

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, March 25, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Set Dates for County Rural Resident Spring Cleanup
 - B. Resolution #2025-016 Request for Zoning Amendment, to rezone 10673 Memorial Park Road from “R-1” Single and Two-Family Residential to “C-1” General Commercial
 - C. Resolution #2025-017 and Final Plat of Belknap Grain Site Subdivision
 - D. Request for Abatement of Taxes for Parcel #10-35-252-12 in the City of West Burlington
 - E. Requested Bond Project – Election Hardware/Software
 - F. Personnel Actions:
 1. Correctional Center (2)
 2. Conservation (2)
 - G. Minutes for Regular Meeting on March 18th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

RURAL RESIDENT CLEAN-UP

The Des Moines County Board of Supervisors is sponsoring a county-wide rural clean-up, beginning **Monday, April 7th through Saturday, June 7th, 2025**. (Or until the county credits are depleted). You must furnish proof of residency.

The Des Moines County Landfill/Recycling Center will accept at no charge to **RURAL** Des Moines County residents, the following items:

Metal Items (Examples)	Household Items (Examples)
Lawn Mowers	Sofas/Chairs
Bicycles	Mattresses
Tin Roofing	Clothing not Suitable For Donation
Metal Cabinets	Rugs & Carpets
Bed Springs & Rails	
Swing Sets	Tables
Metal Fencing	Toys
Other Metal Items	

NOTE: No tires of any size and no electronic items (computer monitors and televisions, for example) will be accepted during this clean-up

Landfill hours are 8AM to 4PM – Monday through Friday
8AM to Noon – Saturday

RECYCLING CENTER – Appliances Included for this clean up only (examples below)

Refrigerators*	Washers	Air Conditioners
Freezers*	Dryers	Stoves

*All refrigerators & freezers must be empty of food

Recycling Center – 1818 West Burlington Ave., Burlington

Appointment only to drop off appliances and does not include weekends.

Materials not included for free:

Tires of any size	Auto Parts	Garbage
Demolition Material Lumber/Wood	Televisions/ Computer Monitors	

If you have any questions regarding what is free and what is not, please call the Landfill Office at 753-8722. Any other questions, please call the Des Moines County Regional Solid Waste Commission at 753-8126.



**DMC Regional
Landfill**



**Area
Recyclers**

DES MOINES COUNTY REGIONAL SOLID WASTE COMMISSION

Authorization for use of Cleanup Account Allocation

Project Name (Examples: Spring/Fall Cleanup, Mississippi River Cleanup, Building Demolition)	Spring Rural Resident Clean up
Beginning Date*: April 7, 2025	Ending Date: June 7, 2025
Dollar Amount Authorized for Project:	
Materials to be hauled:	
Hauler	
Entity in Charge of Project:	Des Moines County
Contact Name:	Sara Doty
Contact Phone Number:	319-753-8710
Authorized Signature:	
Member Entity (city or county name)	Des Moines County

See reverse for your allocated amount for the current year.

Note: the amount from the previous year may have changed due to the update in population.

*Please fax or email a completed form to (319) 753-8751 or management@dmcwaste.org **48 hours PRIOR** to bringing the material to the landfill. Contact the Des Moines County Solid Waste Commission if you have any questions concerning this form or the community cleanup allocation. Please call or email at 319-753-8126, management@dmcwaste.org.

Thank you for your cooperation.



DMC Regional Landfill



Area Recyclers

For Year 2024

ENTITY	Account #	Updated Allocation
Burlington	595	\$26,839.00
Danville	511	\$914.00
Des Moines County	226-2	\$13,296.00
Mediapolis	521	\$1,644.00
Middletown	526	\$535.00
Morning Sun	561	\$872.00
Mount Pleasant	554	\$8,751.00
New London	541	\$1,937.00
Rome	600	\$113.00
Salem	571	\$464.00
West Burlington	549	\$3,161.00
Westwood	581	\$127.00
Winfield	591	\$1,131.00
TOTALS		\$59,784.00

Based on \$1.00/capita

Population updated January 2023 (Based on 2020 census information)

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-016**

WHEREAS in accordance with Chapter 335 of the Code of Iowa, and Des Moines County Zoning Ordinance (Ordinance No. 34), the Des Moines County Board of Supervisors may approve an amendment to the County Zoning Ordinance, including the zoning classification of one or more parcels of land, and

