

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 12th, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Public Hearing to Amend Zoning Ordinance #34
 - B. Resolution #2025-041 Approving Conditions of Amendment to Zoning Ordinance #34
 - C. 1st Reading of Amendment to Zoning Ordinance #34
 - D. Approval of Homestead Credit and Military Exemptions
 - E. Funding for Consultant to Conduct Preliminary Assessment for Future Hwy. 61 Roosevelt Corridor Reconstruction (Collaborative Effort with Other Local Entities)
 - F. Personnel Action:
 1. Correctional Center (2)
 2. County Attorney (3)
 3. Auditor (1)
 - G. Reports:
 1. Recorder's Report of Fees Collected, July 2025
 - H. Minutes for Regular Meeting on August 5th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / Imagine the Possibilities

RE : Building Leases

BOS / County Engineer

RE: Project Tour

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-041**

WHEREAS Joshua Horn has applied for an amendment to the Des Moines County Zoning Ordinance, to rezone a parcel of land on Memorial Park Road from the “R-1” Single and Two-Family Residential District to the “C-1” General Commercial District, and

WHEREAS the parcel in question is currently owned by Oliver Rental Properties LLC, and Mr. Horn intends to purchase the property following approval of the proposed amendment, in order to use two existing buildings for the indoor storage of materials and equipment for his existing business, Precision Coatings and Painting, and

WHEREAS on Tuesday, July 29, 2025, the Des Moines County Zoning Commission held a public hearing on the proposed amendment, and while no objections were offered regarding the specific development proposed by the applicant, several concerns were expressed regarding the possibilities for other types of commercial uses being allowed on the property in the future, in the event that the applicant were to sell the land to an unrelated individual, and

WHEREAS following the public hearing, the Zoning Commission voted 3-2 to recommend approval of a request to rezone the property from “R-1” to “C-1”, but with the following added condition:

- That, apart from any uses that are also listed as Permitted Principal Uses in the “R-1” and “R-2” Districts, the only Permitted Principal Uses allowed on the property shall be as follows:
 - Indoor storage and office space for a specialty building contractor or service business similar to the following, provided that no retail sales activities shall be conducted on site:
 - Air conditioning and heating
 - Carpentry and masonry
 - Drywall and insulation
 - Electrical and lighting installation
 - Landscaping and lawncare
 - Painting
 - Plumbing
 - Roofing and flooring
 - Siding, door and window installation
 - Upholstery

NOW THEREFORE, BE IT RESOLVED: That upon approval of the proposed rezoning of the following legally described property:

A parcel of land located in the W ½ of the SE ¼ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more particularly described as follows: Commencing at the NE Corner of the W ½ of the SE ¼ of said Section 24; thence S00°02'W, 1827.46 feet along the East line of the W ½ of the SE ¼ of said

Section 24; thence N89°28'W, 1069.13 feet; thence Northerly 153.33 feet along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W, thence N00°46'E, 290.43 feet to the point of beginning; thence continuing N00°46'E, 120.97 feet; thence N14°48'E, 103.08 feet; thence N00°46'E 250.80 feet; thence S46°17¾'E. 394.75 feet; thence S00°25'E, 126.91 feet; thence S71°51'W, 193.75 feet; thence S85°07¾'W, 133.97 feet to the point of beginning; containing 2.14 acres, more or less.

