

## MINUTES OF THE BOARD OF REVIEW

### RE-ORGANIZATIONAL MEETING

May 5, 2025

On Monday, May 5, 2025, the Des Moines County Board of Review assembled in the 4<sup>th</sup> floor Meeting Room in the Des Moines County Courthouse, Burlington, Iowa, for the purpose of organizing the local Board of Review as provided in Iowa Code Section 441.33.

The meeting was called to order on this day at 8:30 a.m. by Bob Gerdes. The board members present were Bob Gerdes, Steve Stoller, and Barbara Kelley. Assessor Matt Warner, Deputy Andrea Bowen was also present.

Motion to approve the minutes from the meeting of June 24, 2024 was made by Gerdes, second by Kelley. All Aye.

Next agenda item was appointing roles for the Board of Review. First, the Board determined Bob Gerdes would remain the Chairman of the Board of Review, and Barbara Kelley would remain the Clerk. New Board member Steve Stoller would be Vice Chairman. Warner stated the rate of \$150 per diem would be used for the 2025 session.

The next agenda item was the Board of Review policies. The board reviewed the current policies and felt that no changes were required. The Board confirmed the format of oral hearings. Hearings would be handled only in person and not over the telephone or via video conference. Warner stated that signage for the public meetings would be placed outside of the meeting room to encourage access to the meeting space.

Warner noted there was one untimely filed petition by Rodger Miller. ~~Warner said~~ Miller said he would resubmit a petition during the appropriate appeal time frame. There were no omitted assessments to act on.

Warner informed the Board of an error affecting approximately 1,100 agricultural parcels. He explained that after assessment notices were mailed, it was discovered that parcels with a soil type labeled as "Water" were incorrectly valued due to a mislabeling in the soil classification. As a result, the assessments for those parcels were inaccurately calculated. A copy of the change parcels will be kept with the record.

Warner presented the proposed corrections and shared a form letter to be sent to the affected property owners. The letter would inform them that the Board of Review had exercised its discretion to correct the assessments. He emphasized that the corrections would result in decreased valuations for all impacted parcels. Gerdes made a motion to approve the changes and send notifications to the taxpayers, second by Kelley. All Aye.

Warner provided an update on pending PAAB and District Court Cases.

The Board set the following tentative dates for future meetings:

May 12, 2025	8:00 AM	4 <sup>th</sup> Floor Conference Room
May 13, 2025	8:00 AM	4 <sup>th</sup> Floor Conference Room
May 14, 2025	8:00 AM	4th Floor Conference Room
May 19, 2025	8:00 AM	4th Floor Conference Room
May 20, 2025	8:00 AM	4th Floor Conference Room
May 22, 2025	8:00 AM	4th Floor Conference Room
May 28, 2025	8:00 AM	4th Floor Conference Room
May 30, 2025	8:00 AM	4th Floor Conference Room

Said meetings will take place at the Des Moines County Courthouse in the 4<sup>th</sup> floor Conference Room. If additional meetings are required, the board will set the date and publish the agenda for public meetings.

No public comment.

No further action came before the Board on this day.

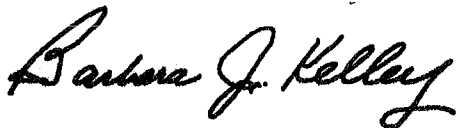
Motion to adjourn was made by Gerdes, second by Stoller. The meeting was adjourned at 10:40 a.m.



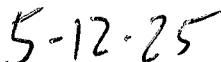
Robert Gerdes, Chairman



Steve Stoller, Vice Chairman



Barb Kelley, Clerk



Date: