll 1st Deputy Department: Auditor's Office

STATUS CHANGES

TERMINATION

- Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked 3/14/2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No

TRANSFER

- Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

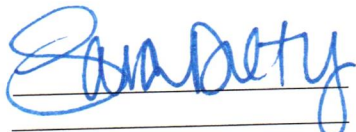
Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

Unpaid time for 3/10/25 7.5 hours; 3/11/25 2.5 hours;
total of 10 hours

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: 3/14/2025

Authorized by:  Department: Auditor Date: 3-14-25
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brandon Roland Employee # : _____
Title: Conservation Tech Department: Conservation

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by: Chris Lee Department: Conservation Date: 03/12/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 3/22/2025 Payroll Date: 4/04/2025

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

New Hire Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

24 Month step increase.

Previous Rate \$47,698.56 New Rate \$45,864.00
Previous Job Title: (if changed) _____
Effective Date: March 25, 2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Christine Hay Employee # : _____
Title: Clerk II – MV Department Department: Treasurer

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain _____ |

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

- | | |
|-----------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain _____ | |

SALARY ADJUSTMENT


- | | |
|---------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> New Hire | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input checked="" type="checkbox"/> Other, Explain _____ |

Unpaid time for 03/06/2025 – 7.50 hours

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Treasurer Date: 03/14/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 03/15/2025 Payroll Date: 03/21/2025

March 11, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, March 11th, 2025, with Chair Jim Cary, Vice Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty stated the March 4th Special Election was held last week. There were 2,853 voters making it a 13.49% turnout. There were a few issues with paper jamming in a machine at a precinct, but after an administrative recount on that precinct, all precincts are in balance. The post-election audit will take place at 1:00 P.M. today. IT Director Colin Gerst reported he will be at a conference this week. Sheriff Kevin Glendening reported Snowbull raised \$4,500 for the local canine units. Each West Burlington Police Department, Burlington Police Department, and the Des Moines County Sheriff's Department received \$1,500. The jail population is 85. County Attorney Lisa Schaefer stated Terri is in trial today for a local arson case. She is currently looking to hire a Victim Witness Coordinator. Assistant Land Use Administrator Jarred Lassiter stated his office remains busy. County Recorder Natalie Steffener reported her office is busy. Emergency Management Director Shannon Prado reported this coming Friday we are expecting our first round of severe weather so stay alert of your surroundings. There is currently a burn ban in place in Des Moines County. Maintenance Director Rodney Bliesener reported his crew remains busy. Local Health Director Christa Poggemiller reported her staff is busy. County Engineer Brian Carter stated there was a dust control bid opening yesterday. They will begin dust control sometime in April. Conservation Director Chris Lee reported they will be kicking off a hunting and fishing mentor program at The Drake on March 20th at 6:00 P.M. IHeart County Parks Banquet will be held at the Barn on the Ridge on April 3rd at 5:30 P.M.

No correspondence received.

Approval of Resolution #2025-013 and Final Plat of Second Addition to Olomon Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. Broeker made a motion to approve and was seconded by McCampbell.

INSERT RESOLUTION #2025-013

Approval of Resolution #2025-014 Appointing Des Moines County EMS District Trustees was presented. County Auditor Doty reported she drew names for the staggered terms. Dan Wirt – 1 year, Jim Mehaffy – 2 year, and Dan Frank – 3 years. Once their term is up for reelection, they will all be a three year term thereafter. McCampbell made a motion to approve and was seconded by Broeker.

INSERT RESOLUTION #2025-014

Approval of a Class C Liquor License – Annual Renewal for Harvest View Farms was presented. County Sheriff Glendening reported he has no issues with this renewal. McCampbell made a motion to approve and was seconded by Broeker.

Personnel Actions – County Attorney – Danielle Cassidy, Records Legal Assistant, 18-month step increase, new rate of \$39,017 yearly effective 3/11/25. Broeker made a motion to approve and was seconded by McCampbell. Correctional Center – Angela Dunham, Correctional Officer, Unpaid hours of 73.30; Payton Krogmeier, Correctional Officer, Unpaid hours of 77.11; Ceaira Kelley, Correctional Officer, 24-month step increase, new rate of \$53,287.41 yearly effective 4/1/25. McCampbell made a motion to approve all three and was seconded by Broeker. Conservation – Marcus Nack, Environmental Education Manager, 36-month step increase, new rate of \$58,094.40 yearly effective 3/19/25. Broeker made a motion to approve and was seconded by McCampbell.

Reports-

1. Recorder's Report of Fees Collected, February 2025
2. Clerk's Report of Fees Collected, February 2025

Broeker motioned to approve March 4th, 2025, regular meeting minutes and was seconded by McCampbell.

McCampbell motioned to approve March 7th, 2025, special meeting minutes and was seconded by Broeker.

Canvass Results of March 4th, 2025, Special Election were presented. County Auditor Doty reported the results. Broeker made a motion to approve the Canvass and was seconded by McCampbell.

West Burlington Independent School District Public Measure A	88.68% YES 11.32% NO
Des Moines County EMS District Public Measure B	91.74% YES 8.26% NO
Des Moines County EMS Trustees	Dan Wirt – 1 year Jim Mehaffy – 2 year Dan Frank – 3 year
City of Mediapolis EMS District Public Measure C	97.40% YES 2.60% NO
City of Mediapolis EMS Trustees	Chuck Massner – 1 year Brian Schmidgall – 2 year Brian Isom – 3 year
City of Burlington Gas & Electric Franchise Fee Public Measure D	46.99% YES 53.01% NO
Public Measure E	47.28% YES 52.72% NO

McCampbell attended a Conservation Board meeting. Broeker attended a Big River Wind Energy meeting.

The meeting was adjourned at 9:35 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair
Attest: Sara Doty, County Auditor