Also

A parcel of land located in the W ½ of the SE ¼ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more particularly described as follows: Commencing at the NE Corner of the W ½ of the SE ¼ of said Section 24; thence S00°02'W. 1827.46 feet along the East line of the W ½ of the SE ¼ of said Section 24, thence N89°28'W, 1069.13 feet to the Easterly Right of Way line of Former Primary Road No. U.S. 61; thence Northerly 153.33 feet along said Former Right of Way line along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W; thence N00°46'E, 411.40 feet along said Former Right of Way line to the point of beginning; thence N14°48'E, 103.08 feet along said Former Right of Way line; thence N00°46'E, 250.80 feet along said Former Right of Way line to the presently established Westerly Right of Way line of Primary No. U.S. 61; thence N30°18'W 441.57 feet along said present Right of Way line to the Westerly Right of Way line of Former Primary Road U.S. 61; thence S07°27¾' E 190.04 feet along said Former Right of Way line; thence Southerly 191.63 feet along said Former Right of Way line along a 1046.00 foot radius curve concave Westerly having a long chord of 191.36 feet bearing S04°10'E; thence S06°55¾'E, 223.50 feet along said Former Right of Way line; thence S03°25'E, 127.88 feet along said Former Right of Way line; thence S88°37½'E, 119.97 feet to the point of beginning; containing 2.04 acres, more or less. NOTE: The East line of W ½ of the SE ¼ of said Section 24 is assumed to bear S00°02'W.

Excepting therefrom the following:

Commencing at the center of Section 24; thence S01°24'52"E 442.49 feet along the west line of the NW¼ of the SE¼ to the existing southwesterly right of way of U.S. Highway 61; thence S40°07'37"E 122.81 feet along said right of way to the point of beginning; thence S32°00'14"E 310.23 feet along said right of way; thence N66°47'15"W 83.84 feet; Thence N28°35'59"W 105.43 feet; thence S48°07'28"W 16.94 feet to the west line of said parcel; thence N09°16'17"W 150.75 feet along said west line to the existing right of way of U.S. 61 and the point of beginning; containing 0.24 acres, more or less.

the Board of Supervisors shall thereby establish the following restrictive conditions upon the land described above, with respect to the granting of the "C-1" District classification:

- That, apart from any uses that are also listed as Permitted Principal Uses in the "R-1" and "R-2" Districts, the only Permitted Principal Uses allowed on the property shall be as follows:
 - Indoor storage and office space for a specialty building contractor or service business similar to the following, provided that no retail sales activities shall be conducted on site:

- Air conditioning and heating
- Carpentry and masonry
- Drywall and insulation
- Electrical and lighting installation
- Landscaping and lawncare
- Painting
- Plumbing
- Roofing and flooring
- Siding, door and window installation
- Upholstery

These conditions are hereby agreed to by the Applicant, the Property Owner, and the Des Moines County Board of Supervisors.

Approved and adopted this 12th day of August, 2025.

Joshua K. Horn
Applicant

Oliver Rental Properties LLC
Property Owner

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST: _____

Sara Doty, County Auditor

AMENDMENT TO ZONING ORDINANCE #34

An ordinance amending Division 10, Section E of the Des Moines County Zoning Ordinance to change the Official Zoning Map so that the following legally described property:

A parcel of land located in the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more particularly described as follows: Commencing at the NE Corner of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence S00°02'W, 1827.46 feet along the East line of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence N89°28'W, 1069.13 feet; thence Northerly 153.33 feet along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W, thence N00°46'E, 290.43 feet to the point of beginning; thence continuing N00°46'E, 120.97 feet; thence N14°48'E, 103.08 feet; thence N00°46'E 250.80 feet; thence S46°17 $\frac{3}{4}$ 'E, 394.75 feet; thence S00°25'E, 126.91 feet; thence S71°51'W, 193.75 feet; thence S85°07 $\frac{3}{4}$ 'W, 133.97 feet to the point of beginning; containing 2.14 acres, more or less.

