

September 22, 2026

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, September 22<sup>nd</sup>, 2026, Vice-Chair Tom Broeker and member Jim Cary were present. Chair Shane McCampbell was present via Webex. The meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously.

Meeting with Department Heads: County Auditor Sara Doty reported she is preparing for the upcoming election. She has received roughly 850 absentee ballot request forms. She has received petitions for two satellite locations and is working with the facilities to come up with a date that these will be held. IT Director Brandon Mehmert reported his office is busy. Sheriff Kevin Glendening reported that the Correctional Officers attended jail school last week. Jail School is a 20 hour class to update the staff on operational safety, procedural training and ways the staff can improve safety. The Jail is at 107 this morning. Veterans Affairs Director Brooke Marland reported that at the last Coffee & Conversation, 21 attended. She is keeping busy. Maintenance Director Rodney Bliesener stated he is attending a parking study that will be held downtown tomorrow. He would also like to schedule a work session with the Board in a couple of weeks to discuss jail controls and intercoms. Assistant Land Use Administrator Jarred Lassiter reported he is facilitating the downtown parking study tomorrow. His office is busy working on subdivisions that have been submitted. County Treasurer Janelle Nalley-Londquist reported her office is busy accepting property tax payments. She would like to remind the public that September 30<sup>th</sup> is the final day to pay the 2025 taxes without penalty. County Attorney Lisa Schaefer reported her office is busy. Safety Director Angela Vaughan was present. County Engineer Brian Carter gave an update on the Pleasant Grove Rd. project. Public Health Director Christa Poggemiller was not in attendance today but reported to the board that her office still has radon tests available at no cost.

Robert Morswe, 319 Summer St. West Burlington, gave a presentation to the Board of Supervisors regarding Flock cameras. He explained his concerns with the flock cameras. Sheriff Kevin Glendening shared some key facts on the cameras as well.

Approval of Resolution #2026-052 Approving a Memorandum of Understanding Between the City of Burlington and Des Moines County for the Ongoing Use of County-Owned Recycling Containers. Cary made a motion to approve and was seconded by McCampbell.

**RESOLUTION NO. 2026-052**  
**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE CITY OF BURLINGTON AND DES MOINES COUNTY FOR THE**  
**ONGOING USE OF COUNTY-OWNED RECYCLING CONTAINERS**

**WHEREAS**, the City of Burlington, through its Renewable Energy and Sustainability Commission, has expressed an interest in providing recycling services in the Burlington Downtown District; and

**WHEREAS**, Des Moines County owns roll-off-style recycling containers utilized throughout the County and operated in cooperation with Area Recyclers; and

**WHEREAS**, the City has requested permission to utilize one County-owned recycling container to support community recycling services within the Burlington Downtown District; and

**WHEREAS**, under the terms of the proposed Memorandum of Understanding (“MOU”), the City of Burlington will assume responsibility for placement, monitoring, transportation logistics, costs, and liability associated with the City’s use of said recycling containers; and

**WHEREAS**, Des Moines County shall retain ownership and control of the recycling containers and may reclaim the container at any time the County determines, in its sole discretion, that a container is needed for use elsewhere within Des Moines County; and

**WHEREAS**, Des Moines County and the City of Burlington agree that a collaborative approach to waste diversion and sustainability efforts supports regional environmental and quality-of-life goals;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DES MOINES COUNTY, IOWA:**

**Section 1.** The Board of Supervisors hereby approves the Memorandum of Understanding between the City of Burlington and Des Moines County allowing the City to utilize one County-owned recycling container on an ongoing basis, subject to the terms and conditions contained in the MOU.

**Section 2.** Des Moines County shall retain ownership of the recycling container and reserves the right to reclaim the container at any time the County determines, in its sole discretion, that the containers are needed for another County purpose or location.

**Section 3.** The County Auditor is hereby authorized to execute the Memorandum of Understanding on behalf of the County and to coordinate with the City of Burlington and project partners regarding implementation and administration of the Downtown Recycling Program.

**Section 4.** This Resolution shall take effect immediately upon its passage and approval.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of September, 2026.