WHEREAS Don Chipman and Michael Smith requested to rezone the property at 10673 Memorial Park Road from "R-1" Single and Two-Family Residential to "C-1" General Commercial, in order to allow the establishment of an auto sales business, and

WHEREAS on Tuesday, March 11, 2025, the Des Moines County Zoning Commission voted 4-0 (with 1 abstention) to recommend denial of the aforementioned zoning amendment request, after finding sufficient evidence that the proposed amendment would constitute an example of 'spot zoning', which is clearly discouraged in Division 120, Section E(3) of the Des Moines County Zoning Ordinance, and

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby denies the request to amend the Official Zoning Map by rezoning the property at 10673 Memorial Park Road from "R-1" Single and Two-Family Residential to "C-1" General Commercial.

Approved and adopted this 25th day of March, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST:

Sara Doty, County Auditor

Proposed Commercial Rezoning - 10673 Memorial Park Rd



Northview Dr

CEMETERY

115th Ave

Memorial Park Rd

Iroquois Rd

61

BURLINGTON CITY LIMITS

Irish Ridge Rd

Plank Rd

West Burlington Ave

Plank Rd

Surrey Rd

Roosevelt Ave

Yoder Dr

Douglas Ave

Sunnyside Ave

1,000

500

2,000

Feet

Legend



Proposed Rezoning to C-1 Commercial



Proposed Auto Sales Lot

Current Zoning



A-1 Agricultural District



R-1 Residential District

DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-017

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Belknap Grain Site Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Belknap Grain Site Subdivision**, with the following conditions:

- The following provisions of the Des Moines County Subdivision Ordinance shall be waived, provided that Lot 1 will be used solely for grain storage, and will therefore not require sanitary sewer service:
 - Article VI, Section C(4), to allow for a lot size under 0.92 acres.
 - Article VI, Section C(5), to allow for a lot width under 120 feet.

Approved and adopted this 25th day of March, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST:

Sara Doty, County Auditor

BELKNAP GRAIN SITE SUBDIVISION

PERIMETER DESCRIPTION:

PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 72 NORTH, RANGE 3 WEST, OF THE 5TH P.M., DES MOINES COUNTY, IOWA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 24; THENCE S00°16'32"E 335.06' ALONG THE WEST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 24 TO THE PLACE OF BEGINNING; THENCE S89°19'17"E 197.97'; THENCE S00°16'32"E 80.01'; THENCE N89°19'17"W 197.97' TO THE WEST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 24; THENCE N00°16'32"W 80.01' ALONG SAID WEST LINE TO THE PLACE OF BEGINNING, CONTAINING 0.36 ACRES MORE OR LESS, SUBJECT TO ESTABLISHED ROAD AND SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

NOTE: THE WEST LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 72 NORTH, RANGE 3 WEST IS ASSUMED TO BEAR S00°16'32"E.

NOTE: BEARINGS SHOWN HEREON ARE BASED ON IGRC'S ZONE 14 (BURLINGTON), HORIZONTAL DATUM: NAD 83 (NA2011) EPOCH 2010.00 AND ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.

NOTES REQUIRED BY DES MOINES COUNTY OR UTILITY COMPANY:

- MINIMUM BUILDING SETBACK FOR ANY NEW STRUCTURE:
FRONT YARD = 30'
SIDE YARD = 15'
- ROAD WAIVER: IN ADDITION TO THE CLAIMS EXEMPTED PURSUANT TO SECTION 670.4(7) OF THE IOWA CODE DEALING WITH PUBLIC ROADS, DES MOINES COUNTY IS NOT INVOLVED IN THE MAINTENANCE OF THIS PRIVATE RIGHT-OF-WAY AND IS FURTHER HELD HARMLESS FOR ANY COSTS IN MAINTAINING SAID ROAD SYSTEM OR RIGHT-OF-WAY OR FOR ANY OTHER DAMAGES SUSTAINED PERTAINING TO SAID ROAD SYSTEM OR RIGHT-OF-WAY.
- UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED ROADWAYS, A 25 FOOT WIDE STRIP ALONG ALL PLATTED ROADWAYS, A 15 FOOT WIDE STRIP ALONG THE OUTER BOUNDARY OF THE SUBDIVISION, AND A 15 FOOT WIDE STRIP SURROUNDING ANY AND ALL EXISTING UTILITY LINES AND INTERIOR LOT LINES WITHIN THE SUBDIVISION, COMPRISED OF 7.5 FEET ON EITHER SIDE.

INDEX LEGEND

LOCATION: PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 24, TOWNSHIP 72 NORTH, RANGE 3 WEST, OF THE 5TH P.M., DES MOINES COUNTY, IOWA

REQUESTOR: CODY M. & RENEE A. BELKNAP

PROPRIETOR: MICHAEL W. & ANNETTE M. BELKNAP

SURVEYOR: MATT CLOVER

COMPANY: KLINGNER & ASSOCIATES, P.C.

610 N. 4TH ST., SUITE 100

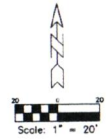
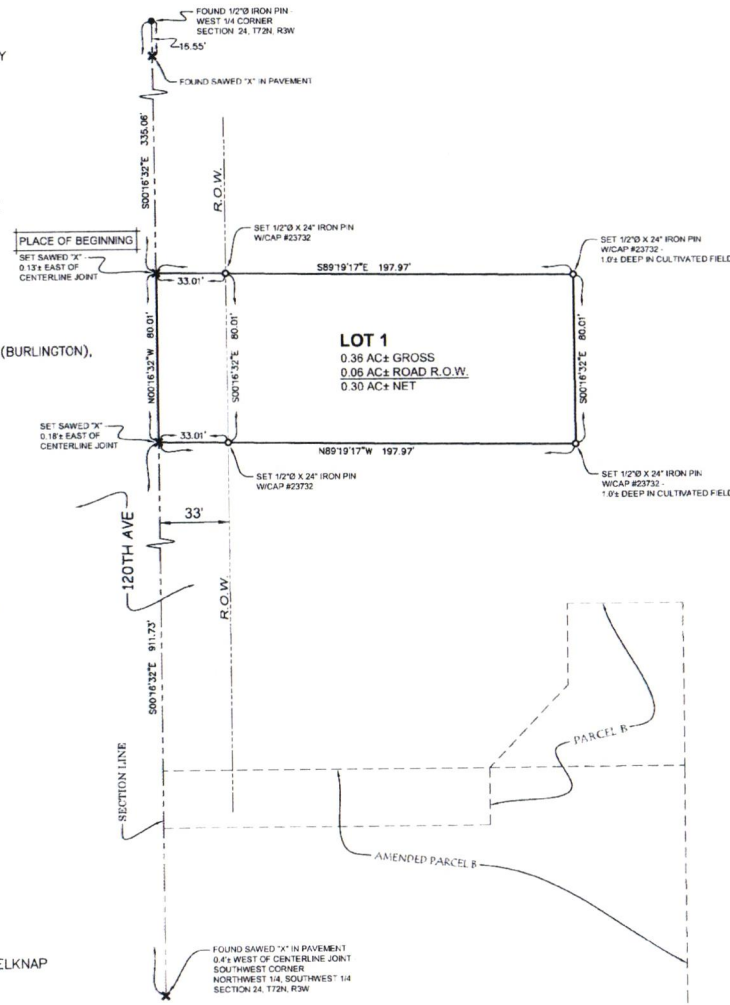
BURLINGTON, IA 52601

mclover@klingner.com / (319) 752-3603

RETURN TO: MATT CLOVER AT ABOVE ADDRESS

OWNER:
MICHAEL W. & ANNETTE M. BELKNAP
26541 NORTHFIELD RD
MEDIAPOLIS, IA 52637

SUBDIVIDER:
CODY M. & RENEE A. BELKNAP
26541 NORTHFIELD RD
MEDIAPOLIS, IA 52637

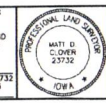


LEGEND

- INDICATES 1/2" x 24" IRON PIN W/CAP #23732 SET
- ✕ INDICATES SAWED "X" FOUND OR SET
- (R) INDICATES RECORDED DISTANCE
- ALL DISTANCES ARE MEASURED UNLESS OTHERWISE NOTED

I HEREBY CERTIFY THAT THIS LAND SURVEY DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

DATE: 3/16/25
MATT D. CLOVER, P.L.S. 23732
MY LICENSE RENEWAL DATE IS DEC. 31, 2025
SIGNED, COMPILED BY: MDC



KLINGNER & ASSOCIATES, P.C.
A full registered engineer & architect P.C. and their divisions shall be responsible for the design and construction of all structures, buildings, bridges, roads and easements, including all other structures and easements, and shall not be responsible for the design and construction of any other structures and easements.