Also

A parcel of land located in the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more particularly described as follows: Commencing at the NE Corner of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence S00°02'W, 1827.46 feet along the East line of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24, thence N89°28'W, 1069.13 feet to the Easterly Right of Way line of Former Primary Road No. U.S. 61; thence Northerly 153.33 feet along said Former Right of Way line along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W; thence N00°46'E, 411.40 feet along said Former Right of Way line to the point of beginning; thence N14°48'E, 103.08 feet along said Former Right of Way line; thence N00°46'E, 250.80 feet along said Former Right of Way line to the presently established Westerly Right of Way line of Primary No. U.S. 61; thence N30°18'W 441.57 feet along said present Right of Way line to the Westerly Right of Way line of Former Primary Road U.S. 61; thence S07°27 $\frac{3}{4}$ ' E 190.04 feet along said Former Right of Way line; thence Southerly 191.63 feet along said Former Right of Way line along a 1046.00 foot radius curve concave Westerly having a long chord of 191.36 feet bearing S04°10'E; thence S06°55 $\frac{3}{4}$ 'E, 223.50 feet along said Former Right of Way line; thence S03°25'E, 127.88 feet along said Former Right of Way line; thence S88°37 $\frac{1}{2}$ 'E, 119.97 feet to the point of beginning; containing 2.04 acres, more or less. NOTE: The East line of W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24 is assumed to bear S00°02'W.

Excepting therefrom the following:

Commencing at the center of Section 24; thence S01°24'52"E 442.49 feet along the west line of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ to the existing southwesterly right of way of U.S. Highway 61; thence S40°07'37"E 122.81 feet along said right of way to the point of beginning; thence S32°00'14"E 310.23 feet along said right of way; thence N66°47'15"W

83.84 feet; Thence N28°35'59"W 105.43 feet; thence S48°07'28"W 16.94 feet to the west line of said parcel; thence N09°16'17"W 150.75 feet along said west line to the existing right of way of U.S. 61 and the point of beginning; containing 0.24 acres, more or less.

is hereby rezoned from the "R-1" Single and Two-Family Residential to the "C-1" General Commercial District, with the following condition, agreed to by the property owner and the Board of Supervisors as specified in Resolution 2025-041, which shall only be modified by further action from the Board of Supervisors:

- That, apart from any uses that are also listed as Permitted Principal Uses in the "R-1" and "R-2" Districts, the only Permitted Principal Uses allowed on the property shall be as follows:
 - Indoor storage and office space for a specialty building contractor or service business similar to the following, provided that no retail sales activities shall be conducted on site:
 - Air conditioning and heating
 - Carpentry and masonry
 - Drywall and insulation
 - Electrical and lighting installation
 - Landscaping and lawncare
 - Painting
 - Plumbing
 - Roofing and flooring
 - Siding, door and window installation
 - Upholstery

EFFECTIVE DATE. This ordinance shall be in effect after final passage, approval and publication as provided in the Code of Iowa 331.302.

Approved and Adopted this _____ day of August, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom Broeker, Member

ATTEST: _____
Sara Doty, County Auditor



Des Moines County Auditor's Office

Sara Doty, Auditor & Commissioner of Elections

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232
Fax: 319-753-8227

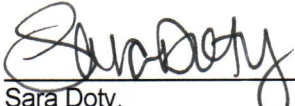
August 12, 2025

Honorable Board of Supervisors,

A list of claims for Homestead Exemptions in accordance with Section 425.3 and claims of Military Service Tax Credits in accordance with Chapter 426A and Sections 427.3 to 427.6 were presented and approved by you on July 16, 2024.

I hereby request the Homestead and Military Tax Exemptions be approved.

Homestead value is 57,956,581 and Military value is 6,552,000. These exemptions are for the 2024 taxes payable 2025 and 2026.