ATTEST:

Sara Doty  
Des Moines County Auditor

Shane McCampbell  
Chair, Board of Supervisors

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
DES MOINES COUNTY, IOWA  
AND  
THE CITY OF BURLINGTON, IOWA  
REGARDING THE ONGOING USE OF A COUNTY-OWNED RECYCLING  
CONTAINER**

This Memorandum of Understanding ("MOU") is entered into this 22<sup>nd</sup> day of September, 2026, by and between Des Moines County, Iowa, a political subdivision of the State of Iowa ("County"), and the City of Burlington, Iowa, a municipal corporation ("City").

**I. PURPOSE**

The purpose of this MOU is to outline the terms and conditions under which the City may utilize one County-owned roll-off-style recycling containers to provide recycling services within the Downtown District of the City of Burlington.

## **II. BACKGROUND**

The City of Burlington, through its Renewable Energy and Sustainability Commission, has expressed a need for improved recycling services in the Downtown District. The County owns recycling containers used at various locations throughout the County in coordination with Area Recyclers. Through this MOU, the County agrees to permit the City to use one such container on an ongoing basis, subject to the County's continuing ownership and right to reclaim the containers as provided herein.

## **III. RESPONSIBILITIES OF THE PARTIES**

### **A. County of Des Moines shall:**

1. Permit the City to use one County-owned roll-off-style recycling containers, subject to the terms of this MOU.
2. Retain ownership of the recycling containers at all times.
3. Coordinate with Area Recyclers, as needed, for administrative continuity.
4. Retain the right to reclaim the recycling container at any time if the County determines, in its sole discretion, that a container is needed for another use, purpose, or location within Des Moines County.

### **B. City of Burlington shall:**

1. Coordinate the placement, use, and, when required, removal of the containers at a suitable location in the Downtown District at its own cost.
2. Assume all liability associated with the containers while they are in the City's possession or being used for the Downtown Recycling Program, including, but not limited to, damage, loss, or injury related to the containers.
3. Provide staffing, oversight, and signage necessary for public use.
4. Coordinate with Area Recyclers and/or a third-party hauler for container transportation, maintenance, and material handling at its own cost.
5. Monitor the use of the containers and take reasonable measures to address contamination, improper disposal, and user compliance.
6. Upon notice from the County that the container is required for another County use, cooperate with the County and Area Recyclers, as applicable, to promptly make the requested container or containers available for removal or relocation.

## **IV. TERM AND TERMINATION**

1. This MOU shall become effective upon execution by both parties and shall remain in effect on an ongoing basis unless terminated in accordance with this Section.
2. Des Moines County retains the right to reclaim the recycling container at any time when the County determines, in its sole discretion, that a container is needed for another County use, purpose, or location. The County's exercise of this right shall not constitute a breach or termination of this MOU with respect to any container that remains available for City use.

3. The County shall provide the City with written notice of its decision to reclaim the container. The City shall cooperate in making the container available for removal or relocation within a reasonable period specified by the County.
4. Either party may otherwise terminate this MOU by providing thirty (30) days' written notice to the other party.
5. Upon termination of this MOU, all County-owned recycling containers shall be promptly returned or otherwise made available to the County in accordance with reasonable instructions provided by the County.

## **V. LIABILITY & INSURANCE**

The City of Burlington agrees to indemnify and hold harmless Des Moines County from any and all liability, claims, damages, or expenses arising from the City's possession or use of the recycling container. The City shall ensure appropriate insurance coverage is maintained for such liability for the duration of its possession or use of the containers.

## **VI. AMENDMENTS**

This MOU may only be amended by a written agreement signed by authorized representatives of both parties.

## **VII. NON-BINDING COMMITMENT**

This MOU is intended to set forth the understandings and intentions of the parties regarding the City's use of a County-owned recycling container. It does not create a binding contract but reflects the cooperative intent of the parties to support shared environmental and community goals.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding on the dates shown below.

### **CITY OF BURLINGTON, IOWA**

Jon D. Billups, Mayor

### **DES MOINES COUNTY, IOWA**

Shane McCampbell, Chair, Board of Supervisors

Approval of Resolution #2026-053 and Final Plat for Cedar Point Subdivision. Assistant Land Use Director Jarred Lassiter gave a report on the subdivision and recommended approval. McCampbell made a motion to approve and was seconded by Cary.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2026-053**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Cedar Point Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Cedar Point Subdivision**, with the following condition:

- Lot 1 shall use the existing entrance from Beaverdale Road, with a driveway and access easement on the adjoining property to the north, and no additional entrance shall be created without the prior approval of the Des Moines County Secondary Roads Department.

