

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 5th, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Payroll Reimbursement Claims
 - C. Resolution #2025-039 to Designate Voting Representatives for the Iowa State Association of Counties
 - D. Resolution #2025-040 Setting Time & Date of Public Hearing for Zoning Ordinance #34 Amendment
 - E. Fireworks Permit for Mediapolis Town & Country Days August 23, 2025
 - F. Personnel Action:
 1. Correctional Center (1)
 2. Public Health (1)
 - G. Reports:
 1. Veterans Affairs Report of Fees Collected, July 2025
 - H. Minutes for Regular Meeting on July 29th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / SEIRPC

RE: Wind Ordinance, Road Use

Accounts Payable Claims

08/05/2025 MEETING

\$1,305,297.81

Checks

\$233,809.67

Wire Transfer Pmnt

\$1,539,107.48

GRAND TOTAL

Resolution 2025-039
To Designate Voting Representatives for the Iowa State Association of Counties

WHEREAS, Des Moines County (“County”) is a member of the Iowa State Association of Counties; and

WHEREAS, the ISAC Articles of Incorporation were updated in November 2024 to require the County to designate, through resolution by its Board of Supervisors, its County Voting Representatives; and

WHEREAS, only the designated County Voting Representatives have the power to vote on behalf of the County at ISAC; and

WHEREAS, the County Voting Representatives must be either elected county officials or the principal officer for each county department represented by an Affiliated Association of ISAC.

NOW, THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors, effective immediately, hereby designates the following persons as County Voting Representatives for ISAC:

Iowa State Association of County Supervisors: **Jim Cary, Shane McCampbell, Tom Broeker, ,**
Iowa State Sheriffs’ and Deputies’ Association: **Kevin Glendening**
Iowa County Attorneys Association, Inc.: **Lisa Schaefer**
Iowa State Association of County Auditors: **Sara Doty**
Iowa State County Treasurers Association: **Janelle Nalley-Londquist**
Iowa County Recorders Association, Inc.: **Natalie Steffener**
Iowa County Engineers Association: **Brian Carter**
Iowa State Association of Assessors: **Matthew Warner**
Iowa Community Services Association: **Ken Hyndman**
Iowa Emergency Management Association: **Shannon Prado**
County Conservation Directors Association of Iowa: **Chris Lee**
Iowa Environmental Health Association, Inc.:
Iowa Counties Public Health Association: **Christa Poggemiller**
County Zoning Officials of Iowa:
Iowa Counties Information Technology Organization: **Colin Gerst**
Iowa Association of County Commissioners and Veterans Service Officers, Inc.: **Brooke Marland**

The County shall forward a copy of this Resolution with the names of the designated County Voting Representatives to support@iowacounties.org.

Approved by the Des Moines County Board of Supervisors on August 5th, 2025.

Jim Cary, Board Chair

**RESOLUTION SETTING TIME AND DATE OF PUBLIC HEARING FOR ZONING
ORDINANCE AMENDMENT**

Resolution # 2025-040

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on a proposed amendment to the Des Moines County Zoning Ordinance (Ordinance #34) for Tuesday, August 12, 2025, at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The proposed amendment involves the proposed rezoning of a parcel of land at 11238 Memorial Park Road from "R-1" Single and Two-Family Residential to "C-1" General Commercial.
- 3) The Des Moines County Auditor is hereby directed to publish the notice and text of the proposed amendment as required by law.

APPROVED this 5th day of August, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chairman

Shane McCampbell, Vice-Chairman

Tom Broeker, Member

ATTEST: _____
Sara Doty, Auditor



DES MOINES COUNTY

APPLICATION FOR FIREWORKS DISPLAY PERMIT

(Applications should be submitted two weeks prior to event)



APPLICANT INFORMATION:

Organization/Individual Hosting Event: Mediapolis Town & Country Days
Applicant Name: J&M Displays, Inc
Mailing Address: 18064 170th Ave E-mail: nina@jandmdisplays.com
City: Yarmouth State: IA Zip Code: 52160

SITE INFORMATION:

Address/Location of Display: 725 N. Northfield - Youth Soccer fields
See attached

DISPLAY INFORMATION:

Company conducting the display: J&M Displays, Inc
Mailing Address: 18064 170th Ave E-mail: nina@jandmdisplays.com
City: Yarmouth State: IA Zip Code: 52160
Date of Display: August 23rd, 2025 Time of Display: 9:30pm
*Alternate Date: N/A Time of Display: N/A
Description of Effects: (Aerial, Ground, Set Pieces, Size, Quantity and approximate length of Display)
See Attached

OPERATOR:

Name and cell phone number of Certified Fireworks Shooter who will be responsible for igniting the display. Please note: this person must be on-site during the display. **Include a copy of Certification with this permit application.**

Name: Taylor Hinesley Cell Phone: 319-572-5593
Alternate: Kelsie Hinesley Cell Phone: 515-341-7414

Have you contacted your local Fire Department with the date, time, and location of your Fireworks Display?

YES ☒ NO ☐

EMERGENCY CONTACT INFORMATION:

Display Company's contact person during event: Jim Detken

Phone: 319-759-1681 Alternate Phone: _____

SIGNATURE:

Applicant Signature: Nina Schneider Date: 7/25/25

You must submit the following documentation before your application will be submitted to the Board of Supervisors:

- ☒ Completed Application
- ☒ Certificate of Authorized Fireworks Shooter
- ☒ Payment

Return to: Des Moines County Auditor
513 N. Main St.
Burlington, IA 52601

CITY/TOWNSHIP USE ONLY

I hereby affirm that I understand that no person shall handle or explode Fireworks while under the influence of alcohol, narcotics, or drugs which could adversely affect judgment, movements, or stability; that no person will set up or explode Fireworks after 11:00 pm; that no person will set up or explode Fireworks who is not 18 and qualified as set out above or who is not under the direct supervision of the Operator; the Operator will conduct a thorough search for any unexploded Fireworks or fuses; that any unexploded Fireworks will be stored or disposed of in a safe manner; and that the Sponsor, Operator, and I will follow its terms and the laws of the State of Iowa. Further, I specifically agree to protect, defend, and hold Des Moines County, Iowa, its officers and employees, and the Fire Chief/designee who signs the application harmless from all damages or claims for damages that might arise or accrue by reason of the granting of the permit for which I am applying.

Fire Chief:

☒ Approved

☐ Denied – Reason: _____

Name: Chief Andy Kerr

Signature: Andy Kerr Date: 7/25/25

BOARD OF SUPERVISOR USE ONLY

☐ Approved

☐ Denied – Reason: _____

Chair Signature: _____

Date: _____

Copy to: Des Moines County Sheriff, Fire Chief, Police Dispatch

*Paid \$20.00
CK #151338*

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Alisyn Moody Employee #: _____
Title: PT Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____ Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Final Rate of Pay _____ Does Employee Want Life
Permanent Address _____ Insurance Continued ☐ Yes ☐ No
City, State, Zip _____ Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____


Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☒ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____
Part-Time Cook _____

Previous Rate _____ New Rate \$16.80
Previous Job Title: (if changed) _____
Effective Date: August 6, 2025

Authorized by:  Department: Correctional Center Date: July 30, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: August 16, 2025 Payroll Date: August 22, 2025

Emailed Payroll: 07-30-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Andrea Holmes Employee #: _____
Title: Public Health Nurse Department: Local Health

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

8 hours unpaid on 7/31/2025

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 8/1/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

COMMISSION OF VETERANS AFFAIRS



We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of **July 2025**.