Sara Doty,
Des Moines County Auditor

**HOMESTEAD CREDIT REPORT
IOWA DEPARTMENT OF REVENUE**

**DES MOINES COUNTY
2024 Year**

TAXING DISTRICT	AMOUNT OF VALUE	TAX LEVY	CALCULATED CLAIM	BILLED AMOUNT
Burlington City	34,036,483	40.96416	\$1,394,275.94	\$1,394,298.93
Burlington-SSMID	0	43.96411	\$0.00	
TOTAL:	34,036,483		\$1,394,275.94	\$1,394,298.93
SMALL TOWNS				
Danville Town	1,139,250	37.60384	\$42,840.17	\$42,840.48
Mediapolis Town	1,950,219	30.59428	\$59,665.55	\$59,664.71
Middletown Town	736,151	33.58075	\$24,720.50	\$24,720.82
West Burlington Town - West Burl.	3,533,098	32.30029	\$114,120.09	\$114,122.37
West Burlington Town - Burlington	219,588	35.12803	\$7,713.69	\$7,713.67
TOTAL:	7,578,306		\$249,060.01	\$249,062.05
TOWNSHIPS				
Benton - Mediapolis	1,709,685	23.35398	\$39,927.95	\$39,928.66
Benton - MKSD	92,150	23.35398	\$2,152.07	\$2,152.13
Concordia - Burlington	1,495,863	29.24529	\$43,746.95	\$43,747.02
Concordia - Burlington BA	168,479	29.24529	\$4,927.22	\$4,927.22
Danville - Danville	1,370,172	29.13763	\$39,923.56	\$39,924.15
Flint River - Burlington	2,000,877	29.25559	\$58,536.84	\$58,527.91
Flint River - Danville	1,386,794	29.14793	\$40,422.17	\$40,422.71
Flint River - Mediapolis	443,161	23.31555	\$10,332.54	\$10,332.51
Flint River - West Burlington	4,850	26.42785	\$128.18	\$128.18
Franklin - Danville	4,850	29.20513	\$141.64	\$141.64
Franklin - Mediapolis	1,408,270	23.37275	\$32,915.14	\$32,915.61
Huron - Mediapolis	460,750	23.35978	\$10,763.02	\$10,762.55
Huron - Wapello	9,700	26.12851	\$253.45	\$253.44
Jackson - Mediapolis	174,600	23.37103	\$4,080.58	\$4,080.60
Pleasant Grove - Danville	300,700	29.16468	\$8,769.82	\$8,769.90
Pleasant Grove - Mediapolis	292,919	23.3323	\$6,834.47	\$6,834.40
Pleasant Grove - New London	339,816	28.97661	\$9,846.72	\$9,846.83
Tama - Burlington	1,144,169	29.27079	\$33,490.73	\$33,490.04
Tama - Mediapolis	497,730	23.33075	\$11,612.41	\$11,612.19
Union - Burlington	1,624,393	29.41279	\$47,777.93	\$47,777.48
Union - Ft. Madison	155,743	25.36579	\$3,950.54	\$3,950.48
Washington - Mediapolis	329,800	23.30525	\$7,686.07	\$7,686.04
Washington - Morning Sun	19,400	24.90145	\$483.09	\$483.08
Washington - Winfield/Mt. Union	24,250	26.50947	\$642.85	\$642.85
Yellow Spring - Mediapolis	784,249	23.36525	\$18,324.17	\$18,323.98
Yellow Spring - Morning Sun	98,422	24.96145	\$2,456.76	\$2,456.73
TOTAL:	16,341,792		\$440,126.88	\$440,118.33
Burlington City	34,036,483		\$1,394,275.94	\$1,394,298.93
Small Towns	7,578,306		\$249,060.01	\$249,062.05
Townships	16,341,792		\$440,126.88	\$440,118.33
GRAND TOTAL:	57,956,581		\$2,083,462.83	\$2,083,479.31