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Approved and adopted this 22nd day of September, 2026.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Tom L. Broeker, Vice Chair

Jim Cary, Member

ATTEST: Sara Doty, County Auditor

Approval of Setting Dates for County Rural Resident Fall Cleanup was presented. This will run from Monday, October 5<sup>th</sup> – Saturday, December 12<sup>th</sup>, 2026. Cary made a motion to approve and was seconded by McCampbell.

Approval of Engineering Services Contract for Bridge F-10 – Project Number BROS-CO29-(100)—60-29 was presented. County Engineer Brian Carter spoke on this and recommended approval. McCampbell made a motion to approve and was seconded by Cary.

Approval of a Class C Liquor License for 14133 Irish Ridge Rd. for October 1, 2026, was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Personnel Actions was presented:

Secondary Roads – Jordan Vantiger, Design Technician, Resignation effective 9/25/26. Cary made a motion to approve and was seconded by McCampbell.

Recorder – Renae Koehler, 2<sup>nd</sup> Deputy, 48.17 hours unpaid leave 8/31 – 9/11. Jennifer Patterson, 1<sup>st</sup> Deputy, 15 hours unpaid for 9/1 & 9/9. McCampbell made a motion to approve and was seconded by Cary.

Auditor – Cheryl Perry, Real Estate Administrative Assistant, New Hire, \$46,000.00 yearly effective 9/28. McCampbell made a motion to approve and was seconded by Cary.

County Attorney – Danielle Cassiday, Records Legal Assistant, 36-Month Step Increase, \$44,987.15 yearly effective 9/11. Cary made a motion to approve and was seconded by McCampbell.

Cary made a motion to approve September 15<sup>th</sup>, 2026, regular meeting minutes and was seconded by McCampbell.

Future Agenda Items – Lisa Schaefer would like a work session with the board on 10/20 to discuss Opioid funds.

During public input, Tracey Lamm with the Hawk-Eye questioned Auditor Doty regarding the satellite locations for the upcoming General Election. Auditor Doty stated that she has received a petition for a satellite location at Southeastern Community College and Mediapolis City Hall. She is working with the facilities to come up with dates that she can use the facilities. Once she has the dates, she will let the public know. Linda Schneider questioned Auditor Doty regarding poll workers, the agenda publication, and Sheriff Glendenning regarding the flock camera database. Trevor Kubatzke, Community Action Director, wanted to introduce himself to the Board and thank them for their continued support.

The meeting was adjourned at 10:15 a.m.

Following the Board meeting, at 11:00 a.m., Iowa State Association of Counties did a 99 County Tour with the Board of Supervisors and Department Heads. County Auditor Sara Doty, County Recorder Natalie Steffener, IT Director Brandon Mehmert, County Engineer Brian Carter, County Treasurer Janelle Nalley-Londquist was present

along with the Board to discuss legislation and ways ISAC can improve to give the best help available to counties.

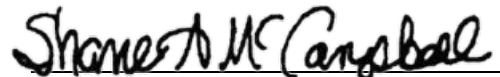
Later that evening, at 5:30 P.M., a Town Hall was held in the 3<sup>rd</sup> floor courtroom of the courthouse regarding the data center ordinance. Roughly 40 people were in attendance for the work session. McCampbell announced the start of the meeting and read the rules for the public. If you wish to speak, please see Brian Carter with the sign-up sheet. He stated tat the Board of Supervisors are interested in hearing everyone's thoughts. Please be respectful of all speakers. During the Town Hall they heard from Bob Bartles, Brian Thie, Cindy Young, Kenny Oleson, Alison Mohr, Tom Brockett, Kathy McCannon, Natalie Smith, Ryan Drew, Cindy Newberry, Lisa Neil, and Madeline Hollingsworth. Charlie White, with AUR, was present to answer the public's questions as well. The meeting was adjourned at 6:42 P.M.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

9-29-26

Date Approved

  
Attest: Auditor

  
Chairman