NAME	WAR	AMOUNT	FOR
S.G.	Vietnam	\$300.00	Utility

TOTAL

\$300.00

Arne Hausknecht
Arne Hausknecht

Marilyn Box
Marilyn Box

Thomas Rowley
Thomas Rowley



COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF JULY 2025

Total spent on Direct Financial Aid to Vets:

\$300.00

Total Budgeted

\$8,750.00

SPENT:		WAR-TIME PERIOD				BALANCE
						\$8,750.00
Food	\$0.00	WWII	\$0.00	July	\$300.00	\$8,450.00
Medical	\$0.00	Korean	\$0.00	August		\$8,450.00
Rent	\$0.00	Vietnam	\$300.00	September		\$8,450.00
Utilities	\$300.00	Lebanon	\$0.00	October		\$8,450.00
Clothing	\$0.00	Panama	\$0.00	November		\$8,450.00
Personal	\$0.00	Grenada	\$0.00	December		\$8,450.00
Education	\$0.00	Persian Gulf	\$0.00	January		\$8,450.00
Burial	\$0.00	Peace Time	\$0.00	February		\$8,450.00
Misc.	\$0.00	Food Pantry	\$0.00	March		\$8,450.00
				April		\$8,450.00
				May		\$8,450.00
Total	\$300.00			June		\$8,450.00

VETERANS AFFAIRS STATISTICS

July 2025-June 2026

[illegible]

July 29, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, July 29th, 2025, with Chair Jim Cary, Vice Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Budget Director Cheryl McVey stated that they are keeping busy and had nothing new to report. IT Director Colin Gerst reported he had nothing new to report but they're keeping busy as always. Emergency Management Coordinator Shannon Prado announced that if anyone has flooding in their basement, the Salvation Army has flood kits available. There's no income requirement. Maintenance Director Rodney Bliesener stated that the weather is hard on equipment and personnel but everything's going well so far. Safety Director Angie Vaughan wants to make sure that everyone is drinking plenty of fluids and electrolytes during this heat. She is hoping that this weekend will cool down a little bit. Conservation Director Chris Lee reported that there's rainwater in the Nature Center. They have pulled up part of the flooring. A tree came down on the railing of the Nature Center bridge and bent the square tubing. County Engineer Brian Carter will see if it twisted any of the substructure. The river is just below flood stage. Docks are still out of the water. Assistant Land Use Administer Jarred Lassiter stated that he has a work session today and there's a Zoning Commission meeting this evening. Attorney Lisa Schaeffer stated that her office is preparing for National Night Out next week and there's a child sex abuse trial going on. Her office is busy. Sheriff Kevin Glendening reported that the Jail population is at 81 this morning with eight out-of-county. They are very busy too. Recorder Natalie Steffener stated that they are still working on indexing the historical documents. Engineer Brian Carter stated that with all this rain Gear bridge has some water coming down the hill, so it may become a one lane dynamic in the future depending on what they decide to do there. The bridge on Highway 99 is all but complete. They still have some paperwork to finish with the federal funds. They are doing some patching. There could be some one lane closures. They will have signs up. There's water standing around due to all the rain.

Approval of Lease Agreement with Imagine the Possibilities. Broeker made a motion to approve and was seconded by McCampbell.

Approval of Personnel Action – Attorney – Administrative Assistant Brandon Weddle unpaid leave of 23.31 hours. Broeker made a motion to approve and was seconded by McCampbell.

McCampbell motioned to approve July 22nd, 2025, regular meeting minutes and was seconded by Broeker.

Future Agenda Items – Work session on Wind Ordinance regarding Road Use.

McCampbell attended a Mississippi Valley Workforce Development Board meeting to vote on merger. Carter attended a Highway 61 Coalition meeting yesterday. Bob Beck attended on behalf of the Supervisors.

Public Input – Tracey Lamm asked for clarification on the lease with Imagine the Possibilities. Attorney Schaeffer explained that since Hope Haven no longer is its own separate entity, that for insurance purposes and legal purposes, the leases need to be in the name of Imagine the Possibilities. Sheriff Glendening explained that the state took on providing for mental health and telehealth in the correctional facilities. We did not know that until the end of June. Many facilities have already signed contracts for this service. We're working on amending a contract with Advanced Correctional Health Care. We are bringing in Flowstate who is one of the two providers throughout the state.

The meeting was adjourned at 9:20 a.m.

Following the meeting the Board of Supervisors held a Work Session regarding wildlife monitoring and mitigation in the Wind Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair

Attest: Cheryl McVey, Budget Director