**MILITARY CREDIT REPORT
IOWA DEPARTMENT OF REVENUE**

**DES MOINES COUNTY
2024**

TAXING DISTRICT	AMOUNT OF VALUE	TAX LEVY	CALCULATED CLAIM
Burlington City	3,984,000	0	\$0.00
Burlington SSMID	0	0	\$0.00
TOTAL:	3,984,000		\$0.00
SMALL TOWNS			
Danville Town	148,000	0	\$0.00
Mediapolis Town	204,000	0	\$0.00
Middletown Town	52,000	0	\$0.00
West Burlington Town - West Burl.	424,000	0	\$0.00
West Burlington Town - Burlington	32,000	0	\$0.00
SMALL TOWNS TOTAL:	860,000		\$0.00
TOWNSHIPS			
Benton - Mediapolis	116,000	0	\$0.00
Benton - MKSD	20,000	0	\$0.00
Concordia - Burlington	168,000	0	\$0.00
Concordia - Burlington BA	8,000	0	\$0.00
Danville - Danville	176,000	0	\$0.00
Flint River - Burlington	228,000	0	\$0.00
Flint River - Danville	176,000	0	\$0.00
Flint River - Mediapolis	44,000	0	\$0.00
Flint River - West Burlington	0	0	\$0.00
Franklin - Danville	0	0	\$0.00
Franklin - Mediapolis	132,000	0	\$0.00
Huron - Mediapolis	48,000	0	\$0.00
Huron - Wapello	0	0	\$0.00
Jackson - Mediapolis	40,000	0	\$0.00
Pleasant Grove - Danville	36,000	0	\$0.00
Pleasant Grove - Mediapolis	36,000	0	\$0.00
Pleasant Grove - New London	24,000	0	\$0.00
Tama - Burlington	156,000	0	\$0.00
Tama - Mediapolis	32,000	0	\$0.00
Union - Burlington	168,000	0	\$0.00
Union - Ft. Madison	0	0	\$0.00
Washington - Mediapolis	44,000	0	\$0.00
Washington - Morning Sun	4,000	0	\$0.00
Washington - Winfield/Mt. Union	0	0	\$0.00
Yellow Spring - Mediapolis	52,000	0	\$0.00
Yellow Spring - Morning Sun	0	0	\$0.00
TOWNSHIPS TOTAL:	1,708,000		\$0.00
Burlington City	3,984,000	0	\$0.00
Small Towns	860,000	0	\$0.00
Townships	1,708,000	0	\$0.00
GRAND TOTAL:	6,552,000		\$0.00

Starting with assessment year 2023, the state will no longer be funding military exemptions.

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jessica Calhoon Employee #: _____
Title: PT Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

☒ **Resignation** ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked August 2, 2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date August 2, 2025
Final Rate of Pay \$17.41
Permanent Address 2117 Conner, Lot 8
City, State, Zip Burlington IA 52601

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: [Signature] Department: Correctional Center Date: August 4, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: August 2, 2025 Payroll Date: August 8, 2025

Emailed Payroll: August 4, 2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Ceairra Kelley Employee #: _____
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☒ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked August 28, 2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid August 28, 2025
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date August 28, 2025
Final Rate of Pay \$27.34
Permanent Address 3109 Crown Jewel Circle
City, State, Zip O'Fallon MO 63366

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____


Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Correctional Center Date: August 8, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: August 30, 2025 Payroll Date: September 5, 2025

Emailed Payroll: 08-08-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brandon Weddle Employee #: 00978
Title: Administrative Assistant Department: County Attorney

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

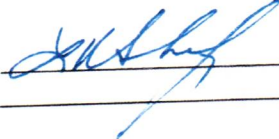
Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: 
Authorized by: _____

Department: County Attorney
Department: _____

Pay Period Ending: 08/01/2025

Payroll Date: 08/08/2025

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain Unpaid leave

Brandon Weddle – Administrative Assistant – Unpaid
Leave – ~~37.5 hrs~~ 36.06
0001-04-1100-000-10050

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Date: 8/5/25
Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brandon Weddle Employee #: 00978
Title: Administrative Assistant Department: County Attorney

STATUS CHANGES

TERMINATION

☒ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Effective August 6, 2025

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain Unpaid leave

0001-04-1100-000-10050

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: _____
Authorized by: _____

Department: County Attorney
Department: _____

Date: 8/8/2025
Date: _____

Pay Period Ending: 8/2/2025

Payroll Date: 8/15/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Layne Luttenegger Employee #: _____
Title: Payroll 1st Deputy Department: Auditor's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