NON-BUILDING DESIGN ONLY
FULL SCALE DRAWING HAS BEEN PREPARED USING STANDARD SCALES. REDUCED SIZE COPIES MAY NOT CONFORM TO STANDARD SCALES.

DRAWN: GEP
CHECKED: MDC
BOOK: 272A
PAGE: 40
NO.
REVISIONS
DATE: 3/6/25

KLINGNER & ASSOCIATES, P.C.
Engineers • Architects • Surveyors
Burlington, Iowa
610 N. 4th Street, Suite 100
Burlington, IA 52601
www.klingner.com
Quincy A. Klinger, P.E.
Geography & Planning, Inc.
Quincy A. Klinger, P.E.

FINAL PLAT
BELKNAP GRAIN SITE
SUBDIVISION

8178-2
25-2011
SHEET NO.
1 OF 1

FOR COUNTY RECORDER'S USE ONLY

FOR CITY / COUNTY OFFICIAL'S USE ONLY



RECEIVED

MAR 17 2025

DES MOINES COUNTY TREASURER
COURTHOUSE BURLINGTON, IA

March 14, 2025

Des Moines County Supervisors
PO Box 784
Burlington, IA 52601
RE: Abatement of Property Taxes

On January 10, 2025, the City of West Burlington acquired Parcel #10-35-252-012 (Lot N). There were no Prorated taxes collected and there is currently \$642 due for the second installment of the 2023 real estate taxes.

Also enclosed is the Warranty Deed showing Parcel #10-35-252-12 (Lot N) transfer from Westland Mall Realty Holding LLC to the City of West Burlington on January 24, 2025.

The city is asking for the 2nd half installment of the 2023 RE taxes due March 1, 2025 to be abated and the 2024 RE taxes (payable 2025-2026) that will bill out in August 2025 to be abated as well.

This lot was acquired for the street and the remainder of the lot will be vacant with no foreseeable plans and the city is not generating any income from them.

Please contact me if you have any questions regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Angela K. Moore".

Angela K. Moore
Finance Manager

Requested Bond Projects 2026

AMOUNT	DESCRIPTION	DEPARTMENT	Shane	Jim	Tom
37,950	Lexipol & RMS software - required	Sheriff	X	X	X
8,300	Lexipol Software - required	Jail	X	X	X
150,000	Maintenance-Capital projects all buildings-required	Maintenance	X	X	X
17,500	Tyler Eagle Recorder-required	IT	X	X	X
140,000	Tyler Property Management & Cashiering-required	IT	X	X	X
165,260	Software for county offices- required	IT	X	X	X
25,000	Data Backup Replication	IT			
25,000	Data Backup Immutable	IT			
21,000	Microsoft SQL Server License	IT			
20,000	DataCenter UPS Power System	IT			
18,750	County PC Replacements	IT			
21,000	Department Switch Upgrades	IT			
275,000	Sheriff Parking Lot	Maintenance			
59,855	Election Hardware and Software FVS & FVT to replace OVI & OVO	Auditor			
984,615	SUBTOTAL				
717,147	ICAP/WESTBEND/WESTERN SURETY CO (Warth)				
1,995,000	Health Insurance (added 5% to FY25 number)				
3,696,762	TOTAL				

3 yrs 0 int Total hardware cost \$137,070 for 17 FVS, 15 FVT, & 40 rolls of paper, = 137,070
divided by 3 = 45,690 + 14,165 (annual software license/warranty) = 59,855



Des Moines County Iowa

Budgetary Proposal

Tabulation Only Solution

Submitted By Henry M. Adkins & Son, Inc.