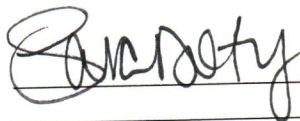
LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: _____
Authorized by: _____



Department: Auditor
Department: _____

Date: 8/4/25
Date: _____

Pay Period Ending: _____ Payroll Date: _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

9.5 hours unpaid for 7/21/25 & 7/22/25

Previous Rate _____ New Rate _____

Previous Job Title: (if changed) _____
Effective Date: 07/22/25

DATE: August 1, 2025

[illegible]

BY _____

R00501291

CHANGE

0.00

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: August 1, 2025 _____

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>		<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$500.00	7/31/2025
"	Public - Contracts	CT	0001-1-07-8110-400015	\$80.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,780.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$170.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$80.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$8,125.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$255.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$205.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$25.00	"
"	Public - Fin. Stmts - Fixture Filings	FSF	0001-1-07-8110-400055	\$20.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$185.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$10.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$608.00	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$5.00	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$4,951.85	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$940.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,640.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$795.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$604.00	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$535.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$2.52	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$10.50	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$165.00	"

TOTAL \$21,691.87

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

August 5, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, August 5th, 2025, with Chair Jim Cary and Member Tom Broeker present. Vice Chair Shane McCampbell was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor stated she will be out of town a few days next week for an Election Conference in Des Moines. Her office remains busy. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening stated National Night Out is tonight on the riverfront from 6:00 P.M. – 8:00 P.M. The jail population is at 78. Public Health Director Christa Poggemiller reported they will be holding clinics for back to school vaccinations. August 14th & 21st from 10:00 A.M. – 3:00 P.M. there will be vaccines for 7th – 12th graders. August 20th from 10:00 A.M. – 3:00 P.M. for Preschool & Kindergarten. There are also clinics every Tuesday. Safety Director Angela Vaughan was present at the meeting. County Recorder Natalie Steffener reported her office is busy. Assistant Land Use Administrator Jarred Lassiter reported there was a Zoning Commission meeting last week and he has an item on the agenda. Conservation Director Chris Lee stated they are working on some landscaping at the Starrs Cave Nature Center. His crew remains busy. County Engineer Brian Carter reported four of the bigger projects are complete and back open with the public using them. Crews are busy with ditching county roads and mowing.

No correspondence was received.

Approval Accounts Payable Claims in the amount of \$1,539,107.48 were presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Payroll Reimbursement Claims in the amount of \$760.80 were presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Resolution #2025-039 to Designate Voting Representatives for the Iowa State Association of Counties was presented. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2025-039

Approval of Resolution #2025-040 Setting Time & Date of Public Hearing for Zoning Ordinance #34 Amendment was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2025-040

Approval of Fireworks Permit for Mediapolis Town and Country Days August 23, 2025, was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Personnel Actions was presented. Correctional Center – Alisyn Moody, PT Cook, New Hire, Hourly Rate of \$16.80 effective 8/6/2025. McCampbell made a motion to approve and was seconded by Broeker. Public Health – Andrea Holmes, Public Health Nurse, 8 hours unpaid for 7/31/2025. Broeker made a motion to approve and was seconded by McCampbell.

Reports:

Veterans Affairs Monthly Report, July 2025

Broeker motioned to approve July 29th, 2025, regular meeting minutes and was seconded by McCampbell.


The meeting was adjourned at 9:20 a.m.

Following the meeting the Board of Supervisors held a Work Session regarding road use in the Wind Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair
Attest: Sara Doty, County Auditor

HOPE HAVEN

A DIVISION OF  **imagine the**
POSSIBILITIES

828 N. 7th Street, Burlington, Iowa 52601 ■ (319) 754-4689

Property Ownership Request - Des Moines County Board of Supervisors Presentation August 12, 2025

In November 2023, Hope Haven Development Corporation officially merged with Imagine the Possibilities. Following the merger, the organization has been operating under the name *Hope Haven, a Division of Imagine the Possibilities*. At the time of the merger, the properties currently under discussion were recorded as organizational assets, a designation that appears to have been in place for as long as historical records can confirm.