Proposal Date: March 17, 2025

Expiry Date: September 17, 2025

Product Description	# Units	Unit Price	Extended Price
Hardware			
Unisyn FreedomVote Scan (FVS) Precinct Scanner with Ballot Box Includes Transport Media (TM), battery backup, paper roll, one year firmware and one year warranty	17	\$ 5,625	\$ 95,625
Unisyn FreedomVote Tablet (FVT) Ballot Marking Device (BMD) Includes battery backup, keypad, headphones, paper roll, one year firmware and one year warranty	15	\$ 3,565	\$ 53,475
Unisyn OpenElect Voting Central Scan (OVCS) High Speed Ballot Scanner Includes computer, dust cover, software, one year firmware and one year warranty	0	\$ 33,000	\$ -
Unisyn miniOpenElect Voting Central Scan (miniOVCS) High Speed Ballot Scanner Includes software, one year firmware and one year warranty	0	\$ 8,100	\$ -
Transport Media (TM) Encrypted thumb drive used to load machines and tabulate results	0	\$ 100	\$ -
Election Management System Computer OpenElect Central Suite (OCS) Election Management Software installed	0	\$ 4,850	\$ -
FVS Paper Rolls Replacement of OVO paper rolls for FVS paper rolls	40	\$ 3.00	\$ 120
Hardware Extended Total			\$ 149,220
Software			
OpenElect Central Suite (OCS) Election Management Software Includes Tabulation Only Software	0	\$ -	\$ -
Auditor Software Package Risk Limiting Audit (RLA), adjudication and write-in software	0	\$ 7,500	\$ -
Software Extended Total			\$ -
Hardware and Software Subtotal			\$ 149,220
Services			
Implementation Services Includes project management, installation, and acceptance testing	1	\$ 2,250	INCLUDED
Staff Training Includes staff training on all hardware and software	1	\$ 2,250	INCLUDED
Poll Worker Training Includes poll worker training for two (2) days	0	\$ 2,250	\$ -
Election Day Support Includes an Adkins' representative on-site for election day	0	\$ 2,250	\$ -
Services Extended Total			\$ -
Subtotal			\$ 149,220
Customer Discount Includes trade-in allowance and recycling of existing equipment			\$ (13,500)
Freight	30	\$ 45	\$ 1,350
Total Solution Purchase Price		\$	137,070



Des Moines County Iowa

Budgetary Proposal

Tabulation Only Solution

Submitted By Henry M. Adkins & Son, Inc.

Proposal Date: March 17, 2025

Expiry Date: September 17, 2025

Product Description	# Units	Unit Price	Extended Price
Annual Software and Firmware Licensing			
OpenElect Central Suite (OCS) Software License	1	\$ 3,500	\$ 3,500
Auditor Software Package License	0	\$ 1,500	\$ -
OpenElect Voting Optical (OVO) Firmware License	0	\$ 90	\$ -
FreedomVote Scan (FVS) Firmware License	17	\$ 90	\$ 1,530
OpenElect Voting Interface - Vote Center (OVI-VC) Firmware License	0	\$ 60	\$ -
FreedomVote Tablet (FVT) Firmware License	15	\$ 60	\$ 900
OpenElect Voting Central Scan (OVCS) Software/Firmware License	0	\$ 2,050	\$ -
mini OpenElect Voting Central Scan (mini OVCS) Software/Firmware License	2	\$ 750	\$ 1,500
Total Annual Software and Firmware			\$ 7,430
Annual Maintenance / Extended Warranty (Gold Package)			
OpenElect Voting Optical (OVO) Gold Maintenance Package	0	\$ 200	\$ -
FreedomVote Scan (FVS) Gold Maintenance Package	17	\$ 205	\$ 3,485
OpenElect Voting Interface - Vote Center (OVI-VC) Gold Maintenance Package	0	\$ 145	\$ -
FreedomVote Tablet (FVT) Gold Maintenance Package	15	\$ 150	\$ 2,250
OpenElect Voting Central Scan (OCVS) Gold Maintenance Package	0	\$ 2,850	\$ -
mini OpenElect Voting Central Scan (mini OVCS) Gold Maintenance Package	2	\$ 500	\$ 1,000
Total Annual Gold Maintenance / Extended Warranty			\$ 6,735
Total Annual Software, Firmware and Maintenance Fees		\$	14,165
Three (3) year interest free (0%) financing available			

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Peyton Krogmeier Employee #: _____
Title: PT Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☒ Military
☐ Other, Explain _____

Unpaid hours 77.11.


Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Correctional Center Date: March 17, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: March 15, 2025 Payroll Date: March 21, 2025

Emailed Payroll: 03-17-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Angela Dunham Employee #: 00920
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☒ Medical ☐ Military
☒ Other, Explain
FMLA/Unpaid Hours: 73.30

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____


LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Correctional Center Date: March 17, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: March 15, 2025 Payroll Date: March 21, 2025

Emailed Payroll: 03-17-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jacklyn Goodman Employee # : _____
Title: Naturalist Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

12 Month step increase.

Previous Rate \$42,806.40 New Rate \$44,640.96
Previous Job Title: (if changed) _____
Effective Date: April 3, 2025

Authorized by: Chris Lee Department: Conservation Date: 09/26/2024
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 4/12/2025 Payroll Date: 4/18/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Derek Hester Employee # : _____
Title: Conservation Tech Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

24 Month step increase.

Previous Rate \$45,864.00 New Rate \$47,698.56
Previous Job Title: (if changed) _____
Effective Date: April 2, 2025

Authorized by: Chris Lee Department: Conservation Date: 03/19/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 4/12/2025 Payroll Date: 4/18/2025

March 18, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, March 18th, 2025, with Chair Jim Cary, Vice Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported the March 4th Special Election is balanced and closed out. Her office remains busy. IT Director Colin Gerst reported he was at the ISAC Conference last week. His office remains busy. Sheriff Kevin Glendening reported the jail population at 86. His office remains busy. Conservation Director Chriss Lee reported a couple events taking place. This coming Thursday they will hold a dinner at the Drake for Hookin Hunt University. This is for a group of youth that wish to be mentored in hunting and fishing. April 3rd will be an IHeart County parks at the Barn on the Ridge. For more information regarding these events, please visit the Des Moines County Conservation website. Maintenance Director Rodney Bliesener reported his crew cleaned up the snow we received this weekend. The sun came out and helped melt it away rather quickly. Assistant Land Use Administrator Jarred Lassiter stated he has items on the agenda today, and more for next week. His office remains busy. County Treasurer Janelle Nalley-Londquist reported her office is busy receiving tax payments, along with registering new vehicles. Emergency Management Coordinator Shannon Prado reported we potentially have some thunderstorms coming tonight, early tomorrow. Possibility it will snow on Wednesday. The burn ban is still in effect for Des Moines County. Safety Director Angela Vaughan reported there will be a tornado drill next Wednesday. If we are having bad weather at the time, they will cancel the drill. Public Health Director Christa Poggemiller reported an event taking place this weekend at Westland Mall. For more information, visit the Des Moines County Public Health Website. County Engineer Brian Carter reported his crews were also out over the weekend with the snow we received. His office has a lot of projects currently in progress. Both bridge closures are progressing.

No correspondence received.

Approval of Accounts Payable Claims in the amount of \$1,142,943.01 was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Payroll Reimbursement Claims in the amount of \$352.02 was presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of 2023 Amended Homestead Credits was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of a 28E Agreement with Lee County for Portable Temporary Traffic Signals was presented. County Engineer Brian Carter spoke on this and recommended approval. Broeker made a motion to approve and was seconded by McCampbell.

Approval of Resolution #2025-015 and Final Plat of First Addition to Tucker Farms, LLC was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. McCampbell made a motion to approve and was seconded by Broeker.

INSERT RESOLUTION #2025-015

Approval of a Contract with SEIRPC for Completion of Des Moines County Multi-Jurisdiction Hazard Mitigation Plan was presented. Emergency Management Coordinator spoke on this and recommended approval. Broeker made a motion to approve and was seconded by McCampbell.

Personnel Actions – Auditor – Danielle McLaughlin, Payroll 1st Deputy, Unpaid time of 10 hours, Resignation effective 3/14/25. McCampbell made a motion to approve and was seconded by Broeker. Conservation – Brandon Roland, Conservation Tech, 24-month step increase, new rate of \$45,864 yearly effective 3/25/25. Broeker made a motion to approve and was seconded by McCampbell. Treasurer – Christine Hay, Clerk II MV Department, Unpaid time of 7.5 hours for 3/6. McCampbell made a motion to approve and was seconded by Broeker.

Broeker motioned to approve March 11th, 2025, regular meeting minutes and was seconded by McCampbell.

Broeker attended ISAC and a Mental Health Agency of Southeast Iowa meeting. McCampbell attended ISAC. Cary attended a RUSS meeting.

The meeting was adjourned at 9:37 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair

Attest: Sara Doty, County Auditor