Impacted Properties

- 2001 Douglas Ave., Burlington, IA 52601 – Parcel 10-25-405-051 - Day Habilitation
- 1905 Douglas Ave., Burlington, IA 52601 – Parcel 10-25-405-052 - Offices
- Parcel 10-25-405-038 (lot)
- Parcel 10-25-405-039 (lot)
- 1819 Douglas Ave., Burlington, IA 52601 – Parcel 10-25-405-050 – Offices, services, maintenance
- Parcel 10-25-431-012 (lot)
- Parcel 10-25-431-013 (lot)
- Parcel 10-25-431-014 (Parking lot)
- 1804 Douglas Ave., Burlington, IA 52601 – Parcel 10-25-431-043 - Can Barn (vacant)
- 2117 Northern Dr., Burlington, IA 52601 – Parcel 10-25-401-001- Apartment Building
- 2101 Northern Dr., Burlington, IA 52601 – Parcel 10-25-401-001 - Residential Care Facility
- 2205 Northern Dr., Burlington, IA 52601 – Parcel 10-25-401-001 - 5 Bed Home
- 2209 Northern Dr., Burlington, IA 52601 – Parcel 10-25-401-001 - Leased to Balance Autism
- 1901 Racine Ave., Burlington, IA 52601 – Parcel 10-25-451-003 - 4 Bed Home
- 1903 Racine Ave., Burlington, IA 52601 – Parcel 10-25-451-003 – 4 Bed Home

Timeline & History

Based on the available documentation and historical review, it appears the ARC of Des Moines County began acquiring the subject properties in the area during the early 1960s, starting with 2001 Douglas Ave. These acquisitions were made possible through community fundraising efforts and charitable donations.

In 1972, Hope Haven (HH) was formally incorporated, and the properties were transferred to Des Moines County under an agreement that allowed HH to utilize the properties to serve people with disabilities. In 1975, ownership of these properties was understood to have been transferred back to HH.

In 1976, HH acquired additional properties, including the site now known as the can redemption center at 1804 Douglas. At some point thereafter, these properties were again transferred to Des Moines County. According to our records, by this time HH held ownership

of the lots on the east side of Douglas Avenue from the railroad tracks north to the first residential house.

Between 1979 to 1987, HH further developed properties in the area, including the construction of several buildings on Northern Drive – 2117, 2101, 2205 and 2209 – as well as the development of 1901 & 1903 Racine Street.

Since that period, the properties have been consistently maintained and improved by HH or its successor, Imagine. This includes roof replacements, interior refurbishments, remodeling and expansions, the paving and addition of parking lots and sidewalks and the installation of solar energy.

Investment

Over just the past couple of years, a total investment of \$1,059,654 has been allocated to maintaining these buildings through three primary funding sources.

- The Hope Haven Foundation contributed \$400,000 in donor money
- \$472,200 was secured through an ARPA grant to HH
- Imagine provided funds in the amount of \$187,454.

Request

Imagine the Possibilities requests the County, pursuant to Iowa Code Section 331.361(4), transfer ownership of the above properties to Imagine, to support the continued delivery of vital services to residents of Des Moines County. In cases where selected properties are deemed suitable for sale, the proceeds from such sale will be allocated toward the maintenance and enhancement of retained facilities, ensuring they remain safe, functional, and equipped to meet evolving community needs.

Benefits:

- Returns several properties to the county tax rolls, generating future tax revenue
- Transfers property maintenance and insurance responsibilities from the County to Imagine
- Ensures continued service availability for Des Moines County citizens through Imagine's operations

This arrangement allows the County to reduce its property management obligations while preserving essential services for residents.